



Thakur Educational Trust's (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

ISO 21001:2018 Certified



Criterion 6 - Governance, Leadership and Management

Key Indicator - 6.5 Internal Quality Assurance System

QIM 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities (15)

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ISO Certification



Thakur Educational Trust's (Regd.)
**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**
ISO 21001:2018 Certified



1.1 ISO 21001-2018 Certification

Our college has been certified with ISO 21001:2018 certification in the year 2020-21, previously having been certified with the ISO 9001:2015 certification in the academic year 2018-2019.

IRCLASS
SYSTEMS AND SOLUTIONS PRIVATE LIMITED

CERTIFICATE OF APPROVAL
Issued by Indian Register Quality Systems
(A Division of IRCLASS Systems and Solutions Private Limited)

This is to certify that the Educational Organizations Management Systems of

Organisation: Thakur Ramnarayan College of Art & Commerce

Address: Thakur Ramnarayan Educational Campus,
Swami Vivekananda Marg, Dahisar East,
Mumbai- 400068

has been assessed and found conforming to the following requirement

Standard: ISO 21001:2018

Scope:

- To Provide Undergraduate Education in Faculty of Arts, Commerce and Science as per Norms and Standards of University of Mumbai
- To Provide Higher Secondary Education in Arts and Commerce Stream as per Curriculum of Maharashtra State Board of Secondary and Higher Secondary Education, Pune

Certificate No.: IRQS/213100191

Original Certification Date: 06/02/2021

Current Date of Granting: 03/03/2021

Expiry Date: 05/02/2024

Shashi Nath Mishra
Head IRQS

This approval is subject to continued satisfactory maintenance of the Quality Management Systems for Educational organizations Management systems for educational organizations, requirements with guidance for use of the organization to the above standard which will be monitored by IRQS. The use of the Accreditation Mark indicates accreditation with respect to activities covered by the certificate with accreditation no. QM 006. Condition Overleaf COA/IRQS/NABCB/QMS-EGMS/Rev 00

Head Office: 52A, Adi Shankaracharya Marg, Opp.Powai Lake, Powai, Mumbai - 400 072, India.



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THAKUR RAMNARAYAN COLLEGE OF ARTS & COMMERCE

ISO 21001:2018 Certified



1.2 ISO 9001-2015 Certification

BUREAU VERITAS
Certification



THAKUR RAMNARAYAN COLLEGE OF ARTS & COMMERCE



Est. 2018

THAKUR RAMNARAYAN EDUCATIONAL CAMPUS,
SWAMI VIVEKANAND ROAD, DAHISAR (EAST), MUMBAI – 400 068, MAHARASHTRA, INDIA

Bureau Veritas Certification Holding SAS – UK Branch certifies that the Management System of the above organization has been audited and found to be in accordance with the requirements of the Management System standard detailed below.

Standard

ISO 9001:2015

Scope of certification

DELIVERING UNDERGRADUATE DEGREE PROGRAMMES IN FACULTY OF ARTS, SCIENCE AND COMMERCE AS PER NORMS AND STANDARDS OF UNIVERSITY OF MUMBAI

PROVIDING EDUCATION FOR JUNIOR COLLEGE OF ARTS AND COMMERCE AS PER CURRICULUM OF MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION, PUNE

Original cycle start date: **01 February 2018**
 Expiry date of previous cycle: **Not Applicable**
 Recertification Audit date: **25 January 2018**
 Recertification cycle start date: **01 February 2018**
 Subject to the continued satisfactory operation of the organization's Management System, this certificate expires on: **31 January 2021**
 Certificate No. **IND18.7090U/Q** Version: **2** Revision date: **25 March 2019**

J. Manian
 Signed on behalf of BVCH SAS UK Branch
Jagdheesh N. MANIAN
 Head – CERTIFICATION, South Asia
 Commodities, Industry & Facilities Division



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Certification body address: 5th Floor, 66 Prescott Street, London, E1 8HG, United Kingdom.

Local office: Bureau Veritas (India) Private Limited (Certification Business)
72 Business Park, Marol Industrial Area, MIDC Cross Road "C",
Andheri (East), Mumbai – 400 093, India.

Further clarifications regarding the scope of this certificate and the applicability of the management system requirements may be obtained by consulting the organization. To check this certificate validity please call +91 22 6274 2000.



**PLAN-DO-CHECK-ACT
(PDCA) model**

	Thakur Ramnarayan College of Arts & Commerce		Doc. Ref. :-	TRCAC/EOMS/AM/01
	Apex Manual (AM) Part I Preliminaries		Issue No. :-	01
			Issue Date :-	01/11/2020
Section	Page	Title	Revision	Rev. Date
05	Page 4 of 5	Introduction to ISO 21001 International Standard	A	01/11/2020

EOMS in the framework of ISO 21001

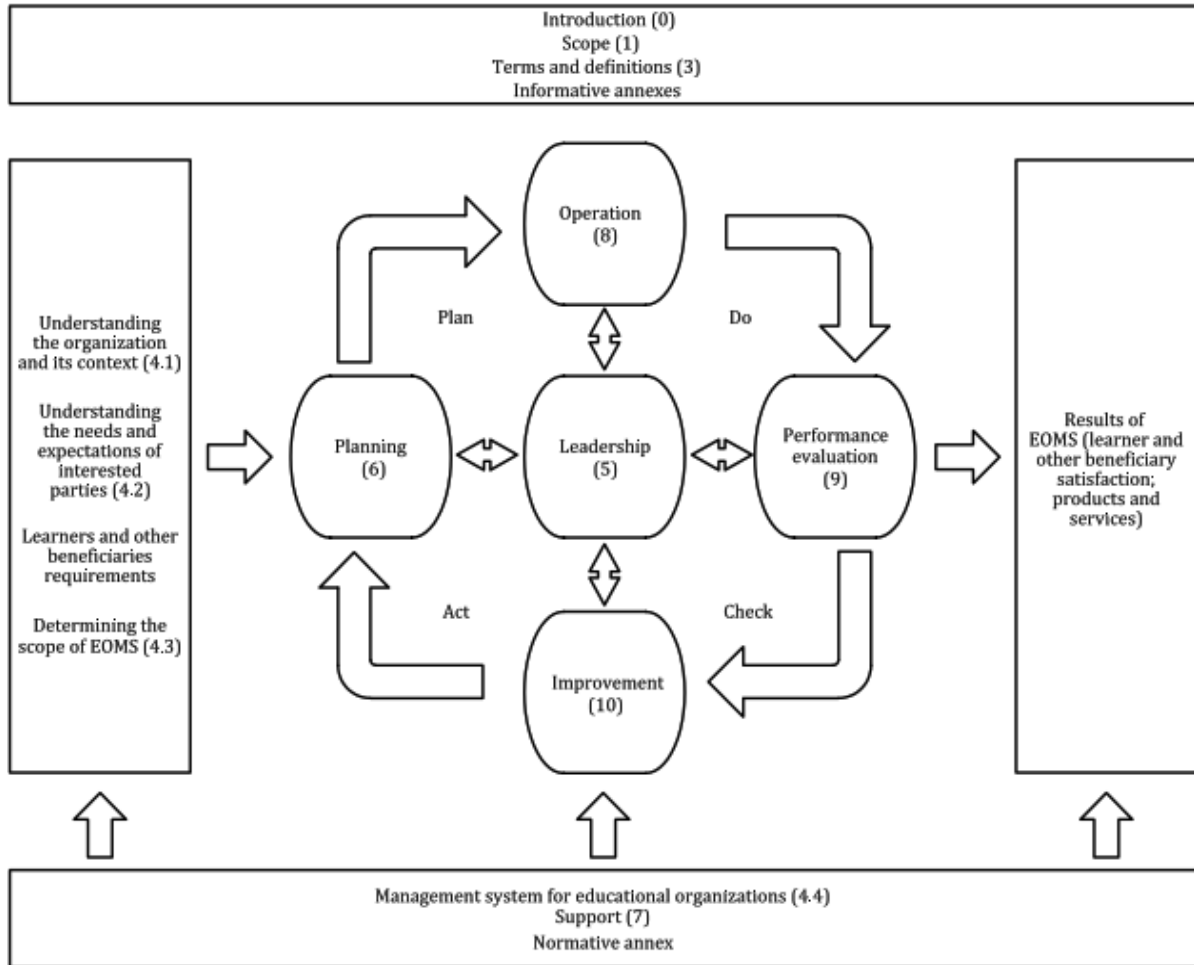
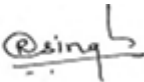



Figure 2 — Representation of the structure of this document in the PDCA cycle
(NOTE: Numbers in brackets refer to clauses in this document.)

The PDCA cycle can be briefly described as follows:

- Plan: establish the objectives of the system and its processes, and the resources needed to deliver results in accordance with learners' and other beneficiaries' requirements and the organization's policies, and identify and address risks and opportunities
- Do: implement what was planned
- Check: monitor and (where applicable) measure processes and the resulting products and services against policies, objectives, requirements, and planned activities, and report the results
- Act: take actions to improve performance, as necessary

Issued By: Principal 	Approved By: Secretary 
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Faculty Diary Sample



Thakur Educational Trust's (Regd.)

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Thakur Ramnarayan Educational Campus, S.V. Road, Dahisar (East), Mumbai - 400 068
Tel: 022 2828 1200 | Fax: 022 2828 1300 | www.trcac.org.in

FACULTY DIARY

TRCAC/IP/02/REG/01

NAME : Vaqar Athar Bubere

DESIGNATION : Assistant Professor

DEPARTMENT : Bachelor of Management Studies (BMS)

SEMESTER IV/VI

ACADEMIC YEAR : 2022-23

(FROM 07th November 2022 TO 01st May 2023)



FACULTY DIARY

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5	TEACHING PLAN (PRACTICAL/TUTORIALS)	
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8	MARK LIST	
9	EXAMINATION RESULT ANALYSIS	
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TRCAC/IP/02/FRM/06

FACULTY RESUME
Academic Year -

Revision: A

- 1 **Name** Vaqar Athar Bubere
- 2 **Educational Quaification** B.Com, M.M.S. (Operations Management), UGC-NET
- 3 **Area of Specialisation** Operations Management, General Management
- 4 **Work Experience**

a) Teaching : Years 07	Months 06	b) Industry : Years	Months
c) Research : Years	Months	d) Others : Years	Months

5 **Courses Teaching/ Taught at Junior/ Under-Graduate/ Post-Graduate Level**

1.Production & TQM (SYBMS) 2.Operations Management (TYBMS) 3.International Finance (TYBMS) 4.Project Management (TYBMS)

6 **Details of Book Published**

7 **Details of Papers Published**

	International	National	Others
Peer Reviews Journals		2	
Non-Peer Reviews Journals			
e-Journals			
Conference Proceedings			

8 **Deatils of Conferences/ Workshop Participated**

Sr. No.	Level	Paner Presented/ Attended	Details	Snonsoring Agenices

9 **Faculty/ Staff Development Programmes Attended**

10 **Other Programmes Attended**

11 **Other Information (if any)**



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TRCAC/IP/02/FRM/01

ACADEMIC CALENDAR FOR SEM- IV

Revision: A

Academic Year: 2022-2023

Sr.	Activities	Date	Day	Completion Date	Remark
1	Preparation of Academic Calendar	14th November, 2022	Monday	14th November, 2022	
2	Display of Timetable	21st November, 2022	Monday	21st November, 2022	
3	Teaching Plan Validation by Principal	21st November, 2022	Monday	21st November, 2022	
4	Commencement of Semester	23rd November, 2022	Wednesday	23rd November, 2022	
5	First Syllabus Coverage Report	5th December, 2022	Monday	5th December, 2022	
6	First Defaulter List	5th December, 2022	Monday	5th December, 2022	
7	Monthly Semester Review	5th December, 2022	Monday	5th December, 2022	
8	Students Mentoring Session- I (For Third Year)	8th December, 2022 - 14th December, 2022	Thursday - Wednesday	8th December, 2022 - 14th December, 2022	
9	Christmas Break (Holiday)	25th December, 2022 - 1st January, 2023	Sunday- Sunday	25th December, 2022 - 1st January, 2023	
10	Second Syllabus Coverage Report	5th January, 2023	Thursday	5th January, 2023	
11	Second Defaulter List	5th January, 2023	Thursday	5th January, 2023	
12	Monthly Semester Review	5th January, 2023	Thursday	5th January, 2023	
13	Question Paper Setting of Internal Assessment-I	11th January, 2023	Wednesday	11th January, 2023	
14	Internal Assessment-I	19th January, 2023 - 21st January, 2023	Thursday- Saturday	19th January, 2023 - 21st January, 2023	
15	Internal Assessment - I Mark List Submission	25th January, 2023	Wednesday	25th January, 2023	
16	Republic Day (Holiday)	26th January, 2023	Thursday	26th January, 2023	
17	Parents Meeting	28th January, 2023	Saturday	28th January, 2023	
18	Third Syllabus Coverage Report	6th February, 2023	Monday	6th February, 2023	
19	Third Defaulter List	6th February, 2023	Monday	6th February, 2023	
20	Monthly Semester Review	6th February, 2023	Monday	6th February, 2023	
21	Students Mentoring Session- II (For Third Year)	08th February, 2023 - 14th February, 2023	Wednesday - Tuesday	08th February, 2023 - 14th February, 2023	
22	Mahashivratri (Holiday)	18th February, 2023	Saturday	18th February, 2023	
23	Question Paper Setting of Internal Assessment-II	1st March, 2023	Wednesday	1st March, 2023	
24	Fourth Syllabus coverage report	6th March, 2023	Monday	6th March, 2023	
25	Fourth Defaulters List	6th March, 2023	Monday	6th March, 2023	
26	Monthly Semester Review	6th March, 2023	Monday	6th March, 2023	
27	Holi (Holiday)	8th March, 2023	Wednesday	8th March, 2023	
28	Internal Assessment-II	9th March, 2023 - 11th March, 2023	Thursday - Saturday	9th March, 2023 - 11th March, 2023	
29	Internal Audit VI	11th March, 2023	Saturday	11th March, 2023	
30	Internal Assessment-II Mark List Submission	15th March, 2023	Wednesday	15th March, 2023	
31	Gudi Padwa (Holiday)	22nd March, 2023	Wednesday	22nd March, 2023	
32	Ram Navmi (Holiday)	30th March, 2023	Thursday	30th March, 2023	
33	Mahavir Jayanti (Holiday)	4th April, 2023	Tuesday	4th April, 2023	
34	Good Friday (Holiday)	7th April, 2023	Friday	7th April, 2023	
35	Dr. Ambedkar Jayanti (Holiday)	14th April, 2023	Friday	14th April, 2023	
36	Id-ul-fir (Holiday)	22nd April, 2023	Saturday	22nd April, 2023	
37	ATKT Examination	As per University Guidelines			
38	Semester End Examination	As per University Guidelines			
39	Practical Examination (IT & CS)	As per University Guidelines			
40	Declaration of Semester End Examination Result	As per University Guidelines			



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TRCAC/IP/02/FRM/01

ACADEMIC CALENDAR FOR SEM-VI

Revision: A

Academic Year: 2022-2023

Sr.	Activities	Date	Day	Completion Date	Remark
1	Preparation of Academic Calendar	13th December, 2022	Tuesday	13th December, 2022	
2	Display of Timetable	15th December, 2022	Thursday	15th December, 2022	
3	Teaching Plan Validation by Principal	17th December, 2022	Saturday	17th December, 2022	
4	Commencement of Semester	19th December 2022	Monday	19th December 2022	
5	Christmas Break (Holiday)	25th December, 2022 - 1st January, 2023	Sunday- Sunday	25th December, 2022 - 1st January, 2023	
6	Students Mentoring Session- I (For Third Year)	9th January, 2023 - 14th January, 2023	Monday - Saturday	9th January, 2023 - 14th January, 2023	
7	Republic Day (Holiday)	26th January, 2023	Thursday	26th January, 2023	
8	Parents Meeting	28th January, 2023	Saturday	28th January, 2023	
9	Question Paper Setting of Internal Assessment-I	1st February, 2023	Wednesday	1st February, 2023	
10	First Syllabus Coverage Report	6th February, 2023	Monday	6th February, 2023	
11	First Defaulter List	6th February, 2023	Monday	6th February, 2023	
12	Monthly Semester Review	6th February, 2023	Monday	6th February, 2023	
13	Internal Assessment-I	09th February, 2023 - 11th February, 2023	Wednesday- Saturday	09th February, 2023 - 11th February, 2023	
14	Internal Assessment - I Mark List Submission	15th February, 2023	Wednesday	15th February, 2023	
15	Mahashivratri (Holiday)	18th February, 2023	Saturday	18th February, 2023	
16	Students Mentoring Session- II (For Third Year)	27th February, 2023 - 04th March, 2023	Monday - Saturday	27th February, 2023 - 04th March, 2023	
17	Second Syllabus Coverage Report	6th March, 2023	Monday	6th March, 2023	
18	Second Defaulter List	6th March, 2023	Monday	6th March, 2023	
19	Monthly Semester Review	6th March, 2023	Monday	6th March, 2023	
20	Holi (Holiday)	8th March, 2023	Wednesday	8th March, 2023	
21	Internal Audit VI	11th March, 2023	Saturday	11th March, 2023	
22	Question Paper Setting of Internal Assessment-II	21st March, 2023	Tuesday	21st March, 2023	
23	Gudi Padwa (Holiday)	22nd March, 2023	Wednesday	22nd March, 2023	
24	Internal Assessment-II	29th March, 2023 - 01st April, 2023	Wednesday- Saturday	29th March, 2023 - 01st April, 2023	
25	Ram Navmi (Holiday)	30th March, 2023	Thursday	30th March, 2023	
26	Mahavir Jayanti (Holiday)	4th April, 2023	Tuesday	4th April, 2023	
27	Internal Assessment-II Mark List Submission	05th April, 2023	Wednesday	05th April, 2023	
28	Third Syllabus coverage report	05th April, 2023	Wednesday	05th April, 2023	
29	Third Defaulters List	05th April, 2023	Wednesday	05th April, 2023	
30	Monthly Semester Review	05th April, 2023	Wednesday	05th April, 2023	
31	Good Friday (Holiday)	7th April, 2023	Friday	7th April, 2023	
32	Dr. Ambedkar Jayanti (Holiday)	14th April, 2023	Friday	14th April, 2023	
33	Fourth Syllabus coverage report	15th April, 2023	Saturday	15th April, 2023	
34	Fourth Defaulters List	15th April, 2023	Saturday	15th April, 2023	
35	Monthly Semester Review	15th April, 2023	Saturday	15th April, 2023	
36	Id-ul-fir (Holiday)	22nd April, 2023	Saturday	22nd April, 2023	
37	ATKT Examination	As per University Guidelines			
38	Semester End Examination	As per University Guidelines			
39	Declaration of Semester End Examination Result	As per University Guidelines			



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TRCAC/IP/02/FRM/05

FACULTY-WISE TIME TABLE

Revision: A

Academic Year: 2022-23

Name of Faculty: Vaqar Athar Bubere

w.e.f.: 19-12-2022

Time/Day	07:00 to 07:50	07:50 to 08:40	08:40 to 09:30	09:30 to 10:00	10:00 to 10:50	10:50 to 11:40	11:40 to 12:30
Monday	IF (TYBMS-B)	OR (TYBMS-B)	OR (TYBMS-B)	BREAK	PTQM (SYBMS-A)	PTQM (SYBMS-B)	
Tuesday	OR (TYBMS-A)	OR (TYBMS-A)	IF (TYBMS-B)		PTQM (SYBMS-B)		
Wednesday	IF (TYBMS-B)	OR (TYBMS-B)	OR (TYBMS-B)		PTQM (SYBMS-A)		
Thursday		PTQM (SYBMS-B)	IF (TYBMS-B)		PTQM (SYBMS-A)		
Friday	OR (TYBMS-A)	OR (TYBMS-A)			PM (TYBMS-B)	PM (TYBMS-B)	
Saturday	PTQM (SYBMS-A)	PM (TYBMS-B)	PM (TYBMS-B)		PTQM (SYBMS-B)		

Theory Load (24) + Practical Load () + Project () + Tutorial () = Total Load (24) per Week

Course	Course I	Course II	Course III	Course IV	Course V	Course VI
Abbreviations	PTQM	OR	IF	PM		
Name of the Course (Theory/Practical)	Production & Total Quality Management	Operations Research	International Finance	Project Management		



TRCAC/IP/02/FRM/07

TEACHING PLAN (THEORY)

Revision: A

Academic Year: 2022-2023

Class: SYBMS

Division: A

Semester: IV

Course: Production & Total Quality Management

Lecture No.	Unit No.	Outcome Planned	Planned Date	Completion Date	Student Centric Method and ICT Tool	Remarks
1	1	Define Production & TQM	23/11/2022	23/11/2022		
2		Describe the Objectives of Production Management	24/11/2022	23/11/2022		
3		Recall the Components of Production Management	26/11/2022	24/11/2022	Inquiry & discussion	
4		Explain Product Development	28/11/2022	24/11/2022		
5		Explain Product Classification	30/11/2022	25/11/2022	Discussion & problem	
6		Summarise Product Design	01/12/2022	26/11/2022		
7		Interpret Plant Location	03/12/2022	26/11/2022		
8		Interpret Plant Location (continued)	05/12/2022	28/11/2022	Inquiry & discussion	
9		Explain Plant Layout	07/12/2022	30/11/2022		
10		Explain Plant Layout (continued)	08/12/2022	01/12/2022		
11		Summarise Purchase Management	10/12/2022	03/12/2022	Discussion & problem	
12		Summarise Purchase Management (continued)	12/12/2022	05/12/2022	Case Study	
13	2	Explain Materials Management	14/12/2022	07/12/2022		
14		Explain the Concepts related to Materials Management	15/12/2022	07/12/2022		
15		Describe the Objectives of Materials Management	17/12/2022	08/12/2022		
16		Describe the Objectives of Materials Management (continued)	19/12/2022	10/12/2022		
17		Explain the Importance of Materials Management	21/12/2022	12/12/2022	Discussion & problem	
18		Explain the Importance of Materials Management (continued)	22/12/2022	17/12/2022		
19		Explain the Concepts related to Inventory Management	24/12/2022	17/12/2022		
20		List down the Importance of Inventory Management	02/01/2023	19/12/2022		
21		Recall the Techniques of Inventory Management	04/01/2023	24/12/2022	Inquiry & discussion	
22		Calculate Re-order Level	05/01/2023	02/01/2023		
23		Calculate EOQ	07/01/2023	04/01/2023		
24		Calculate EOQ (continued)	09/01/2023	05/01/2023	Case Study	
25	3	Explain Productivity	11/01/2023	07/01/2023		
26		Calculate Productivity	12/01/2023	09/01/2023		
27		Explain the Importance of Productivity	14/01/2023	11/01/2023		
28		Identify different Factors of Productivity	16/01/2023	13/01/2023		
29		Explain TQM	18/01/2023	16/01/2023	Discussion & problem	
30		Explain the Concepts related to TQM	23/01/2023	17/01/2023		
31		Compare different Approaches of TQM	25/01/2023	18/01/2023		
32		Compare different Approaches of TQM (continued)	28/01/2023	23/01/2023	Inquiry & discussion	
33		Explain the Concepts related to SQD	30/01/2023	25/01/2023		
34		Explain the Characteristics of SQD	01/02/2023	27/01/2023	Discussion & problem	
35		Describe the Objectives of SQD	02/02/2023	28/01/2023		
36		Explain SERVQUAL	04/02/2023	30/01/2023	Case Study	
37	4	Explain Lean Thinking	06/02/2023	01/02/2023		
38		List down different Kepner Tregor Methodology of problem so	08/02/2023	02/02/2023		
39		List down different Kepner Tregor Methodology of problem so	09/02/2023	04/02/2023		
40		Explain the Features of 6 Sigma	11/02/2023	06/02/2023		
41		Describe the Enablers of 6 Sigma	13/02/2023	08/02/2023		
42		Summarise the Goals of 6 Sigma	15/02/2023	09/02/2023		
43		Describe the Concept of DMAIC/DMADV	16/02/2023	13/02/2023	Case Study	
44		Describe TAGUCHI'S QUALITY ENGINEERING	20/02/2023	15/02/2023	Inquiry & discussion	
45		Describe the Concept of ISO 9000, ISO 1400	22/02/2023	16/02/2023		
46		Describe the Concept of QS9000	23/02/2023	20/02/2023		
47		Describe the Concept of Malcolm Baldrige National Quality A	25/02/2023	23/02/2023		
48		Describe the Concept of Deming's Application Prize	27/02/2023	25/02/2023		

No. of Lectures Planned : 48

No. of Lectures Completed : 48

Percentage Deviation : NIL

Percentage Syllabus Coverage : 100

Text Books : Production & TQM, Vikram Shrotri, Vipul Prakashan

Refernce Books : Production (Operations) Management, L.C. Jhamb, Sultan Chand & Sons



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TRCAC/IP/02/FRM/07

TEACHING PLAN (THEORY)

Revision: A

Academic Year: 2022-2023

Class: SYBMS

Division: B

Semester: IV

Course: Production & Total Quality Management

Lecture No.	Unit No.	Outcome Planned	Planned Date	Completion Date	Student Centric Method and ICT Tool	Remarks	
1	1	Define Production & TQM	24/11/2022	23/11/2022			
2		Describe the Objectives of Production Management	26/11/2022	24/11/2022			
3		Recall the Components of Production Management	28/11/2022	26/11/2022			
4		Explain Product Development	29/11/2022	26/11/2022	Inquiry & discussion		
5		Explain Product Classification	01/12/2022	28/11/2022			
6		Summarise Product Design	03/12/2022	29/11/2022	Discussion & problem		
7		Interpret Plant Location	05/12/2022	01/12/2022			
8		Interpret Plant Location (continued)	06/12/2022	03/12/2022			
9		Explain Plant Layout	08/12/2022	03/12/2022	Inquiry & discussion		
10		Explain Plant Layout (continued)	10/12/2022	05/12/2022			
11		Summarise Purchase Management	12/12/2022	06/12/2022			
12	Summarise Purchase Management (continued)	13/12/2022	08/12/2022	Discussion & problem			
13	2	Explain Materials Management	15/12/2022	10/12/2022	Case Study		
14		Explain the Concepts related to Materials Management	17/12/2022	12/12/2022			
15		Describe the Objectives of Materials Management	19/12/2022	17/12/2022			
16		Describe the Objectives of Materials Management (continued)	20/12/2022	19/12/2022			
17		Explain the Importance of Materials Management	22/12/2022	20/12/2022			
18		Explain the Importance of Materials Management (continued)	24/12/2022	24/12/2022	Discussion & problem		
19		Explain the Concepts related to Inventory Management	02/01/2023	02/01/2023			
20		List down the Importance of Inventory Management	03/01/2023	03/01/2023			
21		Recall the Techniques of Inventory Management	05/01/2023	05/01/2023			
22		Calculate Re-order Level	07/01/2023	06/01/2023	Inquiry & discussion		
23		Calculate EOQ	09/01/2023	07/01/2023			
24		Calculate EOQ (continued)	10/01/2023	09/01/2023			
25		Explain Productivity	12/01/2023	10/01/2023	Case Study		
26		Calculate Productivity	14/01/2023	13/01/2023			
27		Explain the Importance of Productivity	16/01/2023	16/01/2023			
28		Identify different Factors of Productivity	17/01/2023	23/01/2023			
29		Explain TQM	23/01/2023	16/01/2023			
30	3	Explain the Concepts related to TQM	24/01/2023	17/01/2023	Discussion & problem		
31		Compare different Approaches of TQM	28/01/2023	24/01/2023			
32		Compare different Approaches of TQM (continued)	30/01/2023	28/01/2023			
33		Explain the Concepts related to SQD	31/01/2023	30/01/2023	Inquiry & discussion		
34		Explain the Characteristics of SQD	02/02/2023	31/01/2023			
35		Describe the Objectives of SQD	04/02/2023	02/02/2023	Discussion & problem		
36		Explain SERVQUAL	06/02/2023	04/02/2023			
37		4	Explain Lean Thinking	07/02/2023	06/02/2023	Case Study	
38			List down different Kepner Tregor Methodology of problem so	09/02/2023	07/02/2023		
39			List down different Kepner Tregor Methodology of problem so	11/02/2023	11/02/2023		
40	Explain the Features of 6 Sigma		13/02/2023	13/02/2023			
41	Describe the Enablers of 6 Sigma		14/02/2023	14/02/2023			
42	Summarise the Goals of 6 Sigma		16/02/2023	16/02/2023			
43	Describe the Concept of DMAIC/DMADV		20/02/2023	20/02/2023			
44	Describe TAGUCHI'S QUALITY ENGINEERING		21/02/2023	22/02/2023	Case Study		
45	Describe the Concept of ISO 9000, ISO 1400		23/02/2023	23/02/2023	Inquiry & discussion		
46	Describe the Concept of QS9000		25/02/2023	23/02/2023			
47	Describe the Concept of Malcolm Baldrige National Quality A		27/02/2023	27/02/2023			
48	Describe the Concept of Deming's Application Prize		28/02/2023	25/02/2023			

No. of Lectures Planned : 48

No. of Lectures Completed : 48

Percentage Deviation : NIL

Percentage Syllabus Coverage : 100

Text Books : Production & TQM, Vikram Shrotri, Vipul Prakashan

Refernece Books : Production (Operations) Management, L.C. Jhamb, Sultan Chand & Sons



TRCAC/IP/02/FRM/07

TEACHING PLAN (THEORY)

Revision: A

Academic Year: 2022-2023

Class: TYBMS

Division: A

Semester: VI

Course: Operations Research

Lecture No.	Unit No.	Outcome Planned	Planned Date	Completion Date	Student Centric Method and ICT Tool	Remarks
1	1	Define Operations Research	20/12/2022	20/12/2022		
2		Explain the Concepts related to Operations Research	20/12/2022	20/12/2022	Discussion & problem	
3		Define LPP	23/12/2022	03/01/2023		
4		Calculate Maximisation & Minimisation of Graphical Method	23/12/2022	03/01/2023	Discussion & problem	
5		Calculate Two decision variable of Graphical Method	03/01/2023	06/01/2023		
6		Calculate Constraints of Graphical Method	03/01/2023	06/01/2023		
7		Formulate basic Simplex Method problem	06/01/2023	10/01/2023	Inquiry & discussion	
8		Illustrate Maximisation of Simplex Method	06/01/2023	10/01/2023		
9		Illustrate Two decision variable of Simplex Method	10/01/2023	13/01/2023		
10		Illustrate Three decision variable of Simplex Method	10/01/2023	17/01/2023	Discussion & problem	
11		Illustrate Constraints of Simplex Method	13/01/2023	16/01/2023	Case Study	
12		Explain the Concepts related to Simplex Method	13/01/2023	17/01/2023		
13	2	Define Assignment Problem	17/01/2023	19/01/2023		
14		Deduce Maximisation of Assignment Problem	17/01/2023	19/01/2023		
15		Deduce Minimisation of Assignment Problem	20/01/2023	20/01/2023		
16		Deduce Balance & Unbalance of Assignment Problem	20/01/2023	20/01/2023	Discussion & problem	
17		Formulate Assignment Problem	24/01/2023	24/01/2023		
18		Deduce Prohibited / Unique / MOS of Assignment Problem	24/01/2023	24/01/2023		
19		Define Transportation Problem	27/01/2023	25/01/2023		
20		Structure Maximisation & Minimisation of Transportation Problem	27/01/2023	25/01/2023	Discussion & problem	
21		Structure Initial Feasible Solution of Transportation Problem	31/01/2023	27/01/2023		
22		Formulate Transportation Problem	31/01/2023	27/01/2023		
23		Structure Balance & Unbalance of Transportation Problem	03/02/2023	31/01/2023	Case Study	
24		Structure Prohibited / Unique / MOS of Transportation Problem	03/02/2023	31/01/2023		
25	3	Calculate EST of CPM	07/02/2023	03/02/2023		
26		Calculate EFT of CPM	07/02/2023	03/02/2023		
27		Calculate LST of CPM	14/02/2023	07/02/2023		
28		Calculate LFT of CPM	14/02/2023	14/02/2023	Discussion & problem	
29		Execute Normal Time of Project Crashing	17/02/2023	14/02/2023		
30		Execute Normal Cost of Project Crashing	17/02/2023	15/02/2023		
31		Execute Crash Time of Project Crashing	21/02/2023	15/02/2023	Inquiry & discussion	
32		Execute Crash Cost of Project Crashing	21/02/2023	21/02/2023		
33		Correlate PERT network	24/02/2023	21/02/2023	Discussion & problem	
34		Calculate Optimistic Time of PERT	24/02/2023	24/02/2023		
35		Calculate Most Likely Time of PERT	28/02/2023	24/02/2023	Case Study	
36		Calculate Pessimistic Time of PERT	28/02/2023	25/02/2023		
37	4	Define Job Sequencing	03/03/2023	25/02/2023		
38		Formulate Job Sequencing problem	03/03/2023	28/02/2023		
39		Illustrate 9 jobs, 2 machines of Job Sequencing	07/03/2023	28/02/2023		
40		Illustrate 6 jobs, 3 machines of Job Sequencing	07/03/2023	03/03/2023		
41		Illustrate Idle Time of Job Sequencing	10/03/2023	14/03/2023		
42		Illustrate Elapsed Time of Job Sequencing	10/03/2023	13/03/2023	Case Study	
43		Define Game Theory	14/03/2023	13/03/2023	Discussion & problem	
44		Explain the Terminologies related to Game Theory	14/03/2023	14/03/2023		
45		Explain different types of Game	17/03/2023	24/03/2023		
46		Deduce Zero Sum Game	17/03/2023	21/03/2023		
47		Deduce Game Pure Strategy Game	21/03/2023	21/03/2023		
48		Deduce Dominance method of Game Theory	21/03/2023	24/03/2023		

No. of Lectures Planned : 48

No. of Lectures Completed : 48

Percentage Deviation : NIL

Percentage Syllabus Coverage : 100

Text Books : Operations Research, Nitin Kulkarni, Vipul Prakashan

Refernce Books : Operations Research Techniques for Management, V.K. Kapoor, Sultan Chand & Sons



TRCAC/IP/02/FRM/07

TEACHING PLAN (THEORY)

Revision: A

Academic Year: 2022-2023

Class: TYBMS

Division: B

Semester: VI

Course: Operations Research

Lecture No.	Unit No.	Outcome Planned	Planned Date	Completion Date	Student Centric Method and ICT Tool	Remarks
1	1	Define Operations Research	19/12/2022	19/12/2022		
2		Explain the Concepts related to Operations Research	19/12/2022	19/12/2022		
3		Define LPP	21/12/2022	02/01/2023		
4		Calculate Maximisation & Minimisation of Graphical Method	21/12/2022	02/01/2023	Discussion & problem	
5		Calculate Two decision variable of Graphical Method	02/01/2023	04/01/2023		
6		Calculate Constraints of Graphical Method	02/01/2023	04/01/2023	Discussion & problem	
7		Formulate basic Simplex Method problem	04/01/2023	09/01/2023		
8		Illustrate Maximisation of Simplex Method	04/01/2023	09/01/2023		
9		Illustrate Two decision variable of Simplex Method	09/01/2023	11/01/2023	Inquiry & discussion	
10		Illustrate Three decision variable of Simplex Method	09/01/2023	11/01/2023		
11		Illustrate Constraints of Simplex Method	11/01/2023	16/01/2023		
12		Explain the Concepts related to Simplex Method	11/01/2023	16/01/2023	Discussion & problem	
13	2	Define Assignment Problem	16/01/2023	19/01/2023	Case Study	
14		Deduce Maximisation of Assignment Problem	16/01/2023	19/01/2023		
15		Deduce Minimisation of Assignment Problem	18/01/2023	23/01/2023		
16		Deduce Balance & Unbalance of Assignment Problem	18/01/2023	23/01/2023		
17		Formulate Assignment Problem	23/01/2023	30/01/2023		
18		Deduce Prohibited / Unique / MOS of Assignment Problem	23/01/2023	30/01/2023	Discussion & problem	
19		Define Transportation Problem	25/01/2023	25/01/2023		
20		Structure Maximisation & Minimisation of Transportation Problem	25/01/2023	25/01/2023		
21		Structure Initial Feasible Solution of Transportation Problem	30/01/2023	01/02/2023		
22		Formulate Transportation Problem	30/01/2023	01/02/2023	Discussion & problem	
23		Structure Balance & Unbalance of Transportation Problem	01/02/2023	06/02/2023		
24		Structure Prohibited / Unique / MOS of Transportation Problem	01/02/2023	06/02/2023		
25	3	Calculate EST of CPM	06/02/2023	08/02/2023	Case Study	
26		Calculate EFT of CPM	06/02/2023	08/02/2023		
27		Calculate LST of CPM	08/02/2023	13/02/2023		
28		Calculate LFT of CPM	08/02/2023	13/02/2023		
29		Execute Normal Time of Project Crashing	13/02/2023	20/02/2023		
30		Execute Normal Cost of Project Crashing	13/02/2023	15/02/2023	Discussion & problem	
31		Execute Crash Time of Project Crashing	15/02/2023	15/02/2023		
32		Execute Crash Cost of Project Crashing	15/02/2023	20/02/2023		
33		Correlate PERT network	20/02/2023	27/02/2023	Inquiry & discussion	
34		Calculate Optimistic Time of PERT	20/02/2023	27/02/2023		
35		Calculate Most Likely Time of PERT	22/02/2023	01/03/2023	Discussion & problem	
36		Calculate Pessimistic Time of PERT	22/02/2023	25/02/2023		
37	4	Define Job Sequencing	27/02/2023	25/02/2023	Case Study	
38		Formulate Job Sequencing problem	27/02/2023	01/03/2023		
39		Illustrate 9 jobs, 2 machines of Job Sequencing	01/03/2023	28/02/2023		
40		Illustrate 6 jobs, 3 machines of Job Sequencing	01/03/2023	08/03/2023		
41		Illustrate Idle Time of Job Sequencing	06/03/2023	08/03/2023		
42		Illustrate Elapsed Time of Job Sequencing	06/03/2023	13/03/2023		
43		Define Game Theory	13/03/2023	13/03/2023		
44		Explain the Terminologies related to Game Theory	13/03/2023	15/03/2023	Case Study	
45		Explain different types of Game	15/03/2023	15/03/2023	Discussion & problem	
46		Deduce Zero Sum Game	15/03/2023	21/03/2023		
47		Deduce Game Pure Strategy Game	20/03/2023	21/03/2023		
48		Deduce Dominance method of Game Theory	20/03/2023	23/03/2023		

No. of Lectures Planned : 48

No. of Lectures Completed : 48

Percentage Deviation : NIL

Percentage Syllabus Coverage : 100

Text Books : Operations Research, Nitin Kulkarni, Vipul Prakashan

Refernce Books : Operations Research Techniques for Management, V.K. Kapoor, Sultan Chand & Sons



TRCAC/IP/02/FRM/07

TEACHING PLAN (THEORY)

Revision: A

Academic Year: 2022-2023

Class: TYBMS

Division: B

Semester: VI

Course: International Finance

Lecture No.	Unit No.	Outcome Planned	Planned Date	Completion Date	Student Centric Method and ICT Tool	Remarks	
1	1	Define International Finance	19/12/2022	19/12/2022	Inquiry & discussion		
2		Describe the Importance, Scope, Globalisation of International	20/12/2022	20/12/2022			
3		Explain the Goals, Challenges of International Finance	21/12/2022	02/01/2023	Discussion & problem		
4		Locate the Accounting Principles of Balance of Payment	22/12/2022	03/01/2023			
5		Explain the Components, Business & Management of Balance	02/01/2023	04/01/2023			
6		Summarise the Production & Consumption of Balance of Payme	03/01/2023	05/01/2023	Inquiry & discussion		
7		Interpret Different Monetary Systems	04/01/2023	09/01/2023			
8		Interpret Current Exchange Rate Arrangements	05/01/2023	10/01/2023			
9		Interpret Flexible Exchange Regimes	09/01/2023	11/01/2023	Discussion & problem		
10		Identify Spot Forex Market, Foreign Bank Note Market	10/01/2023	13/01/2023	Case Study		
11		Calculate the Exchange Rate Quotations	11/01/2023	16/01/2023			
12		Discuss Factors Affecting Exchange Rates	12/01/2023	17/01/2023			
13		Explain the Structure of Foreign Exchange Market	16/01/2023	18/01/2023			
14	2	Explain the Types, Settlement Date Foreign Exchange Market	17/01/2023	19/01/2023			
15		Calculate Arbitrage Foreign Exchange Market	18/01/2023	23/01/2023	Discussion & problem		
16		List Forward Quotations	19/01/2023	24/01/2023			
17		Explain International Parity Relationships	23/01/2023	25/01/2023			
18		Explain International Parity Relationships (continued)	24/01/2023	27/01/2023			
19		Describe Foreign Exchange Rates	25/01/2023	30/01/2023	Inquiry & discussion		
20		Describe Foreign Exchange Rates (continued)	30/01/2023	31/01/2023			
21		Infer Currency Options	31/01/2023	01/02/2023			
22		Infer Currency Options (continued)	01/02/2023	02/02/2023	Case Study		
23		Describe Interest Rate Futures	02/02/2023	06/02/2023			
24		Describe Interest Rate Futures (continued)	06/02/2023	07/02/2023			
25		Define the origin of the Euro Currency Bond Market	07/02/2023	08/02/2023			
26		Name the Types, Innovation of the Euro Currency Bond Marke	08/02/2023	13/02/2023			
27		Summarise the Competitive advantages, Control & Regulation	13/02/2023	14/02/2023	Discussion & problem		
28	3	Define International Equity Market	14/02/2023	15/02/2023			
29		Define International Equity Market (continued)	15/02/2023	16/02/2023			
30		Define International Equity Investment	16/02/2023	20/02/2023	Inquiry & discussion		
31		Compare FERA & FEMA	20/02/2023	22/02/2023			
32		Explain the Scope, Significance, Role of International Forex M	21/02/2023	22/02/2023	Discussion & problem		
33		Compare FDI & FPI	22/02/2023	27/02/2023			
34		Describe Decision & Incremental Cash Flow	23/02/2023	01/03/2023	Case Study		
35		Describe Cash Flow at Subsidiary & Parent Comany	27/02/2023	02/03/2023			
36		Explain Techniques, Repatriation of Profits	28/02/2023	08/03/2023			
37		4	Define Forex Risk Management	01/03/2023	09/03/2023		
38			Explain Portfolio Management	02/03/2023	09/03/2023		
39			Discuss Arbitrage	06/03/2023	09/03/2023		
40			Discuss Speculation	07/03/2023	09/03/2023		
41	Define International Tax Environment		09/03/2023	11/03/2023	Case Study		
42	Explain Types, Benefits of International Tax Environment		13/03/2023	11/03/2023	Inquiry & discussion		
43	Explain Tax Havens		14/03/2023	14/03/2023			
44	Describe Tax Liabilities		15/03/2023	15/03/2023			
45	Describe Review of NPV		16/03/2023	16/03/2023			
46	Describe Option approach		20/03/2023	20/03/2023			
47	Describe International context		21/03/2023	20/03/2023			
48	Discuss International Project Appraisal Practices		23/03/2023	20/03/2023			

No. of Lectures Planned : 48

No. of Lectures Completed : 48

Percentage Deviation : NIL

Percentage Syllabus Coverage : 100%

Text Books : International Finance, Dipak Abhyankar, Vipul Prakashan

Refernece Books : International Financial Management, P.G. Apte, The McGraw Hill



TRCAC/IP/02/FRM/07

TEACHING PLAN (THEORY)

Revision: A

Academic Year: 2022-2023

Class: TYBMS

Division: B

Semester: VI

Course: Project Management

Lecture No.	Unit No.	Outcome Planned	Planned Date	Completion Date	Student Centric Method and ICT Tool	Remarks	
1	1	Define Project Managment	23/12/2022	23/12/2022			
2		Explain the Concepts related to Project Management	23/12/2022	24/12/2022			
3		Explain Organisational Structure	24/12/2022	24/12/2022	Inquiry & discussion		
4		Explain Project Organisation	24/12/2022	24/12/2022			
5		Summarise Project Initiation	06/01/2023	06/01/2023	Discussion & problem		
6		Summarise Project Initiation (continued)	06/01/2023	06/01/2023			
7		Interpret Project Selection	07/01/2023	07/01/2023			
8		Interpret Project Selection (continued)	07/01/2023	07/01/2023	Inquiry & discussion		
9		Explain Project Manager	13/01/2023	18/01/2023			
10		Explain Project Manager (continued)	13/01/2023	19/01/2023			
11		Summarise Project Planning	14/01/2023	20/01/2023	Discussion & problem		
12		Summarise Project Planning (continued)	14/01/2023	20/01/2023	Case Study		
13		Explain the Importance, Scope of Project Feasibility Analysis	20/01/2023	20/01/2023			
14	2	Explain the Types of Project Feasibility Analysis	20/01/2023	21/01/2023			
15		Describe Project Feasibility Analysis - SWOT	21/01/2023	21/01/2023			
16		Describe Demand Forecasting	21/01/2023	21/01/2023			
17		Explain Product Mix	27/01/2023	27/01/2023	Discussion & problem		
18		Explain Customer Requirement Analysis	27/01/2023	27/01/2023			
19		Explain the uses of Technical Analysis	28/01/2023	28/01/2023			
20		Listdown the Advancement of Technical Analysis	28/01/2023	28/01/2023			
21		Recall the Technical Analysis of ECommerce	03/02/2023	03/02/2023	Inquiry & discussion		
22		Define Operational Analysis	03/02/2023	03/02/2023			
23		Describe the Importance, Strategy of Operational Analysis	04/02/2023	04/02/2023			
24		Define Materials Management	04/02/2023	04/02/2023	Case Study		
25		Explain Budgeting in Project Management	17/02/2023	24/02/2023			
26		Explain Budgeting in Project Management (continued)	17/02/2023	24/02/2023			
27		Explain Cost involved in Project Management	24/02/2023	02/03/2023			
28	Explain Cost involved in Project Management (continued)	24/02/2023	02/03/2023				
29	3	Describe Risk Estimation	25/02/2023	03/03/2023	Discussion & problem		
30		Describe Risk Estimation (continued)	25/02/2023	04/03/2023			
31		Describe Fund Estimation	03/03/2023	04/03/2023			
32		Describe Fund Estimation (continued)	03/03/2023	08/03/2023	Inquiry & discussion		
33		Explain Risk Management	04/03/2023	08/03/2023			
34		Explain Risk Management (continued)	04/03/2023	08/03/2023	Discussion & problem		
35		Explain Cost benefit analysis	10/03/2023	11/03/2023			
36		Explain Cost benefit analysis (continued)	10/03/2023	11/03/2023	Case Study		
37		4	Explain PMMM	11/03/2023	11/03/2023		
38			Listdown Continuous Improvement in Modern Development	11/03/2023	11/03/2023		
39	Listdown Procedural Documentation of Modern Development		17/03/2023	18/03/2023			
40	Explain Capacity Planning		17/03/2023	18/03/2023			
41	Describe Project Monitoring		18/03/2023	18/03/2023			
42	Describe Project Monitoring (continued)		18/03/2023	18/03/2023			
43	Describe Project Controlling		24/03/2023	18/03/2023	Case Study		
44	Describe Project Controlling (continued)		24/03/2023	21/03/2023	Inquiry & discussion		
45	Explain Project Termination		25/03/2023	23/03/2023			
46	Explain Project Termination (continued)		25/03/2023	23/03/2023			
47	Explain Solving Project Management Problems		08/04/2023	24/03/2023			
48	Explain Solving Project Management Problems (continued)	08/04/2023	25/03/2023				

No. of Lectures Planned : 48

No. of Lectures Completed : 48

Percentage Deviation : NIL

Percentage Syllabus Coverage : 100

Text Books : Project Management, L.N. Chopde, Sheth Publishers

Referrence Books : Project Management: Strategic Financial Planning, Evaluation and Control, Bhavesh M. Patel, Vikas Publication



Thakur Educational Trust's (Regd.)

THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE
ISO 21001:2018 Certified



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TRCAC/IP/02/FRM/09

WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 00

Week From: 23-11-2022

To: 26-11-2022

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (21-11-2022)				FY & SY lectures are starting from 23-11-2022		Lecture are not started yet
Tuesday (22-11-2022)				FY & SY lectures are starting from 23-11-2022		Lecture are not started yet
Wednesday (23-11-2022)	07:50-08:40	SYBMS(B)	PTQM	Lecture 01	40/69	Compensation lecture for Jainish Gotecha sir
	08:40-09:30	SYBMS(A)	PTQM	Lecture 01	48/73	Compensation lecture for Jainish Gotecha sir
	10:00-10:50	SYBMS(A)	PTQM	Lecture 02	43/73	
Thursday (24-11-2022)	07:00-07:50	SYBMS(A)	PTQM	Lecture 03	28/73	Compensation lecture for Jainish Gotecha sir
	07:50-08:40	SYBMS(B)	PTQM	Lecture 02	36/69	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 04	38/73	
Friday (25-11-2022)	08:40-09:30	SYBMS(A)	PTQM	Lecture 05	32/73	Compensation lecture for Jainish Gotecha sir
Saturday (26-11-2022)	07:00-07:50	SYBMS(A)	PTQM	Lecture 06	36/73	
	07:50-08:40	SYBMS(A)	PTQM	Lecture 07	36/73	Compensation lecture for Rahul Kushwaha sir
	08:40-09:30	SYBMS(B)	PTQM	Lecture 03	33/69	Compensation lecture for Hardik Goradiya sir
	10:00-10:50	SYBMS(B)	PTQM	Lecture 04	23/69	



Thakur Educational Trust's (Regd.)

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TRCAC/IP/02/FRM/09

WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 01

Week From: 28-11-2022

To: 03-12-2022

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (28-11-2022)	10:00-10:50	SYBMS(A)	PTQM	Lecture 08	44/73	
	10:50-11:40	SYBMS(B)	PTQM	Lecture 05	31/69	
Tuesday (29-11-2022)	11:40-12:30	SYBMS(B)	PTQM	Lecture 06	31/69	Lecture exchange with Rahul Khuswaha sir @ 10:00
Wednesday (30-11-2022)	10:00-10:50	SYBMS(A)	PTQM	Lecture 09	33/73	
Thursday (01-12-2022)	07:50-08:40	SYBMS(B)	PTQM	Lecture 07	36/69	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 10	26/73	
Friday (02-12-2022)				No lecture were scheduled		
Saturday (03-12-2022)	07:00-07:50	SYBMS(A)	PTQM	Lecture 11	22/73	
	07:50-08:40	SYBMS(B)	PTQM	Lecture 08	32/69	Compensation lecture for Sonali Devadiga ma'am
	10:00-10:50	SYBMS(B)	PTQM	Lecture 09	29/69	



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 02

Week From: 05-12-2022

To: 10-12-2022

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (05-12-2022)	10:00-10:50	SYBMS(A)	PTQM	Lecture 12	27/73	
	10:50-11:40	SYBMS(B)	PTQM	Lecture 10	33/69	
Tuesday (06-12-2022)	10:00-10:50	SYBMS(B)	PTQM	Lecture 11	38/69	
Wednesday (07-12-2022)	10:00-10:50	SYBMS(A)	PTQM	Lecture 13	31/73	
	10:50-11:40	SYBMS(A)	PTQM	Lecture 14	31/73	Compensation lecture for Sonali Devadiga ma'am
Thursday (08-12-2022)	07:50-08:40	SYBMS(B)	PTQM	Lecture 12	33/69	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 15	20/73	Practice Test-01 was conducted
Friday (09-12-2022)				No lecture were scheduled		
Saturday (10-12-2022)	07:00-07:50	SYBMS(A)	PTQM	Lecture 16	10/73	
	07:50-08:40	SYBMS(B)	PTQM	Lecture 13	24/69	Lecture exchange with Sonali Devadiga ma'am @ 10:00



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 03

Week From: 12-12-2022

To: 17-12-2022

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (12-12-2022)	10:00-10:50	SYBMS(A)	PTQM	Lecture 17	21/73	
	10:50-11:40	SYBMS(B)	PTQM	Lecture 14	16/69	Practice Test-01 was conducted
Tuesday (13-12-2022)	10:00-10:50	SYBMS(B)	PTQM			Did not report to college due to health issue
Wednesday (14-12-2022)	10:00-10:50	SYBMS(A)	PTQM			Did not report to college due to health issue
Thursday (15-12-2022)	07:50-08:40	SYBMS(B)	PTQM			Did not report to college due to health issue
	10:00-10:50	SYBMS(A)	PTQM			
Friday (16-12-2022)				No lecture were scheduled		Did not report to college due to health issue
Saturday (17-12-2022)	07:00-07:50	SYBMS(A)	PTQM	Lecture 18	18/73	
	07:50-08:40	SYBMS(A)	PTQM	Lecture 19	24/73	Compensation lecture for Jainish Gotecha sir
	10:00-10:50	SYBMS(B)	PTQM	Lecture 15	30/69	



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 04

Week From: 19-12-2022

To: 24-12-2022

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (19-12-2022)	07:00-07:50	TYBMS(B)	IF	Lecture 01	21/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 01	22/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 02	22/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 20	36/73	
	10:50-11:40	SYBMS(B)	PTQM	Lecture 16	35/69	
Tuesday (20-12-2022)	07:00-07:50	TYBMS(A)	OR	Lecture 01	33/87	
	07:50-08:40	TYBMS(A)	OR	Lecture 02	34/87	
	08:40-09:30	TYBMS(B)	IF	Lecture 02	21/59	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 17	38/69	
Wednesday (21-12-2022)	07:00-07:50	TYBMS(B)	IF	Non-instructional day due to Intra college event		Non-instructional day due to Intra college event
	07:50-08:40	TYBMS(B)	OR			
	08:40-09:30	TYBMS(B)	OR			
	10:00-10:50	SYBMS(A)	PTQM			
Thursday (22-12-2022)	07:50-08:40	SYBMS(B)	PTQM	Non-instructional day due to Intra college event		Did not report to college due to health issue
	08:40-09:30	TYBMS(B)	IF			
	10:00-10:50	SYBMS(A)	PTQM			
Friday (23-12-2022)	07:00-07:50	TYBMS(A)	OR			All lectures started from 10 am
	07:50-08:40	TYBMS(A)	OR			All lectures started from 10 am
	10:00-10:50	TYBMS(B)	PM	Lecture 01	23/59	
	10:50-11:40	TYBMS(B)	PM			Will compensate on 24-12-2022
Saturday (24-12-2022)	07:00-07:50	SYBMS(A)	PTQM	Lecture 01	19/73	
	07:50-08:40	TYBMS(B)	PM	Lecture 02	21/59	
	08:40-09:30	TYBMS(B)	PM	Lecture 03	21/59	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 01	17/69	
	10:50-11:40	TYBMS(B)	PM	Lecture 04	20/59	



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 05

Week From: 02-01-2023

To: 07-01-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (02-01-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 03	31/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 03	32/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 04	32/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 22	30/73	
	10:50-11:40	SYBMS(B)	PTQM	Lecture 19	25/69	
Tuesday (03-01-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 03	41/87	
	07:50-08:40	TYBMS(A)	OR	Lecture 04	41/87	
	08:40-09:30	TYBMS(B)	IF	Lecture 04	30/59	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 20	31/69	
Wednesday (04-01-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 05	36/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 05	38/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 06	38/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 23	39/73	
Thursday (05-01-2023)	07:50-08:40	SYBMS(B)	PTQM	Lecture 21	20/69	
	08:40-09:30	TYBMS(B)	IF	Lecture 06	36/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 24	22/73	
Friday (06-01-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 05	27/87	
	07:50-08:40	TYBMS(A)	OR	Lecture 06	30/87	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 22	44/73	Compensation lecture for Sonali Devadiga ma'am
	10:50-11:40	TYBMS(B)	PM	Lecture 05	34/69	
	10:50-11:40	TYBMS(B)	PM	Lecture 06	34/69	
Saturday (07-01-2023)	07:00-07:50	SYBMS(A)	PTQM	Lecture 25	15/73	
	07:50-08:40	TYBMS(B)	PM	Lecture 07	29/59	
	08:40-09:30	TYBMS(B)	PM	Lecture 08	30/59	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 23	32/69	



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 06

Week From: 09-01-2023

To: 14-01-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (09-01-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 07	31/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 07	33/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 08	33/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 26	28/73	
	10:50-11:40	SYBMS(B)	PTQM	Lecture 24	33/69	
Tuesday (10-01-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 07	31/87	
	07:50-08:40	TYBMS(A)	OR	Lecture 08	31/87	
	08:40-09:30	TYBMS(B)	IF	Lecture 08	32/59	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 25	22/69	
Wednesday (11-01-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 09	32/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 09	34/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 10	34/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 27	26/73	
Thursday (12-01-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 09	23/87	
	07:50-08:40	SYBMS(B)	PTQM	Lecture 26	25/69	
	08:40-09:30	TYBMS(B)	IF	Lecture 10	23/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 28	25/73	
Friday (13-01-2023)	07:00-07:50	TYBMS(A)	OR	Did not report to college due to family emergency		Did not report to college due to family emergency
	07:50-08:40	TYBMS(A)	OR			
	10:00-10:50	TYBMS(B)	PM			
	10:50-11:40	TYBMS(B)	PM			
Saturday (14-01-2023)	07:00-07:50	SYBMS(A)	PTQM	Did not report to college due to family emergency		Did not report to college due to family emergency
	07:50-08:40	TYBMS(B)	PM			
	08:40-09:30	TYBMS(B)	PM			
	10:00-10:50	SYBMS(B)	PTQM			



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 07

Week From: 16-01-2023

To: 21-01-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (16-01-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 11	25/59	
	07:50-08:40	TYBMS(A)	OR	Lecture 11	21/87	
	07:50-08:40	TYBMS(B)	OR	Lecture 11	27/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 12	27/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 29	28/73	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 29	28/69	
	10:50-11:40	SYBMS(B)	PTQM	Lecture 27	28/69	
Tuesday (17-01-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 10	31/87	
	07:50-08:40	TYBMS(A)	OR	Lecture 12	31/87	
	08:40-09:30	TYBMS(B)	IF	Lecture 12	22/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 30	19/73	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 30	15/69	
Wednesday (18-01-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 13	27/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 13	28/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 14	28/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 31	13/73	
	10:00-10:50	TYBMS(B)	PM	Lecture 09	20/59	
Thursday (19-01-2023)	08:40-09:30	TYBMS(B)	IF	Lecture 14	28/59	
	10:00-10:50	TYBMS(B)	PM	Lecture 10	29/59	
	10:50-11:40	TYBMS(A)	OR	Lecture 13	46/87	
	11:40-12:30	TYBMS(A)	OR	Lecture 14	46/87	
Friday (20-01-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 15	39/87	
	07:50-08:40	TYBMS(A)	OR	Lecture 16	39/87	
	10:00-10:50	TYBMS(B)	PM	Lecture 11	36/59	
	10:50-11:40	TYBMS(B)	PM	Lecture 12	36/59	
	11:40-12:30	TYBMS(B)	PM	Lecture 13	36/59	
Saturday (21-01-2023)	10:00-10:50	TYBMS(B)	PM	Lecture 14	29/59	
	10:50-11:40	TYBMS(B)	PM	Lecture 15	29/59	
	11:40-12:30	TYBMS(B)	PM	Lecture 16	29/59	



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 08

Week From: 23-01-2023

To: 28-01-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (23-01-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 15	30/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 15	31/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 16	31/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 32	18/73	
	10:50-11:40	SYBMS(B)	PTQM	Lecture 28	14/69	
Tuesday (24-01-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 17	48/87	
	07:50-08:40	TYBMS(A)	OR	Lecture 18	48/87	
	08:40-09:30	TYBMS(B)	IF	Lecture 16	25/59	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 31	31/69	
Wednesday (25-01-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 17	37/59	
	07:50-08:40	TYBMS(A)	OR	Lecture 19	25/87	
	07:50-08:40	TYBMS(B)	OR	Lecture 19	37/59	
	08:40-09:30	TYBMS(A)	OR	Lecture 20	25/87	
	08:40-09:30	TYBMS(B)	OR	Lecture 20	38/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 33	18/73	
Thursday (26-01-2023)				Republic Day (Holiday)		Republic Day (Holiday)
Friday (27-01-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 21	31/87	
	07:50-08:40	TYBMS(A)	OR	Lecture 22	33/87	
	08:40-09:30	SYBMS(A)	PTQM	Lecture 34	23/73	
	10:00-10:50	TYBMS(B)	PM	Lecture 17	32/59	
	10:50-11:40	TYBMS(B)	PM	Lecture 18	32/59	
	11:40-12:30	TYBMS(B)	IF	Lecture 18	32/59	
Saturday (28-01-2023)	07:00-07:50	SYBMS(A)	PTQM	Lecture 35	6/73	
	07:50-08:40	TYBMS(B)	PM	Lecture 19	31/59	
	08:40-09:30	TYBMS(B)	PM	Lecture 20	31/59	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 32	27/69	



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 09

Week From: 30-01-2023

To: 04-02-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (30-01-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 19	29/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 17	32/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 18	33/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 36	35/73	
	10:50-11:40	SYBMS(B)	PTQM	Lecture 33	38/69	
Tuesday (31-01-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 23	41/87	
	07:50-08:40	TYBMS(A)	OR	Lecture 24	41/87	
	08:40-09:30	TYBMS(B)	IF	Lecture 20	30/59	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 34	34/69	
Wednesday (01-02-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 21	27/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 21	31/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 22	31/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 37	31/73	
Thursday (02-02-2023)	07:50-08:40	SYBMS(B)	PTQM	Lecture 35	33/69	
	08:40-09:30	TYBMS(B)	IF	Lecture 22	24/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 38	31/73	
Friday (03-02-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 25	58/87	
	07:50-08:40	TYBMS(A)	OR	Lecture 26	58/87	
	10:00-10:50	TYBMS(B)	PM	Lecture 21	36/59	
	10:50-11:40	TYBMS(B)	PM	Lecture 22	36/59	
Saturday (04-02-2023)	07:00-07:50	SYBMS(A)	PTQM	Lecture 39	21/73	
	07:50-08:40	TYBMS(B)	PM	Lecture 23	31/59	
	08:40-09:30	TYBMS(B)	PM	Lecture 24	31/59	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 36	34/69	



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 10

Week From: 06-02-2023

To: 11-02-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (06-02-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 23	22/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 23	26/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 24	26/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 40	42/73	
	10:50-11:40	SYBMS(B)	PTQM	Lecture 37	39/69	
Tuesday (07-02-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 27	43/87	
	07:50-08:40	TYBMS(A)	OR			A session taken by Prajesh Sir for TYBMS (A) & (B)
	08:40-09:30	TYBMS(B)	IF	Lecture 24	40/59	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 38	36/69	
Wednesday (08-02-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 25	31/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 25	32/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 26	32/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 41	29/73	
Thursday (09-02-2023)	10:00-10:50	SYBMS(A)	PTQM	Lecture 42	29/73	No TYBMS lectures were scheduled due to IA-1
Friday (10-02-2023)						No TYBMS lectures were scheduled due to IA-1
Saturday (11-02-2023)	10:00-10:50	SYBMS(B)	PTQM	Lecture 39	24/69	No TYBMS lectures were scheduled due to IA-1



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TRCAC/IP/02/FRM/09

WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 11

Week From: 13-02-2023

To: 18-02-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (13-02-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 26	28/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 27	27/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 28	27/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 43	13/73	
	10:50-11:40	SYBMS(B)	PTQM	Lecture 40	43/69	
Tuesday (14-02-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 28	49/87	
	07:50-08:40	TYBMS(A)	OR	Lecture 29	49/87	
	08:40-09:30	TYBMS(B)	IF	Lecture 27	17/59	
	10:00-10:50	SYBMS(B)	PTQM	Lecture 41	41/69	
Wednesday (15-02-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 28	32/59	
	07:50-08:40	TYBMS(A)	OR	Lecture 30	29/87	
	07:50-08:40	TYBMS(B)	OR	Lecture 30	34/59	
	08:40-09:30	TYBMS(A)	OR	Lecture 31	29/87	
	08:40-09:30	TYBMS(B)	OR	Lecture 31	34/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 44	21/73	
Thursday (16-02-2023)	07:50-08:40	SYBMS(B)	PTQM	Lecture 42	29/69	
	08:40-09:30	TYBMS(B)	IF	Lecture 29	28/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 45	19/73	
Friday (17-02-2023)	07:00-07:50	TYBMS(A)	OR	Non-instructional day		Due to placement drive in the college
	07:50-08:40	TYBMS(A)	OR			
	10:00-10:50	TYBMS(B)	PM			
	10:50-11:40	TYBMS(B)	PM			
Saturday (18-02-2023)				Mahashivratri (Holiday)		Mahashivratri (Holiday)



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 12

Week From: 20-02-2023

To: 25-02-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (20-02-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 30	22/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 29	26/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 32	26/59	
	10:00-10:50	SYBMS(A)	PTQM	Lecture 46	32/73	
	10:50-11:40	SYBMS(B)	PTQM	Lecture 43	32/69	
Tuesday (21-02-2023)	07:00-07:40	TYBMS(A)	OR	Lecture 32	39/87	
	07:40-08:20	TYBMS(A)	OR	Lecture 33	39/87	
	08:40-09:30	TYBMS(B)	IF	Lectures were cancelled		Supervision duty for HSC exams
	10:00-10:50	SYBMS(B)	PTQM	Lectures were cancelled		Supervision duty for HSC exams
Wednesday (22-02-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 31	30/59	
	07:50-08:40	TYBMS(B)	IF	Lecture 32	33/59	
	07:50-08:40	SYBMS(B)	PTQM	Lecture 44	40/69	
	08:40-09:30	SYBMS(A)	PTQM	Lectures were cancelled		Due to HSC exams in the college
Thursday (23-02-2023)	07:40-08:20	SYBMS(B)	PTQM	Lecture 45	30/69	
	08:20-09:00	SYBMS(B)	PTQM	Lecture 46	34/69	
	09:00-09:40	SYBMS(A)	PTQM	Lecture 47	31/73	
Friday (24-02-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 34	40/87	
	07:50-08:40	TYBMS(A)	OR	Lecture 35	40/87	
	10:00-10:50	TYBMS(B)	PM	Lecture 25	24/59	
	10:50-11:40	TYBMS(B)	PM	Lecture 26	24/59	
Saturday (25-02-2023)	07:00-07:40	TYBMS(A)	OR	Lecture 36	22/87	
	07:00-07:40	TYBMS(B)	OR	Lecture 36	23/59	
	07:40-08:20	TYBMS(A)	OR	Lecture 37	22/87	
	07:40-08:20	TYBMS(B)	OR	Lecture 37	23/59	
	08:20-09:00	SYBMS(A)	PTQM	Lecture 48	22/73	
	08:20-09:00	SYBMS(B)	PTQM	Lecture 48	31/69	



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 13

Week From: 27-02-2023

To: 04-03-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (27-02-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 33	26/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 33	27/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 34	27/59	
	10:00-10:50	SYBMS(A)	PTQM	Extra Lecture 01	21/73	Extra lecture - Numerical revision
	10:00-10:50	SYBMS(B)	PTQM	Lecture 47	21/69	
Tuesday (28-02-2023)	07:00-07:40	TYBMS(A)	OR	Lecture 38	40/87	
	07:40-08:20	TYBMS(A)	OR	Lecture 39	40/87	
	07:40-08:20	TYBMS(B)	OR	Lecture 39	20/59	
	08:20-09:00	SYBMS(A)	PTQM	Extra Lecture 02	25/73	Extra lecture - Numerical revision
	08:20-09:00	SYBMS(B)	PTQM	Extra Lecture 01	29/69	Extra lecture - Numerical revision
Wednesday (01-03-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 34	33/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 35	34/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 38	34/59	
	10:00-10:50	SYBMS(A)	PTQM	Extra Lecture 03	19/73	Extra lecture - Numerical revision
Thursday (02-03-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 35	25/59	
	07:50-08:40	TYBMS(B)	PM	Lecture 27	27/59	
	08:40-09:30	TYBMS(B)	PM	Lecture 28	29/59	
	10:00-10:50	SYBMS(A)	PTQM	Extra Lecture 04	21/73	Extra lecture - Numerical revision
	10:00-10:50	SYBMS(B)	PTQM	Extra Lecture 02	37/69	Extra lecture - Numerical revision
Friday (03-03-2023)	07:00-07:40	TYBMS(B)	PM	Lecture 29	26/59	Lectures changed due to HSC exams in the college
	07:40-08:20	TYBMS(A)	OR	Lecture 40	33/87	
Saturday (04-03-2023)	07:00-07:40	TYBMS(B)	PM	Lecture 30	22/59	
	07:40-08:20	TYBMS(B)	PM	Lecture 31	22/59	



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 14

Week From: 06-03-2023

To: 11-03-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (06-03-2023)	07:00-07:50	TYBMS(B)	IF	Did not report to college		Not feeling well
	07:50-08:40	TYBMS(B)	OR			
	08:40-09:30	TYBMS(B)	OR			
Tuesday (07-03-2023)				Holi (Holiday)		Holi (Holiday)
Wednesday (08-03-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 36	17/59	
	07:50-08:40	TYBMS(B)	OR	Lecture 40	24/59	
	08:40-09:30	TYBMS(B)	OR	Lecture 41	24/59	
	10:00-10:50	TYBMS(B)	PM	Lecture 32	22/59	
	10:50-11:40	TYBMS(B)	PM	Lecture 33	22/59	
	11:40-12:30	TYBMS(B)	PM	Lecture 34	22/59	
Thursday (09-03-2023)	08:40-09:30	TYBMS(B)	IF	Lecture 37	26/59	
	10:00-10:50	TYBMS(B)	IF	Lecture 38	23/59	
	10:50-11:40	TYBMS(B)	IF	Lecture 39	23/59	
	11:40-12:30	TYBMS(B)	IF	Lecture 40	23/59	
Friday (10-03-2023)				Non-instructional day		Did not report to college due to personal work
Saturday (11-03-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 41	22/59	
	07:50-08:40	TYBMS(B)	IF	Lecture 42	22/59	
	08:40-09:30	TYBMS(B)	PM	Lecture 35	22/59	
	10:00-10:50	TYBMS(B)	PM	Lecture 36	21/59	
	10:50-11:40	TYBMS(B)	PM	Lecture 37	21/59	
	11:40-12:30	TYBMS(B)	PM	Lecture 38	21/59	



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 15

Week From: 13-03-2023

To: 18-03-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (13-03-2023)	10:00-10:50	TYBMS(A)	OR	Lecture 42	39/87	
	10:00-10:50	TYBMS(B)	OR	Lecture 42	19/59	
	10:50-11:40	TYBMS(A)	OR	Lecture 43	39/87	
	10:50-11:40	TYBMS(B)	OR	Lecture 43	19/59	
Tuesday (14-03-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 41	35/87	
	07:50-08:40	TYBMS(A)	OR	Lecture 44	36/87	
	08:40-09:30	TYBMS(B)	IF	Lecture 43	19/59	
Wednesday (15-03-2023)	10:00-10:50	TYBMS(B)	OR	Lecture 44	40/59	
	10:50-11:40	TYBMS(B)	OR	Lecture 45	40/59	
	11:40-12:30	TYBMS(B)	IF	Lecture 44	36/59	
Thursday (16-03-2023)	11:40-12:30	TYBMS(B)	IF	Lecture 45	19/59	
Friday (17-03-2023)				No lectures scheduled		Outdoor duty: Placement drive at Rizvi College, Bandra
Saturday (18-03-2023)	07:50-08:40	TYBMS(B)	PM	Lecture 39	20/59	
	08:40-09:30	TYBMS(B)	PM	Lecture 40	20/59	
	10:00-10:50	TYBMS(B)	PM	Lecture 41	16/59	
	10:50-11:40	TYBMS(B)	PM	Lecture 42	16/59	
	11:40-12:30	TYBMS(B)	PM	Lecture 43	16/59	



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WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 16

Week From: 20-03-2023

To: 25-03-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (20-03-2023)	07:00-07:50	TYBMS(B)	IF	Lecture 46	34/59	
	07:50-08:40	TYBMS(B)	IF	Lecture 47	34/59	
	08:40-09:30	TYBMS(B)	IF	Lecture 48	34/59	
Tuesday (21-03-2023)	07:00-07:50	TYBMS(A)	OR	Lecture 46	12/87	
	07:00-07:50	TYBMS(B)	OR	Lecture 46	15/59	
	07:50-08:40	TYBMS(B)	PM	Lecture 44	16/59	
	08:40-09:30	TYBMS(A)	OR	Lecture 47	23/87	
	08:40-09:30	TYBMS(B)	OR	Lecture 47	16/59	
Wednesday (22-03-2023)				Gudi Padwa (Holiday)		Gudi Padwa (Holiday)
Thursday (23-03-2023)	07:00-07:50	TYBMS(B)	OR	Lecture 48	32/59	
	07:50-08:40	TYBMS(B)	PM	Lecture 45	32/59	
	08:40-09:30	TYBMS(B)	PM	Lecture 46	32/59	
Friday (24-03-2023)	07:00-07:50	TYBMS(B)	PM	Lecture 47	25/59	
	07:50-08:40	TYBMS(A)	OR	Lecture 45	53/87	
	08:40-09:30	TYBMS(A)	OR	Lecture 48	53/87	
Saturday (25-03-2023)	07:00-07:50	TYBMS(B)	PM	Lecture 48	20/59	
	07:50-08:40	TYBMS(B)	PM	Extra Lecture 01	20/59	
	08:40-09:30	TYBMS(B)	IF	Extra Lecture 01	20/59	



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TRCAC/IP/02/FRM/09

WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 17

Week From: 27-03-2023

To: 01-04-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (27-03-2023)	07:00-07:50	TYBMS(B)	OR	Extra Lecture 01	34/59	
Tuesday (28-03-2023)	07:00-07:50	TYBMS(A)	OR	Extra Lecture 01	17/87	
Wednesday (29-03-2023)				No lectures scheduled		TYBMS Internal Assessment-II
Thursday (30-03-2023)				Ram Navmi (Holiday)		Ram Navmi (Holiday)
Friday (31-03-2023)				No lectures scheduled		TYBMS Internal Assessment-II
Saturday (01-04-2023)				No lectures scheduled		TYBMS Internal Assessment-II



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TRCAC/IP/02/FRM/09

WEEKLY WORK REPORT

Revision: A

Academic Year: 2022-2023

Week No.: 18

Week From: 03-04-2023

To: 08-04-2023

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (03-04-2023)	07:00-07:50	TYBMS(B)	IF	Extra Lecture 02	29/59	
	07:50-08:40	TYBMS(B)	PM	Extra Lecture 02	29/59	
Tuesday (04-04-2023)				Mahavir Jayanti (Holiday)		Mahavir Jayanti (Holiday)
Wednesday (05-04-2023)						
Thursday (06-04-2023)						
Friday (07-04-2023)						
Saturday (08-04-2023)						



TRCAC/PO/FR
 M/3
 Academic Year:
 2022-2023

LEAVE LOAD
 ADJUSTMENT

Revised:
 on: A

Load Assigned						Load Compensated						
Sr. No.	Date	Time	Class/ Div.	Course	Person to whom load is assigned		Date	Time	Class/ Div.	Course (As per Time Table)	Person whose period is taken to compensate	
					Name	Signature					Name	Signature
1	15/11/2022	10:00 to 10:30	ST DMS (D)	F IQM	Pamru Khatiwaha su		25/11/2022	07:30 to 08:40	ST DMS (D)	F IQM	Jahishi Chokchi su	
2	16/11/2022	10:00 to 10:30	ST DMS (A)	F IQM			25/11/2022	08:40 to 09:30	ST DMS (A)	F IQM	Jahishi Chokchi su	
3	15/11/2022	07:30 to 08:40	ST DMS (D)	F IQM			26/11/2022	08:40 to 09:30	ST DMS (D)	F IQM	Jahishi Chokchi su	
4	15/11/2022	10:00 to 10:30	ST DMS (A)	F IQM			26/11/2022	07:30 to 09:30	ST DMS (A)	F IQM	Pamru Khatiwaha su	
5	15/01/2023	07:30 to 07:30	T 1 DMS (A)	GR			19/01/2023	10:30 to 11:40	T 1 DMS (A)	GR		
6	15/01/2023	07:30 to 08:40	T 1 DMS (A)	GR			19/01/2023	11:40 to 12:30	T 1 DMS (A)	GR		
7	15/01/2023	10:00 to 10:30	T 1 DMS (D)	FR			18/01/2023	10:00 to 10:30	T 1 DMS (D)	FR		
8	15/01/2023	10:30 to 11:40	T 1 DMS (D)	FR			19/01/2023	10:00 to 10:30	T 1 DMS (D)	FR		
9	16/01/2023	07:30 to 07:30	ST DMS (A)	F IQM			18/01/2023	10:00 to 10:30	ST DMS (D)	F IQM		
10	16/01/2023	07:30 to 08:40	T 1 DMS (D)	FR			20/01/2023	11:40 to 12:30	T 1 DMS (D)	FR		
11	16/01/2023	08:40 to 09:30	T 1 DMS (D)	FR			21/01/2023	11:40 to 12:30	T 1 DMS (D)	FR		
12	16/01/2023	10:00 to 10:30	ST DMS (D)	F IQM			18/01/2023	10:00 to 10:30	ST DMS (D)	F IQM		
13	06/02/2023	07:30 to 07:30	T 1 DMS (D)	FR								
14	06/02/2023	07:30 to 08:40	T 1 DMS (D)	GR								
15	06/02/2023	08:40 to 09:30	T 1 DMS (D)	GR								

Academic Year: 2022-23

Class: SYBMS

Divison: A

Semester: IV

Course: Production & Total Quality Management

Examination	No. of Students					Percentage Performance			Remarks
	Appeared	Absent	Passed			60% - 75%	Above 75%	Total	
			60% - 75%	Above 75%	Total				
IA-1	64	10	A	B	C	A	B	C	
IA-2	72	2	31	29	72	43.06%	40.28%	100.00%	

Academic Year: 2022-23

Class: SYBMS

Divison: B

Semester: IV

Course: Production & Total Quality Management

Examination	No. of Students					Percentage Performance			Remarks
	Appeared	Absent	Passed			60% - 75%	Above 75%	Total	
			60% - 75%	Above 75%	Total				
IA-1	63	6	A	B	C	A	B	C	
IA-2	67	2	19	44	67	28.36%	65.67%	100.00%	

Academic Year: 2022-23

Class: TYBMS

Divison: A

Semester: VI

Course: Operations Research

Examination	No. of Students					Percentage Performance			Remarks
	Appeared	Absent	Passed			60% - 75%	Above 75%	Total	
			60% - 75%	Above 75%	Total				
IA-1	79	7	A	B	C	A	B	C	
IA-2	85	1	21	48	79	26.58%	60.76%	100.00%	

Academic Year: 2022-23

Class: TYBMS

Divison: B

Semester: VI

Course: Operations Research

Examination	No. of Students					Percentage Performance			Remarks
	Appeared	Absent	Passed			60% - 75%	Above 75%	Total	
			60% - 75%	Above 75%	Total				
IA-1	54	5	A	B	C	A	B	C	
IA-2	58	1	23	15	54	42.59%	27.78%	100.00%	

Academic Year: 2022-23

Class: TYBMS

Divison: B

Semester: VI

Course: International Finance

Examination	No. of Students					Percentage Performance			Remarks
	Appeared	Absent	Passed			60% - 75%	Above 75%	Total	
			60% - 75%	Above 75%	Total				
IA-1	55	4	A	B	C	A	B	C	
IA-2	58	1	28	5	53	50.91%	9.09%	96.36%	

Academic Year: 2022-23

Class: TYBMS

Divison: B

Semester: VI

Course: Project Management

Examination	No. of Students					Percentage Performance			Remarks
	Appeared	Absent	Passed			60% - 75%	Above 75%	Total	
			60% - 75%	Above 75%	Total				
IA-1	54	5	A	B	C	A	B	C	
IA-1	58	1	22	28	58	37.93%	48.28%	100.00%	



TRCAC/IV/2/18
 20/14

*EXTRA LECTURE/ REMEDIAL WORK
 REPORT

Revised
 20/14

Academic Year:
 2022-23

Sr. No.	Date	Time	Class/ Div.	Course	Topics Covered	Total No. of Students Attended	Purpose
1	16/11/2022	7:00 - 8:30	TYBMS (B)	LSCM	Unit-I & II	37/59	Revision Lecture for Sem-V Exam
2	17/11/2022	7:00 - 8:30	TYBMS (A)	LSCM	Unit-I & II	44/87	Revision Lecture for Sem-V Exam
3	18/11/2022	7:00 - 7:45	TYBMS (A)	LSCM	Unit-III & IV	31/87	Revision Lecture for Sem-V Exam
4	18/11/2022	7:45 - 8:30	TYBMS (B)	LSCM	Unit-III & IV	25/59	Revision Lecture for Sem-V Exam
5	19/11/2022	7:00 - 8:30	TYBMS (B)	WM	All Units	18/59	Revision Lecture for Sem-V Exam
6	30/11/2022	7:00 - 8:30	TYBMS (B)	IAPM	All Units	22/59	Revision Lecture for Sem-V Exam
7	30/11/2022	8:30 - 9:00	TYBMS (A)	LSCM	Numericals - EOQ & ROL	06/87	Doubt clearing session for Sem-V Exam
8	30/11/2022	8:30 - 9:00	TYBMS (B)	LSCM	Numericals - EOQ & ROL	22/59	Doubt clearing session for Sem-V Exam
9	27/02/2023	10:00 - 10:50	SYBMS (A)	PTQM	Numericals - EOQ, ROL & Productivity	21/73	Revision Lecture for Sem-IV Exam
10	28/02/2023	08:20 - 09:00	SYBMS (A)	PTQM	Unit I & II	25/73	Revision Lecture for Sem-IV Exam
11	28/02/2023	08:20 - 09:00	SYBMS (B)	PTQM	Unit I & II	29/69	Revision Lecture for Sem-IV Exam
12	01/03/2023	10:00 - 10:50	SYBMS (A)	PTQM	Numericals - EOQ, ROL & Productivity	19/73	Revision Lecture for Sem-IV Exam
13	02/03/2023	10:00 - 10:50	SYBMS (A)	PTQM	Unit III & IV	21/73	Revision Lecture for Sem-IV Exam
14	02/03/2023	10:00 - 10:50	SYBMS (B)	PTQM	Unit III & IV	37/69	Revision Lecture for Sem-IV Exam
15	25/03/2023	07:50 - 08:40	TYBMS (B)	PM	Question Paper Discussion	20/59	Revision Lecture for Sem-VI Exam
16	25/03/2023	08:40 - 09:30	TYBMS (B)	IF	Question Paper Discussion	20/59	Revision Lecture for Sem-VI Exam
17	27/03/2023	07:00 - 07:50	TYBMS (B)	OR	Question Paper Discussion	34/59	Revision Lecture for Sem-VI Exam
18	28/03/2023	07:00 - 07:50	TYBMS (A)	OR	Question Paper Discussion	17/87	Revision Lecture for Sem-VI Exam
19	03/04/2023	07:00 - 07:50	TYBMS (B)	IF	Discussion on Numericals	28/59	Revision Lecture for Sem-VI Exam
20	03/04/2023	07:50 - 08:40	TYBMS (B)	PM	Discussion on Numericals	28/59	Revision Lecture for Sem-VI Exam

*Extra lecture means over and above the number of lectures planned in teaching plan.



TRCAC/IP/02/FRM/15

INDIVIDUAL RECORD

Revision: A

Academic Year: 2022-2023

1. Co-curricular/Extra- curricular/Extension Activities Attended

Date	Event	Organising Agency	Venue
15/11/2022	Motivational lecture - Ustaad	IQAC	Seminar Hall, College Building
22/11/2022	Seminar on Memory Techniques	IQAC	Seminar Hall, College Building
26/11/2022	Play on Constitution Day	NSS	Ground Floor, College Campus
10/12/2022	Seminar on Entrepreneurship	EDC/IQAC	Room 204, College Building
10/12/2022	Mime on Human Rights	CEEP	Ground Floor, College Campus
10/12/2022	Street Play on Human Rights	CEEP	Ground Floor, College Campus
17/12/2022	Street Play on Cyber Crime	Dahisar Police Station,	Ground Floor, College Campus
21/12/2022	Intra-college fest (Solasta Day 1)	CEEP	Ground Floor, College Campus
07/01/2023	Investment Awareness Program	PHE	Seminar Hall, College Building
03/02/2023	Savdhaan Rahe, Satark Rahe - Skid	Commerce Dept., CEEP	Ground Floor, College Campus
20/02/2023	Celebration of Chhatrapati Shivaji Jayanti	Dept. of Arts/CEEP	Ground Floor, College Campus
06/03/2023 to 12/03/2023	5 Days Workshop on The Arts & Science of	RDC/IQAC/IDOL	Seminar Hall, College Building

2. Co-curricular/Extra- curricular/Extension Activities Organized

Date	Event	Organising Agency	Venue
28/11/2022	Expert lecture on Preparation for Exam	BMS Dept./CEEP	Seminar Hall, College Building
28/01/2023	Parent Teacher Meeting	TLP	Room no. 901
11/02/2023	One-day Seminar on Guidance for NET/SET	IQAC	Computer Lab 303
14/02/2023	Opening Ceremony of Aagaaz Utsav	EDC	Seminar Hall, College Building
15/02/2023 & 16/02/2023	Aagaaz Utsav (Day-1 & 2)	EDC	Ground Floor, College Campus

3. Leave Record

Date	Type of Leave	Reason	Details of Documents Submitted
21/11/2022	C.L.	Not feeling well	
03/12/2022	Half-Day Leave	Personal reason	
13/12/2022 to 16/12/2022	C.L.	Not feeling well	
22/12/2022	L.W.P.	Not feeling well	

4. Paper Setting Record

Examination	Course	Class	Date

5. Paper Assessment Record

Examination	Course	Class	No. of Papers Assessed

NOTES

Mr. Vaqar Bubere			
Date	Event	Topic	Class/Subject
08/12/2022	Practice Test 1	Unit I & II	PTQM (SYBMS-A)
12/12/2022	Practice Test 1	Unit I & II	PTQM (SYBMS-B)
06/01/2023	Question Bank for IA-I	Unit I & II	PTQM (SYBMS-A & B)
11/01/2023	Assignment 01	Unit I	OR (TYBMS-B)
11/01/2023	Assignment 01	Unit I	IF (TYBMS-B)
13-01-2023	Assignment 01	Unit I	PM (TYBMS-B)
17-01-2023	Assignment 01	Unit I	OR (TYBMS-A)
21-01-2023	Question Bank for IA-I	Unit I & II	OR (TYBMS-A & B)
21-01-2023	Question Bank for IA-I	Unit I & II	IF (TYBMS-B)
21-01-2023	Question Bank for IA-I	Unit I & II	PM (TYBMS-B)
24-01-2023	Assignment 02	Unit II	OR (TYBMS-A)
27-01-2023	Assignment 02	Unit II	OR (TYBMS-B)
27-01-2023	Assignment 02	Unit II	IF (TYBMS-B)
27-01-2023	Assignment 02	Unit II	PM (TYBMS-B)
28-01-2023	Parent Teacher Meeting	Overall performance of the students	TYBMS (A) & (B)
08/02/2023	Assignment 03	Unit III	OR (TYBMS-B)
13-02-2023	Practice Test 2	Unit III & IV	PTQM (SYBMS-A)
13-02-2023	Practice Test 2	Unit III & IV	PTQM (SYBMS-B)
13-02-2023	Assignment 03	Unit III	IF (TYBMS-B)
14-02-2023	Practice Test 1	Unit I & II	IF (TYBMS-B)
20-02-2023	Practice Test 1	Unit I & II	OR (TYBMS-B)
20-02-2023	Assignment 03	Unit III	PM (TYBMS-B)
20-02-2023	Practice Test 1	Unit I & II	PM (TYBMS-B)
21-02-2023	Question Bank for IA-II	Unit III & IV	PTQM (SYBMS-A & B)
21-02-2023	Assignment 03	Unit III	OR (TYBMS-A)
21-02-2023	Practice Test 1	Unit I & II	OR (TYBMS-A)
27-02-2023	Revision Lecture for Sem-IV Exam	Numericals - EOQ, ROL & Productivity	PTQM (SYBMS-A)
28-02-2023	Revision Lecture for Sem-IV Exam	Unit I & II	PTQM (SYBMS-A)
28-02-2023	Revision Lecture for Sem-IV Exam	Unit I & II	PTQM (SYBMS-B)
01/03/2023	Revision Lecture for Sem-IV Exam	Numericals - EOQ, ROL & Productivity	PTQM (SYBMS-A)
01/03/2023	Assignment 04	Unit IV	IF (TYBMS-B)
02/03/2023	Revision Lecture for Sem-IV Exam	Unit III & IV	PTQM (SYBMS-A)
02/03/2023	Revision Lecture for Sem-IV Exam	Unit III & IV	PTQM (SYBMS-B)
03/03/2023	Assignment 04	Unit IV	PM (TYBMS-B)
13/03/2023	Question Bank for Sem-End exams	All units	PTQM (SYBMS-A & B)
13/03/2023	Question Bank for IA-II	Unit III & IV	OR (TYBMS-A & B)
13/03/2023	Question Bank for IA-II	Unit III & IV	IF (TYBMS-B)
13/03/2023	Question Bank for IA-II	Unit III & IV	PM (TYBMS-B)
20-03-2023	Assignment 05	Numeric Questions only	IF (TYBMS-B)
23-03-2023	Assignment 04	Unit IV	OR (TYBMS-B)
23-03-2023	Assignment 05	Theory Questions only	OR (TYBMS-B)
24-03-2023	Assignment 04	Unit IV	OR (TYBMS-A)
24-03-2023	Assignment 05	Theory Questions only	OR (TYBMS-A)
24-03-2023	Assignment 05	Numeric Questions only	PM (TYBMS-B)
25-03-2023	Revision Lecture for Sem-VI Exam	Question Paper Discussion	PM (TYBMS-B)
25-03-2023	Revision Lecture for Sem-VI Exam	Question Paper Discussion	IF (TYBMS-B)
27-03-2023	Revision Lecture for Sem-VI Exam	Question Paper Discussion	OR (TYBMS-B)
28-03-2023	Revision Lecture for Sem-VI Exam	Question Paper Discussion	OR (TYBMS-A)
03/04/2023	Revision Lecture for Sem-VI Exam	Discussion on Numericals	IF (TYBMS-B)
03/04/2023	Revision Lecture for Sem-VI Exam	Discussion on Numericals	PM (TYBMS-B)
08/04/2023	Practice Test 2	Unit III & IV	OR (TYBMS-A)
08/04/2023	Practice Test 2	Unit III & IV	OR (TYBMS-B)
08/04/2023	Practice Test 2	Unit III & IV	IF (TYBMS-B)
08/04/2023	Practice Test 2	Unit III & IV	PM (TYBMS-B)

Sample Student's Feedback



TRCAC/MP/05/FRM/04

Revision: A

Date - 10/09/2022

Faculty/Staff Feedback about Institute

Details of Feedback		
Sr. No	Levels of satisfaction (0-4)	
	Particulars of feedback	
1	How effective is the organisation with respect to providing induction/training programs for the faculty/staff whenever required?	3.34
2	How co-operative is the management toward the activities and arrangements for faculty/staff?	3.34
3	How conducive is the work environment in the institute with respect to personal and professional growth?	3.13
4	How would you rate the availability of infrastructure and supporting facilities for the faculty/staff like seminar hall, projector, e-teaching aids, gymkhana etc.?	3.13
5	How co-operative is the faculty/co-working group/staff with you?	3.56
6	How will you rate the communication arrangements with respect to openness in upward and downward channels of communication?	3.22
7	How will you rate the consideration and value given to your personal commitments?	2.97
8	How inviting is the scope for innovation and implementation of creative ideas in the various processes handled by the faculty/staff?	3.56
9	How would you rate the emphasis and support the institute puts on the faculty/staff toward research and higher education?	3.25
10	How likely are you to recommend the institute to others?	3.50
Total		33.00
Percentage		82.50




Dr. Ravish R. Singh
 Principal



TRCAC/MP/05/FRM/02

Student Feedback about Faculty

Date: 20/10/2022

Class - F.Y.B.Sc. (I.T.)

Division - A

Term Semester : I

Details of Feedback

Level of Satisfaction (00 - 04)

No. of students responded - 46/72

Sr. No.	Subject:	Programmng Principles with C	Fundamentals of Database Management System	Computational Logic and Discrete Structure	Technical Communication Skills	DLA
	Faculty:	Mr. Sumeet Rathod	Mr. Vishal Sharma	Dr. Mukul Bhatt	Ms. Anushka Joshi	Ms. Smriti Dubey
Particulars of feedback						
1	How will you assess the depth of subject knowledge of the faculty?	3.72	3.17	3.43	3.59	1.91
2	How well was the faculty able to explain & clarify the concepts?	3.59	3.15	3.52	3.65	1.83
3	How will you assess the punctuality and regularity of faculty?	3.67	3.35	3.67	3.65	2.76
4	How will you rate the communication of faculty on subject matter?	3.67	3.26	3.46	3.67	2.30
5	How well was the faculty organized and prepared for the lecture?	3.70	3.22	3.50	3.67	2.02
6	How would you rate the faculty's use of innovative and creative methods of teaching?	3.52	3.04	3.24	3.65	2.09
7	Was faculty able to complete the syllabus effectively?	3.61	3.50	3.70	3.74	2.24
8	Has faculty provided e-content materials viz. study notes, question banks, quizzes etc. during lecture/tutorial?	3.39	3.20	3.39	3.43	2.33
9	Whether faculty was able to understand your difficulties and willing to help you during lecture?	3.72	3.37	3.28	3.52	2.37
10	How will you rate the overall effectiveness of teaching methods of the faculty?	3.52	3.30	3.39	3.33	2.13
Total:		36.11	32.56	34.58	35.90	21.98
Average Level of Satisfaction		90.28%	81.40%	86.45%	89.75%	54.95%



P. Singh
 Principal



TRCAC/MP/05/FRM/02

Student Feedback about Faculty

Date: 20/10/2022

Class - F.Y.B.Sc. (I.T.)

Division - B

Term/Semester : I

Details of Feedback						
Level of Satisfaction (00 - 04)						
No. of students responded = 26/72						
Sr. No.	Subject:	Programming Principles with C	Fundamentals of Database Management System	Computational Logic and Discrete Structure	Technical Communication Skills	DLA
	Faculty:	Mr. Sumeet Rathod	Mr. Vishal Sharma	Dr. Mukul Bhatt	Ms. Anushka Joshi	Ms. Smriti Dubey
Particulars of feedback						
1	How will you assess the depth of subject knowledge of the faculty?	3.46	3.19	3.38	3.35	2.15
2	How well was the faculty able to explain & clarify the concepts?	3.65	3.19	3.54	3.46	2.23
3	How will you assess the punctuality and regularity of faculty?	3.62	3.35	3.77	3.62	2.77
4	How will you rate the communication of faculty on subject matter?	3.62	3.35	3.31	3.54	2.23
5	How well was the faculty organized and prepared for the lecture?	3.65	3.27	3.54	3.50	2.38
6	How would you rate the faculty's use of innovative and creative methods of teaching?	3.77	3.19	3.42	3.54	2.31
7	Was faculty able to complete the syllabus effectively?	3.73	3.62	3.77	3.77	2.31
8	Has faculty provided e-content materials viz. study notes, question banks, quizzes etc. during lecture/tutorial?	3.62	3.38	3.58	3.54	2.46
9	Whether faculty was able to understand your difficulties and willing to help you during lecture?	3.69	3.50	3.58	3.54	2.73
10	How will you rate the overall effectiveness of teaching methods of the faculty?	3.62	3.19	3.42	3.50	2.19
Total:		36.43	33.23	35.31	35.36	23.76
Average Level of Satisfaction		91.08%	83.08%	88.28%	88.40%	59.40%



Principal
 Principal



TRCAC/MP/05-FRM/02

Student Feedback about Faculty

Date: 20/10/2022

Class - F.Y.B.Sc. (C.S.)

Division - A

Term/Semester : I

Details of Feedback

Sr. No.	Subject:	Level of Satisfaction (00 - 04)						
		No. of students responded - 52/144						
		Digital Systems & Architecture	Introduction to Programming with Python	Open Source Technologies	Linux Operating system	Discriptive Statistics	Discrete Mathematics	Soft Skills
	Faculty:	Mr. Vishal Sharma	Ms. Sumathi Rajkumar	Ms. Mahima Yogeewarar	Ms. Ashita Karkera	Ms. Sheetal Dixit	Ms. Hridya Nair	Ms. Anushka Joshi
	Particulars of feedback							
1	How will you assess the depth of subject knowledge of the faculty?	2.69	3.48	2.50	1.81	2.42	3.63	3.52
2	How well was the faculty able to explain & clarify the concepts?	2.88	3.63	2.71	1.83	2.63	3.58	3.50
3	How will you assess the punctuality and regularity of faculty?	2.90	3.56	2.98	2.52	2.81	3.56	3.54
4	How will you rate the communication of faculty on subject matter?	3.23	3.77	2.83	2.06	2.73	3.67	3.65
5	How well was the faculty organized and prepared for the lecture?	2.98	3.58	2.75	2.25	2.79	3.58	3.48
6	How would you rate the faculty's use of innovative and creative methods of teaching?	2.94	3.60	2.67	2.06	2.48	3.63	3.44
7	Was faculty able to complete the syllabus effectively?	2.79	3.62	2.54	2.46	2.94	3.48	3.58
8	Has faculty provided e-content materials viz. study notes, question banks, quizzes etc. during lecture/tutorial?	2.46	3.15	2.75	3.08	2.46	3.10	3.08
9	Whether faculty was able to understand your difficulties and willing to help you during lecture?	2.88	3.58	2.69	2.29	2.54	3.48	3.60
10	How will you rate the overall effectiveness of teaching methods of the faculty?	2.94	3.63	2.48	1.96	2.52	3.54	3.62
	Total:	28.69	35.60	26.90	22.32	26.32	35.25	35.01
	Average Level of Satisfaction	71.73%	89.00%	67.25%	55.80%	65.80%	88.13%	87.53%



Principal
Principal



TRCAC/MP/05/FRM/02

Student Feedback about Faculty

Date: 20/10/2022

Class - F.Y.B.M.S.

Division - A

Term/Semester : 1

Details of Feedback

Sr. No.	Subject:	Level of Satisfaction (00 - 04)						
		No. of students responded - 48/72						
		Introduction to Financial Accounts	Business Law	Business Statistics	Business Communication	Foundation Course	Foundation of Human Skills	Business Economics
	Faculty:	Ms. Daksha Chaudhary	Ms. Shweta Singh	Ms. Sheetal Dixit	Ms. Anushka Joshi	Ms. Ankita Tiwari	Mr. Jainish Gotecha	Ms. Reena Gupta
	Particulars of feedback							
1	How will you assess the depth of subject knowledge of the faculty?	3.02	3.42	2.88	3.83	2.48	3.00	3.77
2	How well was the faculty able to explain & clarify the concepts?	3.35	3.50	2.92	3.83	2.65	3.04	3.79
3	How will you assess the punctuality and regularity of faculty?	3.25	3.50	2.81	3.71	2.90	3.40	3.75
4	How will you rate the communication of faculty on subject matter?	3.29	3.60	2.98	3.90	2.71	3.31	3.83
5	How well was the faculty organized and prepared for the lecture?	3.21	3.38	2.88	3.79	2.69	3.23	3.75
6	How would you rate the faculty's use of innovative and creative methods of teaching?	3.10	3.42	2.90	3.73	2.52	3.35	3.60
7	Was faculty able to complete the syllabus effectively?	3.50	3.48	3.08	3.83	3.06	3.23	3.67
8	Has faculty provided e-content materials viz. study notes, question banks, quizzes etc. during lecture/tutorial?	3.25	3.27	2.94	3.58	2.98	3.17	3.46
9	Whether faculty was able to understand your difficulties and willing to help you during lecture?	3.17	3.38	3.00	3.63	2.83	3.13	3.67
10	How will you rate the overall effectiveness of teaching methods of the faculty?	3.25	3.46	2.94	3.69	2.75	3.10	3.69
	Total:	32.39	34.41	29.33	37.52	27.57	31.96	36.98
	Average Level of Satisfaction	80.98%	86.03%	73.33%	93.80%	68.93%	79.90%	92.45%



Principal
Principal

OBE Programme Report



TRCAC/DC/IQAC/0002/2022-23

Date: 22/08/2022

NOTICE
(DC)

Faculty Orientation Program on
“Outcome based Education”

All faculty members of TRCAC are hereby notified that a **Faculty Orientation Program on “Outcome based Education”** has been organized on **Thursday, 25th August 2022**.

This session will help faculties to have a better understanding of Outcome based Education.

The details of the Faculty Orientation Program is as follows:

Session Timings: 1.00 p.m. to 2.00 p.m.

Venue: Seminar Hall


Mr. Hardik Goradiya

Prepared by


Ms. Sumathy Rajkumar

IQAC Coordinator


Dr. Ravish R. Singh

Principal





Thakur Educational Trust's (Regd.)

THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE

ISO 21001:2018 Certified

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TRCAC/IP/06/FRM/05

Rev: A

Attendance of Orientation faculty members on Outcome based Education

Department: IQAC

Event: Orientation faculty members on Outcome based Education

Location: Lab no. 303

Day, Date: Thursday, 25.08.2022

Time: 1:00 p.m. - 2:00 p.m.

Sr. No.	Name	Signature
1.	Dr. Mukul Bhatt	ABSENT
2.	Ms. Prachi Singh	Prachi
3.	Mr Sumeet Rathod	Sumeet
4.	Mr. Hardik Goradiya	Hardik
5.	Ms. Ranjani Shukla	R.Shukla
6.	Ms. Hridya Nair	Hridya
7.	Mr. Jayantilal Suthar	Jayantilal
8.	Ms. Reena Gupta	Reena
9.	Ms. Claret Chande	Claret
10.	Ms. Shweta Singh	Shweta
11.	Ms. Apurva Ghadshi	ABSENT
12.	Ms. Sumathi Rajkumar	ABSENT
13.	Mr. Raashid Shaikh	Raashid
14.	Ms. Shaheen Shaikh	Shaheen
15.	Mr. Vaqar Bubure	Vaqar
16.	Ms. Daksha choudhary	Daksha
17.	Ms. Advitya Shrivastav	Advitya
18.	Ms. Sonali Devadiga	Sonali



19.	Ms. Sheetal Dixit	<u>Sheetal Dixit</u>
20.	Ms. Anushka Joshi	<u>Anushka</u>
21.	Ms. Ashita Karkera	<u>Ashita</u>
22.	Ms. Khushali Sanghvi	<u>Khushali</u>
23.	Ms. Prashant Kamble	<u>Prashant</u>
24.	Ms. Khushboo Bidawatka	<u>Khushboo</u>
25.	Mr. Kailash Kalgutkar	<u>Kailash</u>
26.	Ms. Sachin Bande	<u>Sachin B</u>
27.	Ms. Gayatri Bakhtiyani	<u>Gayatri</u>
28.	Ms. Mahima Yogeeswarar	<u>Mahima</u>
29.	Ms. Ankita Tiwari	<u>Ankita</u>
30.	Ms. Vidhi Desai	<u>Vidhi</u>
31.	Ms. Komal Jambhale	<u>Komal</u>
32.	Ms. Riddhi Pandya	<u>Riddhi</u>
33.	Mr. Rahul Kushwaha	<u>Rahul</u>
34.	Mr. Jainish Cotecha	<u>Jainish</u>
35.	Ms. Smriti Dubey	<u>Smriti</u>
36.	Mr. Vishal Sharma	<u>Vishal</u>





TRCAC/MP/05/FRM/04

Revision: A

Date - 01/09/2022

Faculty Feedback : "Orientation of faculty members on outcome based education"

Details of Feedback		
Sr. No	Levels of satisfaction (0-4)	
	Particulars of feedback	
1	Rate the quality of the speaker to explain and clarify the topics	3.77
2	How well was the speaker able to hold attention of the crowd?	3.86
3	Till what extent speaker could maintain rapport with faculty?	3.77
4	How efficiently was the course content delivered?	3.82
5	Was the course material (if received) provided useful?	3.91
6	How will you rate the time management of the speaker?	3.86
7	How efficient were the communication skills of the speaker?	3.95
8	How will you rate the speaker on usage of multimedia?	3.82
9	Was the session helpful in gaining knowledge?	3.91
10	How satisfied were you with the programme?	3.68
Total		38.36
Percentage		95.90 %



R Singh

Dr. Ravish R. Singh

Principal



TRCAC/IP/06/FRM/07

Revision: A

REPORT ON FACULTY ORIENTATION PROGRAM ON “OUTCOME BASED EDUCATION”

Saturday 25th August, 2022

ORGANISED BY

THAKUR RAMNARAYAN COLLEGE OF ARTS AND COMMERCE

By- Mr. Hardik Goradiya

BACKGROUND

- **Reason/Objective-** The objective was to introduce all faculty members regarding Outcome based Education which will help the faculty members to have a better understanding of Outcome based Education.
- **Conducted under-** The program was conducted by the IQAC.
- **Usefulness-** The program was conducted to make all the faculty members familiar with the Outcome based Education to be implemented in the college.
- **Expected Outcome-** The expected outcome of the program was to enable all the faculty members familiar with the Outcome based Education so that they can be inducted into the system for better understanding of Outcome based Education
- **Expected to increase-** The program aimed at encouraging all the faculty members to take up interest in the Outcome based Education which will help the faculty members to have a better understanding of Outcome based Education.

BRIEF INTRODUCTION

The Orientation Program was conducted by the IQAC to enlighten all the new faculty members with the system followed by the Institute for better implementation of outcome based education which will help them to learn Program outcome, Course outcome, Lecture outcome

All faculty members were also briefed about the Outcome based Education.

New faculty members were Oriented about:

Program outcome, Program specific outcome, Course outcome, Lecture outcome

OBJECTIVES OF INDUCTION PROGRAM

The main objectives behind the program held was to:

- To acquaint all the faculty members with the knowledge of Outcome based Education functioning of the Institute.

DETAILS OF PARTICIPANTS

Number of faculty members	33
---------------------------	----

CONDUCT OF THE INDUCTION PROGRAM

NO: TRCAC/DC/IQAC/0001 of 2022-23, was circulated through the official Whats app group on Monday, 22nd August 2022.

The overall arrangements were supervised by the Principal, Administrative Officer, full time faculty members.

SUGGESTIONS / COMMENTS.

- More such Orientation Program should be organised to make all the faculty members aware and comfortable about Outcome based Education.

BEST LIKED PART OF THE PROGRAM

- Active involvement from the participants.
- Highly engaging All faculty members in the Induction Program.
- Live interaction with all the faculty members.
- Opportunity to ask questions and get satisfactory responses.


LEAST LIKED PART OF THE PROGRAM

Nil


OUTCOME

After the workshop, participants were able to:

- Understand the Outcome based Education.
- Understand the Importance of Outcome based Education.


Mr. Hardik Goradiya
IQAC member




Dr. Ravish R. Singh
Principal

Workshop And Expert Lectures



सत्यमेव जयते



Thakur Ramnarayan College of Arts & Commerce, Dahisar (E)

Research and Development Cell (RDC)

In association with

Rajiv Gandhi National Institute of Intellectual Property Management (RGNIPM)

Government of India, Nagpur

(Under National Intellectual Property Awareness Mission)

PRESENTS

Online Workshop on

“Intellectual Property Rights (IPR) & Patents and Design filing”



Speaker Name & Designation:

Mr. Nirmalya Sinha

Jt. Controller of Patents & Designs, RGNIPM Nagpur

(E- certificates will be given to all participants who attend the programme)

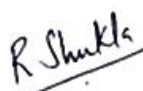
Date: 21st January 2023, Saturday

Time: 11:00 am to 12:00 pm

Registration Link – <https://forms.gle/3AzWNmD82iFcgijF9>

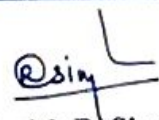
Joining Link –

<https://rgnipmiprtraininginstitute.webex.com/rgnipmiprtraininginstitute/j.php?MTID=m64086abc2ea00d1c094478d7516280bc>


Ms. Ranjani Shukla
Chairperson, RDC



58


Dr. Ravish R. Singh
Principal



TRCAC/IP/06/FRM/07

Revision: A

Activity Report

“Intellectual Property Rights (IPR) & Patents and Design filing”

By Research Development Cell

Date: 21st January, 2023
Time: 11:00 a.m. to 12:00 p.m.

BACKGROUND

- **Reason/Objective:** The objective was to create awareness amongst all the participants about the Intellectual Property Rights (IPR) & Patents and Design filing.
- **Conducted under:** The program was conducted by the Research and Development Cell (RDC)
- **Usefulness:** The program was conducted to educate the participants on how to file for Intellectual Property Rights and also how to file for Patent and Design.
- **Expected Outcome:** The expected outcome of the program was to enable the participants to identify, understand and develop the ideas to protect their intellectual property.
- **Expected to increase:** The seminar aimed to create an awareness among the participants about IPR, Patents and Design filing.

BRIEF INTRODUCTION

Thakur Ramnarayan College of Arts and Commerce had organized a Seminar on “Intellectual Property Rights (IPR) & Patents and Design filing” on 21st January 2023 from 11:00 a.m. to 12:00 p.m. It was attended by the faculties and students of the college. The seminar aimed to create awareness and information about Intellectual Property Rights, Patents and Design filing. The seminar was organized by Research and Development Cell (RDC) in association with Rajiv Gandhi National Institute of Intellectual Property Management (RGNIIPM) Government of India, Nagpur under National Property Awareness Mission. The resource person for the seminar was Mr. Nirmalya Sinha, the Jt. Controller of Patents & Designs, RGNIIPM Nagpur. The resource person briefed the participants about protecting their individual intellectual patents and design. The session also helped the students and faculties with the procedure of filing for the property rights. The speaker also explained the importance and security that IPR provides. The seminar was interactive as the participants interacted with the resource person. The session ended with the participants' questions. Participants asked a variety of questions to the resource person which were satisfactorily answered.

OBJECTIVES OF ACTIVITY:

- To spread awareness about Intellectual Property Rights, Patents and Design filing
- To understand and provide security to an individual's intellectual property.
- To train the participants on how to file for the Copyrights and Trademark
- To motivate the participants to ensure the safety of their own brainchild.

DETAILS OF PARTICIPANTS:

Number of faculty members attended	22
Number of students attended	51
TOTAL	73

CONDUCT OF THE ACTIVITY

Notice No.: TRCAC/DC/RDC/004 of 2022-23 was circulated among faculty and students on 18/01/2023 through WhatsApp group.

SUGGESTIONS/COMMENTS

- Creation of more sessions for students to create awareness about providing security for an individual's intellectual property.

BEST LIKED PART OF THE ACTIVITY

- Active involvement from the participants.
- Highly engaging facilitator.
- Significance of the topic enhanced.
- Opportunity to ask questions and get satisfactory responses.

OUTCOME

After the Seminar on “Intellectual Property Rights (IPR) & Patents and Design filing” the participants were able to:

- Determine the meaning of Intellectual Property Rights, Patents and Design.
- Identify the method to file for the intellectual property.
- Develop a sense of security for their patents and designs.

R. Shukla

Ms. Ranjani Shukla
Chairperson, RDC



Dr. Ravish R Singh

Dr. Ravish R Singh
Principal



Government of India
Ministry of Commerce and Industry
Department for Promotion of Industry and Internal Trade
Office of the Controller General of Patents, Designs and Trade Marks

CERTIFICATE OF APPRECIATION

Presented to

**THAKUR RAMNARAYAN COLLEGE OF ARTS AND
COMMERCE**

*In recognition of active participation in the **National Intellectual Property Awareness Mission (NIPAM)** launched by the Government of India on the occasion of the 75th anniversary of independence under the banner "Azadi Ka Amrit Mahotsav" to create widespread awareness on Intellectual Property Rights (IPR). The exceptional contribution in successfully organizing the awareness programme on **January 21, 2023** in association with **RGNIIPM, Nagpur** by providing your valuable time and support is highly appreciated.*

Solicit your continued support for outreach of IPR far and wide.

Date: February 03,
2023



(Prof. (Dr) Unnat P. Pandit)
CONTROLLER GENERAL OF
PATENTS, DESIGNS & TRADE MARKS

Background of Intellectual Property

```

    graph TD
      Property --> Tangible["Tangible (Measure)"]
      Property --> Intangible["Intangible (not measure)"]
      Tangible --> Movable["Movable  
Eg. - Car"]
      Tangible --> Immovable["Immovable  
Eg. - Building"]
      Intangible --> Industrial["Industrial Property"]
      Intangible --> Copyright["Copyright"]
  
```

GPS Map Camera

Mumbai, Maharashtra, India
 Thakur Ramnarayan College Of Arts & Commerce, Swami Vivekananda Marg, Anand Nagar, Dahisar East, Mumbai, Maharashtra 400068, India
 Lat 19.255012°
 Long 72.866282°
 21/01/23 11:47 AM GMT +05:30

How IPO office supporting the innovation (Office Achievements)

- 80% fee concession for Start-up, SME fee concession in Patents
- 80% fee concession for Institutes in filing patent, examination etc.
- 80% fee concession for Institutes in patent publication fees
- 50% fee concession for Start-up, SME fee concession in Design fees
- Fee concession for Offices for Expedited examination in Patent
- Online Filing
- Video Conferencing
- SMS, Email
- Reduce dependency in Chemical/Bio-tech Patent cases
- Design disposal in around 6 months if file all document properly
- Patent Disposal in a year -> if file Form 13A with Form 9 with proper documents
- 50% Refund of Examination fees for withdrawal of patents before examination starts
- Provision filing fees 50% higher than other filing in Patents

GPS Map Camera

Mumbai, Maharashtra, India
 Thakur Ramnarayan College Of Arts & Commerce, Swami Vivekananda Marg, Anand Nagar, Dahisar East, Mumbai, Maharashtra 400068, India
 Lat 19.255012°
 Long 72.866282°
 21/01/23 11:37 AM GMT +05:30



Raashid Shaikh <raashid.shaikh@trcac.org.in>

National IP Awareness Mission - Certificate - Name of Candidate Mr. RAASHID MEHMOOD HASAN SHAIKH, Mail reference - PATON LINE IPR-1587233

1 message

noreply.ipo@gov.in <noreply.ipo@gov.in>
2023 at 4:16 PM To: raashid.shaikh@trcac.org.in
Cc: systemadmin.ipo@nic.in

Fri, Feb 3,

Dear Madam/Sir,

Office of Controller General of Patents, Designs and TradeMarks, has successfully conducted the IPR awareness/training program under the special mission called "National Intellectual Property Awareness Mission (NIPAM)" at Thakur Ramnarayan College of Arts and Commerce, Dahisar (E) on 21/01/2023.

These offices appreciate your active participation and cooperation to make this special program successful and to recognize your participation, CGPDTM is pleased to award a certificate for participating in the program.

The certificate is available at the following link [click here](#) and may be downloaded from there.

On behalf of CGPDTM, we extend our deepest gratitude to you for sparing your valuable time, participation and support.

Wishing you all the best for your future endeavors.

Regards
NIPAM Team, Intellectual Property India

Please do not reply to this email as it is a system generated email.



Government of India
Ministry of Commerce and Industry
Department for Promotion of Industry and Internal Trade
Office of the Controller General of Patents, Designs and Trade Marks

CERTIFICATE

This is to certify that, **MR. RAASHID MEHMOOD HASAN SHAIKH , FACULTY of THAKUR RAMNARAYAN COLLEGE OF ARTS AND COMMERCE, DAHISAR (E)** has successfully participated in IP Awareness/Training program under **NATIONAL INTELLECTUAL PROPERTY AWARENESS MISSION**

on January 21,2023

Organized by
Intellectual Property Office, India

Date:February 03,2023



(Prof. (Dr) Unnat P. Pandit)
CONTROLLER GENERAL OF
PATENTS, DESIGNS & TRADE MARKS

6/8/23, 1:17 PM

Thakur Ramnarayan College of Arts and Commerce Mail - To Collaborate with Mumbai university For FDP.



Manish Pithadia <manish.pithadia@trcac.org.in>

To Collaborate with Mumbai university For FDP.

manish pithadia <manish.pithadia@trcac.org.in>

Sun, Jan 29, 2023 at 3:54 PM

To: "mandar@idol.mu.ac.in" <mandar@idol.mu.ac.in>

Respected Sir

We, Thakur Ramnarayan College of Arts and Commerce, Dahisar (East) Research development cell and IQAC planning to organise 5 days workshop on "An art and science of Research work" from 6th March to 11th March 2023. We would like to collaborate with University of Mumbai for the above Workshop.

If you grant permission for collaboration then we would like to meet you and discuss flowchart of FDP. Also we need resources from Mumbai university to guide us.

We would like your positive reply.

Thanking you

Regards

Dr. Manish Pithadia

IQAC Coordinator

TRCAC

6/8/23, 1:17 PM

Thakur Ramnarayan College of Arts and Commerce Mail - To Collaborate with Mumbai university For FDP.



Manish Pithadia <manish.pithadia@trcac.org.in>

To Collaborate with Mumbai university For FDP.

Mandar Bhanushe <mandar@idol.mu.ac.in>

Fri, Jan 20, 2023 at 9:31 AM

To: manish pithadia <manish.pithadia@trcac.org.in>

Dear Sir,

We would be happy to collaborate with you. Kindly use the name of Center for Excellence in E-Content Development (CEED), IDOL as collaborator. Kindly arrange for a meeting to discuss the roles and responsibilities in organising this Workshop.

Regards,

Mandar Bhanushe
Coordinator, CEED

[Quoted text hidden]

--

Mandar Bhanushe
Head, Faculty of Science & Technology
Coordinator, CEED
Coordinator, MOODLE LMS
SWAYAM Mentor
Institute of Distance and Open Learning, University of Mumbai
Member of Pratap Center of Philosophy, Amalner

[Schedule an online meeting with me](#)





Thakur Educational Trust (Regd.)
Thakur Ramnarayan College of Arts & Commerce,
Dahisar East, Mumbai.

Presents

A 5-Day
National-Level
Workshop on

THE ART & SCIENCE OF RESEARCH

Organized By

**Research & Development
Cell** in association with
IQAC, in collaboration
with **Institute of
Distance & Open
Learning (IDOL), Mumbai
University.**

**6TH-12TH MARCH, 2023 (HYBRID
MODE)**

**LAST DATE TO REGISTER:
04th March, 2023.**



Contact Us

**8850669832
7900170668**

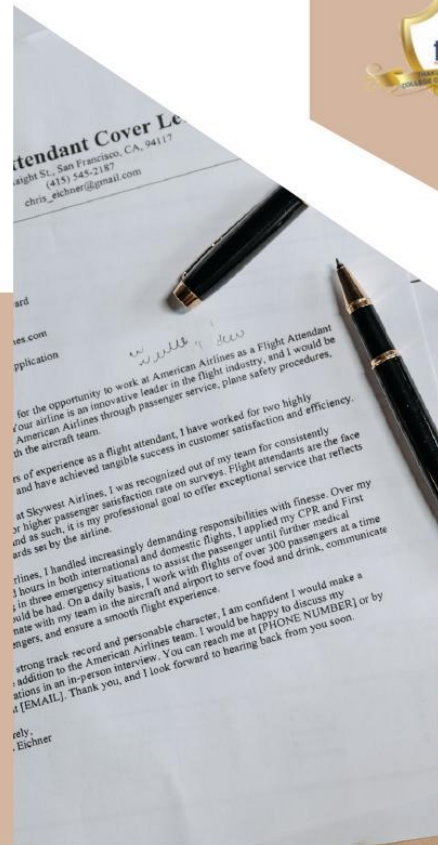
Ms. Ranjani Shukla



Outcomes Expected

After completing this workshop, researchers will be able to:

- Learn to formulate research questions & hypotheses.
- Clarify the process of research including research design & review of literature.
- Provide insights about report writing.



About TRCAC

The Thakur Ramnarayan College of Arts & Commerce is an intellectual community that nurtures students' learning and fosters faculty research while facilitating service to a large community. Here, individuals are able to interact with their peers, in a deep, meaningful way both inside and outside of the classrooms.

At TRCAC, we stress on collaborative learning, individual intellectual development



and respect for diversity of opinion as we believe it helps graduates in adapting to a rapidly changing world. An under-graduate major in Arts, Science, Commerce & Self-Financed Courses develop critical thinking, clarity of expression and breadth of knowledge in every student.



About TRCAC's Research & Development Cell (RDC)

The Research and Development Cell (RDC) of Thakur Ramnarayan College of Arts and Commerce was initiated in the year 2022.

A Research Cell functions in the College with the aim of promoting research culture among the faculty and students. The committee meets: to discuss various aspects of research programme on a timely basis & to encourage teachers to take up major and minor research projects.

About IQAC

Internal Quality Assurance Cell (IQAC) has been established in the college as proposed by UGC and NAAC. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the Institution. It is the part of the Institution's system and work towards realization of the goals of quality enhancement and sustained development.



The 5-Day Schedule of the Workshop

DATE	1st Session 2:00- 3:30pm	2nd Session 4:00-5:30pm
6/3/2023	Inauguration	Research Questions & Hypotheses
7/3/2023	Review of Literature - I	Review of Literature - II
9/3/2023	Data Collection /Research Design (Science)	Data Collection/Research Design (Science)
11/3/2023	Interpretation of Data - I	Interpretation of Data - II
12/3/2023	Report Writing	Valedictory Function

NOTE

Registration is compulsory.

Registration Fees (For Thakur Educational Group Faculties) -
Rs. 500

Registration Fees (Post Graduate Students) - Rs. 500

Registration Fees (For Others) - Rs. 850

Registration Link - <https://forms.gle/Pf3gqRQGNmTzcXLX7>

PAYMENT DETAILS





Our Patrons

Shri. Jitendra Singh (Trustee)
Shri. Ravi Singh (Management Representative)

Organising Committee

Dr. Ravish R. Singh (Principal/ Chairperson)
Ms. Ranjani Shukla (RDC Chairperson)
Dr. Manish Pithadia (IQAC Chairperson)

Members:

Dr. Deepika Saravagi
Ms. Daksha Choudhary
Ms. Sonali Devadiga
Ms. Anishka Joshi
Mr. Raashid Shaikh

Collaborative Committee

Dr. Parakash Mahanwar (Director, IDOL)
Dr. Madhura Kulkarni (Dy. Director, IDOL)
Mr. Mandar Bhanushe (Co-ordinator, CEED-IDOL)



TRCAC/IP/06/FRM/07

Revision: A

REPORT

A 5-Day National Level Workshop 'The Art and Science of Research'

Organised By: Research and Development Cell

Date: 06th March 2023 - 12th March 2023

Time: 02:00 p.m. - 05:30 p.m.

Venue: Seminar Hall and Zoom Meeting

BACKGROUND

- **Reason/Objective-** The main objective was to promote good research practices and to increase research productivity among participants.
- **Conducted under** - The event was conducted by the Research and Development Cell of Thakur Ramnarayan College Arts and Commerce.
- **Usefulness-** The event was conducted to instil an aptitude for research among the participants and develop their analytical skills and logical thinking.
- **Expected Outcome-** The expected outcome of the event was to provide clarity and formal training to the participants about various aspects of research writing.
- **Expected to increase-** The event was expected to increase the participants' research productivity.

BRIEF INTRODUCTION

The Research and Development Cell of the Thakur Ramnarayan College of Arts & Commerce in association with IQAC and in collaboration with the Institute of Distance and Open Learning (IDOL), University of Mumbai had organised a five-day national-level research workshop titled 'The Art and Science of Research' from the 06th of March to the 12th of March, 2023. A total of 71 participants from Higher Education institutes had taken part in the same. The details of the workshop are as follows:

Date	Subject of Discussion	Speaker
06/03/2023	Research Questions and Hypothesis	Dr. Megha Somani
08/03/2023	Review of Literature	Dr. Poonam Kakkad
09/03/2023	Data Collection	Dr. Khyati Patel
	Research Design	Dr. Hirendra Dand
11/03/2023	Interpretation of Data	Dr. Madhukar H Dalvi
12/03/2023	Report Writing	Dr. Arvind Luhar

A registration fee of Rs. 500 was charged from Thakur Educational Group faculty members and research scholars. Rs. 850 was charged from other scholars. The registration fee was inclusive of a welcome kit (a folder containing a notepad, pen, and flow of events), refreshments and a certificate at the end of the workshop.

The workshop was conducted in hybrid mode where participants were able to attend the sessions in person at the college seminar hall and online over a zoom meeting. All the PowerPoint presentations as well as recordings of the sessions were shared with the participants for their reference.

OBJECTIVES OF EVENT

The main objectives behind the conference were to

- To provide expert guidance in conducting good research.
- To increase the number of minor and major research projects undertaken by the participants.

DETAILS OF PARTICIPANTS

Total number of participants	71
------------------------------	----

CONDUCT OF THE ACTIVITY

Notice No. TRCAC/DC/RDC/005 of 2022-23 was circulated through WhatsApp on 08/02/2023. A brochure with a registration link for the workshop was also shared.

SUGGESTIONS/COMMENTS

- Flow of the event
- Time management

BEST LIKED PART OF THE PROGRAM

- Theme and content of the events
- Fairness and transparency of the event

OUTCOME

After the event, participants were able to:

- Develop an interest in the field of Research
- Conduct research more effectively



Ms. Ranjani Shukla
Chairperson, RDC



Dr. Manish Pithadia
Chairperson, IQAC





Dr. Ravish R Singh
Principal





Thakur Educational Trust's (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

ISO 21001:2018 Certified



RESEARCH AND DEVELOPMENT CELL

Organizes

A SEMINAR ON RESEARCH METHODOLOGY



29th JULY 2022

FRIDAY

TIME : 12:00 P.M.



VENUE : SEMINAR HALL,
THAKUR RAMNARAYAN COLLEGE
OF ARTS & COMMERCE, DAHISAR (E)
- 400068.

CMA (Dr.) Tushar Balkrishna Raut
Resource Person



Thakur Educational Trusts (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

ISO 21001:2018 Certified

Thakur Ramnarayan Educational Campus, S. V. Road,
Dahisar (East), Mumbai - 400 068
Mob.: +91 902 902 6799 • Fax : 022 - 2828 1300
E-mail : admin@trcac.org.in • Website : www.trcac.org.in



TRCAC/IP/06/FRM/07

Revision: A

**REPORT ON RESEARCH METHODOLOGY SEMINAR
Saturday, 29th JULY 2022
ORGANISED BY
THAKUR RAMNARAYAN COLLEGE OF ARTS AND COMMERCE**

By The Research and Development Cell

Date: 29th July 2022
Time: 12:00 p.m. to 02:00 p.m.

BACKGROUND

- **Reason/Objective:** The objective was to create awareness amongst all the participants the ethics, methods and methodology of good research, research writing and publication.
- **Conducted under:** The program was conducted by the Research and Development Cell of TRCAC.
- **Usefulness:** The program was conducted specifically for all degree college faculty members to give impetus to research publications among them.
- **Expected Outcome:** The expected outcome of the program was to enable the participants to identify, understand and develop prospective research publications in their respective fields of expertise.
- **Expected to increase:** The seminar aimed to increase the number of research publications by faculty members per year.

BRIEF INTRODUCTION

The Research Development Cell of Thakur Ramnarayan College of Arts and Commerce organized a Seminar on "Research Methodology and Research Writing" on Friday, 29th July 2022 from 12:00 p.m. to 02:00 p.m. for the degree college faculty members. The resource person for the seminar was Dr. Tushar Raut, a recognized Ph. D guide and Asst. Professor at the St. Gonsalo Garcia College of Arts and Commerce. The resource person briefed the participants about the importance of research in the field of education and the different parts of a good research paper. The session also helped guide faculty members identify prospective areas of research in their field. The session ended with the participants' questions for certain clarifications and additional information. Participants asked a variety of questions to the resource person which were satisfactorily answered.

OBJECTIVES OF ACTIVITY

- To stress the importance of research among faculty members.
- To understand the parts of a good research paper and how to frame them.
- To train the participants on how to write a good research paper.
- To motivate the participants to write their own research papers.

DETAILS OF PARTICIPANTS

Number of faculty members attended	31
Total	31

CONDUCT OF THE ACTIVITY

Notice No.: TRCAC/DC/RDC/002 of 2022-23 was circulated among faculty on 15/07/2022 through WhatsApp group.

SUGGESTIONS/COMMENTS

- Additional sessions regarding intermediate training about research writing through such sessions.

BEST LIKED PART OF THE ACTIVITY

- Excellent time management.
- Engaging facilitator.
- Process of research writing was well explained.
- Questions and queries were answered satisfactorily.
- Efficient organization of the event.

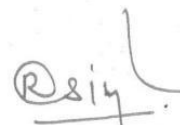
OUTCOME

After the Seminar on “Seminar on Research Methodology and Research Writing” the participants were able to:

- Identify research opportunities.
- Develop basic research writing skills.
- Identify the key parts of a research paper.



Ms. Ranjani Shukla
Chairperson, RDC



Dr. Ravish R Singh
Principal



Induction Programme



Thakur Educational Trust's (Regd.)

THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE

ISO 21001:2018 Certified

Thakur Ramnarayan Educational Campus, S. V. Road,
Dahisar (East), Mumbai - 400 068
Mob.: +91 902 902 6799 • Fax: 022 - 2828 1300
E-mail: admin@trcac.org.in • Website: www.trcac.org.in



TRCAC/DC/IQAC/01/2022-23

Date: 09/06/2022

**NOTICE
(DC)**

“Know Your College”

Induction Program for New Faculty Members

The new and existing faculty members of TRCAC are hereby notified that an Induction Program for “Know Your College” has been organized on **Saturday, 11th June 2022**. The induction program will be held by the Principal, and various Process owners.

The details of the webinar are as follows:

Day: Saturday

Date: 11/06/2022

Time: 11.00 A.M. - 04.00 PM

Venue: Seminar Hall

Chairperson - IQAC



Principal



TRCAC/MP/04/FRM/01 **Induction Program**

Academic Year 2022-23

Venue: Seminar Hall

Date: 11-06-2022

Sr. No	Name of Faculty	Signature
1	DR. MUKUL BHATT	<i>Mukul Bhatt</i>
2	MS. APARNA KULKARNI	<i>Aparna Kulkarni</i>
3	MS. PRACHI SINGH	<i>Prachi Singh</i>
4	MR. HARDIK GORADIYA	<i>Hardik Goradiya</i>
5	MS. RANJANI SHUKLA	<i>Ranjani Shukla</i>
6	MR. SUMEET RATHOD	<i>Sumeet Rathod</i>
7	MS. ABHA DHOTE	<i>Abha Dhote</i>
8	MS. HRIDYA NAIR	<i>Hridya Nair</i>
9	MR. JAYANTILAL SUTHAR	<i>Jayantilal Suthar</i>
10	MS. SHWETA SINGH	<i>Shweta Singh</i>
11	MS. CLARET CHANDE	<i>Claret Chande</i>
12	MS. REENA GUPTA	<i>Reena Gupta</i>
13	MR. RAHIL DOSANI	<i>Rahil Dosani</i>
14	MS. APURVA GHADSHI	<i>Apurva Ghadshi</i>
15	MS. SUMATHI RAJKUMAR	<i>Sumathi Rajkumar</i>
16	MR. SHAIKH RASHEED	<i>Shaikh Rasheed</i>
17	MS. SHAHEEN SHAIKH	<i>Shaheen Shaikh</i>
18	MR. VAQAR ATHAR BUBERE	<i>Vaqar Athar Bubere</i>
19	MS. DAKSHA CHOUDHARY	<i>Daksha Choudhary</i>
20	MS. ADVITYA SHRIVASTAV	<i>Advitya Shrivastav</i>
21	MS. SONALI DEVADIGA	<i>Sonali Devadiga</i>
22	MS. AMBIKA MOTWANI → AMBICA P MOTWANI	<i>Ambika Motwani</i> 11/6/22
23	MS. SHEETAL DIXIT	<i>Sheetal Dixit</i>
24	MS. ANIUSHKA JOSHI	<i>Aniushka Joshi</i>
25	MS. ASHITA KARKERA	<i>Ashita Karkera</i>
26	MS. KHUSHALI SANGHVI	<i>Khushali Sanghvi</i>
27	MR. PRASHANT KAMBLE	<i>Prashant Kamble</i>
28	MR. SANDESH PATIL	<i>Sandesh Patil</i>
29	MS. KHUSHBOO BIDAWATKA	<i>Khushboo Bidawatka</i>
30	MR. VISHAL SHARMA	<i>Vishal Sharma</i>
31	MS. JYOTI CHAODHARY	<i>Jyoti Chaudhary</i>
32	MR. KAILASH KALGUTKAR	<i>Kailash Kalgutkar</i>
33	MR. SACHIN BANDE	<i>Sachin Bande</i>
34	MS. GAYATRI BAKHTIYANI	<i>Gayatri Bakhtiyani</i>
35	MS. BINITA JHA	<i>Binita Jha</i>

- 36 Ms. Nayana Aien Dcunha
- 37 Ms. Vaidehi Gadadia
- 38 Ms. Reetu Pahuja
- 39 Ms. Soni Sharma

Soni





Thakur Educational Trust's (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

ISO 21001:2018 Certified

Thakur Ramnarayan Educational Campus, S. V. Road,
Dahisar (East), Mumbai - 400 098
Mob.: +91 902 902 6799 • Fax: 022 - 2828 1300
E-mail: admin@trcac.org.in • Website: www.trcac.org.in



TRCAC/MP/05/FRM/05

Revision: A

Date - 29/06/2022

Feedback of Faculty Induction Programme

Details of Feedback		
Sr. No.	Levels of Satisfaction (0-4)	
	No. of faculty members responded - 29/34	
1	Rate the quality of the speaker to explain and clarify the topics.	3.72
2	How well was the speaker able to hold attention of the crowd?	3.62
3	Till what extent trainer could maintain rapport with faculty?	3.79
4	How efficiently was the course content delivered?	3.69
5	Was the course material (if received) provided useful?	3.62
6	How will you rate the time management of the speaker?	3.48
7	How efficient were the communication skills of the speaker?	3.90
8	How will you rate the trainer on usage of multimedia?	3.72
9	Was the session helpful in gaining knowledge?	3.86
10	How satisfied were you with the programme?	3.72
	Total	37.14
	Percentage	92.84



Rsingh

Dr. Ravish R. Singh

Principal



TRCAC/IP/06/FRM/07

Revision: A

REPORT OF INDUCTION PROGRAM

Saturday 11th June, 2022

ORGANISED BY

THAKUR RAMNARAYAN COLLEGE OF ARTS AND COMMERCE

By- Mr. Hardik Goradiya

BACKGROUND

- **Reason/Objective-** The objective was to introduce the new faculty members regarding the functioning of the college including various departments and committees and make them aware about different committees in which they can be a part of.
- **Conducted under-** The program was conducted by the IQAC.
- **Usefulness-** The program was conducted to make the new faculty members familiar with the college campus, college vision & mission statement and also EOMS.
- **Expected Outcome-** The expected outcome of the program was to enable the new faculty members familiar with the functioning of the college so that they can be inducted into the system for better understanding of the working of the college.
- **Expected to increase-** The program aimed at encouraging the new faculty members to take up interest in the various committees and excel for the betterment of the college.

BRIEF INTRODUCTION

The Induction Program was conducted by the IQAC to enlighten the new faculty members with the system followed by the Institute and also various process owners imparted knowledge on their respective process to make the new faculty members aware of the Institute.

New faculty members were also briefed about various committees and their role so that they can decide for themselves to opt for the choice of their committee.

New faculty members were also taken on college tour so that they are aware about the Infrastructure of the Institute.

New faculty members were inducted about:

ISO : EOMS,
Teaching and learning process,
Examination process,
CEEP,
Placement & Higher Education,
Research & Development cell etc

OBJECTIVES OF INDUCTION PROGRAM

- To acquaint the new faculty members with the knowledge of EOMS and functioning of the Institute.
- To enlighten the new faculty members with various committees.

DETAILS OF PARTICIPANTS

Number of faculty members	30
---------------------------	----

CONDUCT OF THE INDUCTION PROGRAM

NO: TRCAC/IQAC/01 of 2022-23, was circulated through official What Sapp group (existing faculty members) and personal calls (to the new faculty members) on Thursday, 9^h June 2022.

The overall arrangements were supervised by Principal, Administrative Officer, full time faculty members and executed by Process owners.

SUGGESTIONS / COMMENTS.

- More such Induction Program should be organised to make the new faculty members aware and comfortable about various process in the institute.

BEST LIKED PART OF THE PROGRAM

- Active involvement from the participants.
- Highly engaging new faculty members in the Induction Program.
- Live interaction with the various process owners and various committees head.
- Opportunity to ask questions and get satisfactory responses.

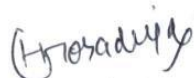
LEAST LIKED PART OF THE PROGRAM

Nil

OUTCOME

After the workshop, participants were able to:

- Understand the importance of having conceptual knowledge, vision, mission, and also to make them aware about the EOMS policy adopted by the college.
- Understand the working of the Institute.
- Well aware about the Institutes Infrastructure.



Mr. Hardik Goradiya
IQAC member



Dr. Ravish R. Singh
Principal



Orientation Programme



Thakur Educational Trust's (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

ISO 21001:2018 Certified

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E-mail: admin@trcac.org.in • Website: www.trcac.org.in



TRCAC/DC/IQAC/0002/2022-23

Date: 22/08/2022

**NOTICE
(DC)**

**Faculty Orientation Program on
"Outcome based Education"**

All faculty members of TRCAC are hereby notified that a **Faculty Orientation Program on "Outcome based Education"** has been organized on **Thursday, 25th August 2022**.

This session will help faculties to have a better understanding of Outcome based Education.

The details of the Faculty Orientation Program is as follows:

Session Timings: 1.00 p.m. to 2.00 p.m.


Venue: Seminar Hall


Mr. Hardik Goradiya

Prepared by


Ms. Sumathy Rajkumar

IQAC Coordinator


Dr. Ravish R. Singh

Principal





Thakur Educational Trust's (Regd.)

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TRCAC/IP/06/FRM/05

Rev: A

Attendance of Orientation faculty members on Outcome based Education

Department: IQAC

Event: Orientation faculty members on Outcome based Education

Location: Lab no. 303

Day, Date: Thursday, 25.08.2022

Time: 1:00 p.m. - 2:00 p.m.

Sr. No.	Name	Signature
1.	Dr. Mukul Bhatt	ABSENT
2.	Ms. Prachi Singh	Prachi
3.	Mr Sumeet Rathod	Sumeet
4.	Mr. Hardik Goradiya	Hardik
5.	Ms. Ranjani Shukla	R.Shukla
6.	Ms. Hridya Nair	Hridya
7.	Mr. Jayantilal Suthar	Jayantilal
8.	Ms. Reena Gupta	Reena
9.	Ms. Claret Chande	Claret
10.	Ms. Shweta Singh	Shweta
11.	Ms. Apurva Ghadshi	ABSENT
12.	Ms. Sumathi Rajkumar	ABSENT
13.	Mr. Raashid Shaikh	Raashid
14.	Ms. Shaheen Shaikh	Shaheen
15.	Mr. Vaqar Bubure	Vaqar
16.	Ms. Daksha choudhary	Daksha
17.	Ms. Advitya Shrivastav	Advitya
18.	Ms. Sonali Devadiga	Sonali



19.	Ms. Sheetal Dixit	Sheetal Dixit
20.	Ms. Anishka Joshi	Anishka
21.	Ms. Ashita Karkera	Ashita
22.	Ms. Khushali Sanghvi	Khushali
23.	Ms. Prashant Kamble	Prashant
24.	Ms. Khushboo Bidawatka	Khushboo
25.	Mr. Kailash Kalgutkar	Kailash
26.	Ms. Sachin Bande	Sachin B
27.	Ms. Gayatri Bakhtiyani	Gayatri
28.	Ms. Mahima Yogeewarar	Mahima
29.	Ms. Ankita Tiwari	Ankita
30.	Ms. Vidhi Desai	Vidhi
31.	Ms. Komal Jambhale	Komal
32.	Ms. Riddhi Pandya	Riddhi
33.	Mr. Rahul Kushwaha	Rahul
34.	Mr. Jainish Cotecha	Jainish
35.	Ms. Smriti Dubey	Smriti
36.	Mr. Vishal Sharma	Vishal





TRCAC/MP/05/FRM/04

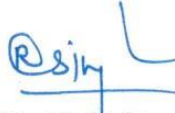
Revision: A

Date - 01/09/2022

Faculty Feedback :“Orientation of faculty members on outcome based education”

Details of Feedback		
Sr. No	Levels of satisfaction (0-4)	
	Particulars of feedback	
1	Rate the quality of the speaker to explain and clarify the topics	3.77
2	How well was the speaker able to hold attention of the crowd?	3.86
3	Till what extent speaker could maintain rapport with faculty?	3.77
4	How efficiently was the course content delivered?	3.82
5	Was the course material (if received) provided useful?	3.91
6	How will you rate the time management of the speaker?	3.86
7	How efficient were the communication skills of the speaker?	3.95
8	How will you rate the speaker on usage of multimedia?	3.82
9	Was the session helpful in gaining knowledge?	3.91
10	How satisfied were you with the programme?	3.68
Total		38.36
Percentage		95.90 %




Dr. Ravish R. Singh
Principal



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TRCAC/IP/06/FRM/07

Revision: A

REPORT ON FACULTY ORIENTATION PROGRAM ON “OUTCOME BASED EDUCATION”

Saturday 25th August, 2022

ORGANISED BY

THAKUR RAMNARAYAN COLLEGE OF ARTS AND COMMERCE

By- Mr. Hardik Goradiya

BACKGROUND

- **Reason/Objective-** The objective was to introduce all faculty members regarding Outcome based Education which will help the faculty members to have a better understanding of Outcome based Education.
- **Conducted under-** The program was conducted by the IQAC.
- **Usefulness-** The program was conducted to make all the faculty members familiar with the Outcome based Education to be implemented in the college.
- **Expected Outcome-** The expected outcome of the program was to enable all the faculty members familiar with the Outcome based Education so that they can be inducted into the system for better understanding of Outcome based Education
- **Expected to increase-** The program aimed at encouraging all the faculty members to take up interest in the Outcome based Education which will help the faculty members to have a better understanding of Outcome based Education.

BRIEF INTRODUCTION

The Orientation Program was conducted by the IQAC to enlighten all the new faculty members with the system followed by the Institute for better implementation of outcome based education which will help them to learn Program outcome, Course outcome, Lecture outcome

All faculty members were also briefed about the Outcome based Education.

New faculty members were Oriented about:

Program outcome, Program specific outcome, Course outcome, Lecture outcome

OBJECTIVES OF INDUCTION PROGRAM

The main objectives behind the program held was to:

- To acquaint all the faculty members with the knowledge of Outcome based Education functioning of the Institute.

DETAILS OF PARTICIPANTS

Number of faculty members	33
---------------------------	----

CONDUCT OF THE INDUCTION PROGRAM

NO: TRCAC/DC/IQAC/0001 of 2022-23, was circulated through the official Whats app group on Monday, 22nd August 2022.

The overall arrangements were supervised by the Principal, Administrative Officer, full time faculty members.

SUGGESTIONS / COMMENTS.

- More such Orientation Program should be organised to make all the faculty members aware and comfortable about Outcome based Education.

BEST LIKED PART OF THE PROGRAM

- Active involvement from the participants.
- Highly engaging All faculty members in the Induction Program.
- Live interaction with all the faculty members.
- Opportunity to ask questions and get satisfactory responses.

LEAST LIKED PART OF THE PROGRAM

Nil

OUTCOME

After the workshop, participants were able to:

- Understand the Outcome based Education.
- Understand the Importance of Outcome based Education.



Mr. Hardik Goradiya
IQAC member





Dr. Ravish R. Singh
Principal

Skill enhancement certificates



NPTEL-AICTE Faculty Development Programme

(Funded by the MoE, Govt. of India)



This certificate is awarded to
VAQAR ATHAR BUBERE

for successfully completing the course

Production and Operation Management

with a consolidated score of **71 %**

Prof. Andrew Thangaraj
NPTEL Coordinator
IIT Madras



(Jan-Apr 2023)

Roll No: NPTEL23MG17S44222800

Duration of NPTEL course : 12 Weeks

The candidate has studied the above course through MOOCs mode, has submitted online assignments and passed proctored exams. This certificate is therefore acceptable for promotions under CAS as per AICTE notifications dated 24th July 2018, similar to other refresher / orientation courses. F.No. AICTE / RIFD / FDP through MOOCs / 2017-18



Elite

NPTEL Online Certification

(Funded by the MoE, Govt. of India)



This certificate is awarded to
DANIAL TAVASOLI
for successfully completing the course

Programming In Java

with a consolidated score of **70 %**

Online Assignments	20.69/25	Proctored Exam	49.5/75
--------------------	----------	----------------	---------

Total number of candidates certified in this course: **9357**

Jan-Apr 2023
(12 week course)

Prof. Debjani Chakraborty
Coordinator, NPTEL
IIT Kharagpur



Indian Institute of Technology Kharagpur



Roll No: NPTEL23CS49S54221192

To validate the certificate



No. of credits recommended: 3 or 4



Microsoft Technology Associate

Singh Prachi Shirish

has successfully completed the requirements to be recognized as a Microsoft Technology Associate for

Introduction to Programming using JavaScript

Date of achievement: March 17, 2020
verify.certport.com bbyG-sFcm


Satya Nadella
Chief Executive Officer





UNIVERSITY OF MICHIGAN

COURSE
CERTIFICATE



08/14/2020

HRIDYA BHANUKUMAR NAIR

has successfully completed

Programming for Everybody (Getting Started with Python)

an online non-credit course authorized by University of Michigan and offered through Coursera



Charles Severance
Clinical Professor, School of Information
University of Michigan

Verify at coursera.org/verify/475KS94BPX7S
Coursera has confirmed the identity of this individual and their participation in the course.

ISO Audit



TRCAC/MP/06/FRM/01		Revision No.: A							
Internal Audit No.: 05		Internal Audit Programme							
		Date: 05/09/2022							
ISO Clause	ISO 21001 Elements	Department/Section /Process to be Audited							
		Management Functions	Admission	Teaching Learning	Examination	Library	Purchase	Co-curricular, Extra-Curricular and Extension Activities	Placement & Higher Education
4	Context of the Organization								
4.1	Understanding the organization and its context	√							
4.2	Understanding the needs and expectations of interested parties	√							
4.3	Determining the scope of the management system for educational organizations	√							
4.4	Management system for educational organizations (EOMS)	√							
5	Leadership								
5.1	Leadership and Commitment	√							
5.2	Policy	√							
5.3	Organizational roles, responsibilities, and authorities	√							
6	Planning								
6.1	Actions to address risks and opportunities	√	√	√	√	√	√	√	√
6.2	Educational organization objectives and planning to achieve them	√	√	√	√	√	√	√	√
6.3	Planning of changes								
7	Support								
7.1	Resources	√							
7.2	Competence	√							
7.3	Awareness	√							
7.4	Communication	√	√	√	√	√	√	√	√
7.5	Documented information	√	√	√	√	√	√	√	√
8	Operation								
8.1	Operational planning and control		√	√	√	√	√	√	√
8.2	Requirements for the educational products and services		√	√	√	√	√	√	√
8.3	Design and development of the educational products and services			√					
8.4	Control of externally provided processes, products and services						√		
8.5	Delivery of the educational products and services		√	√	√	√	√	√	√
8.6	Release of the educational products and services								
8.7	Control of the educational		√	√	√	√	√	√	√



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	nonconforming outputs								
9	Performance evaluation								
9.1	Monitoring, measurement, analysis and evaluation	√	√	√	√	√	√	√	√
9.2	Internal audit	√	√	√	√	√	√	√	√
9.3	Management review	√	√	√	√	√	√	√	√
10	Improvement								
10.1	Nonconformity and corrective action	√	√	√	√	√	√	√	√
10.2	Continual improvement	√	√	√	√	√	√	√	√
10.3	Opportunities for improvement	√	√	√	√	√	√	√	√

Auditors/Auditees Name, Date and Timing of Audit are given below:

Sr. No.	Auditor's Name	Process/Auditee's Name	Date	Time
1	Ms. Sarwari Rangila Ms. Daksha Chaudhary Ms. Sheetal Dixit	Management Process Dr. Ravish R Singh	10-09-2022	11:00 a.m. - 12:00 p.m.
2	Mr. Vinit Kumar Dubey Ms. Mahima Yogeewarar Ms. Anushka Joshi	Admission Process Administrative officer	10-09-2022	11:00 a.m. - 12:00 p.m.
3	Ms. Sujata Debnath Ms. Soni Sharma Ms. Sandhya Shukla	Teaching Learning Process (DC) All Faculty Members	10-09-2022	12:00 p.m. - 1:00 p.m.
	Ms. Ranjani Shukla Ms. Hridya Nair Ms. Komal Jambhale	Teaching Learning Process (JC) All Faculty Members	10-09-2022	11:00 a.m. - 12:00 p.m.
4	Ms. Sayali Pereira Ms. Reetu Pahuja Ms. Aanchal Singh	Examination Process (DC) Examination Committee Members	10-09-2022	1:30 p.m. - 2:30 pm
	Dr. Mukul Bhatt Ms. Sonali Devadiya Mr. Kailash Kalghutkar	Examination Process (JC) Examination Committee Members	10-09-2022	11:00 a.m. - 12:00 p.m.
5	Mr. Vishal Sharma Mr. Rashid Shaikh Ms. Khushboo Bidawatka	Library Process Librarian	10-09-2022	1:30 p.m. - 2:30 p.m.
6	Mr. Jayantilal Suthar Ms. Advitya Shrivastav Mr. Prashant Kamble	Purchase Process Accountant	10-09-2022	1:30 p.m. - 2:30 p.m.
7	Mr. Dhananjay Singh Ms. Vaidehi Kapadia Ms. Khushali Sanghvi	Co-curricular, Extra-Curricular and Extension Activities Process (DC) Co-curricular, Extra-Curricular and Extension Activities Committee Members	10-09-2022	11:00 a.m. - 12:00 p.m.
	Ms. Prachi Singh Ms. Shweta Singh Ms. Sachin Bande	Co-curricular, Extra-Curricular and Extension Activities Process (JC) Co-curricular, Extra-Curricular and Extension Activities Committee Members	10-09-2022	1:30 p.m. - 2:30 p.m.
8	Mr. Hardik Goradiya Mr. Madhusudan Valakati Ms. Shaheen Shaikh	Placement and Higher Education Process Placement Committee Members	10-09-2022	12:00 p.m. - 01:00 p.m.

Issued By

Principal



TRCAC/MP/06/FRM/02		Revision: A	
Internal Audit Findings			
Department/Section/Process:		Admission Process	
Internal Audit No. 005		Date: 10/09/2022	
Sr. No.	ISO Clause No.	Details of Nonconformities/Observations	Mnc / mnc/ ofi
1.	6.1.2	Risk was identified about misplaced student eligibility records. It was mitigated through Admission form TRCAC/IP/01/FRM/02 of Hiral Bhanushali, form no. 470, FYBMS with documents university form, xerox copy of 12th marksheet, Aadhar card, LC, insurance form TRCAC/IP/01/FRM/03, minority form TRCAC/IP/01/FRM/04 verified by Administrative staff was found maintained in file no. TRCAC/ADMIN/107	-
2.	6.2.1	EOMS objective was checked from Apex Manual page no. 40. Norms of admission were followed by regulatory bodies i.e MSBSHSE. It's way to achieve by verifying Admisssion form TRCAC/IP/01/FRM/01 Tanisha Modi Form no. 702 , Date:02/07/2022 ,FYJC C1(IT/Maths) , 10th marksheet, LC(original), Aadhar card, MSBSHSE form part 1 & 2, TRCAC/IP/01/FRM/03 Insurance form, TRCAC/IP/01/FRM/04 Minority form checked by Administrative staff was found maintained in file no. TRCAC/ADMIN/107.	-
3.	7.4.2	Prospectus TRCAC/IP/01/INT/01 , website link www.trcac.org.in has been shared to interested parties about courses offered under regulatory bodies. MU - BMS, BAF, B.SC IT, B.COM, B.SC CS, BAMMC, BA MSBSHSE - Commerce and arts	-
4.	7.4.3	Sales of forms have been verified about enquiries of Customer/ Interested parties. Total 810 enquiries for commerce 11th std and 230 enquiries for arts 11th std was found maintained in Excel Sheet from date 6/8/2022 to 20/9/2022.	-
5.	7.5.3.2	Fee receipt TRCAC/IP/01/FRM/05 with Qfix rf no.- IF7EHGFS1753594 for FYBAMMC fees and Qfix rf no. 225115772552 for 11th arts fees was found and maintained of Muskan Patwa	-
6.	8.1.1	Admission committee of 7 members in DC and 9 members in JC was found and maintained with Duty Chart	-
7.	8.1.3	For special needs students ,circular no. SOL.cell/ICC/2021-22/02 , date 30th august ,2021- 3% benefit in DC admission and as per online booklet of MSBSHSE 4% benefit in JC admission	-
8.	8.2.2	Scholarship and Freeship options offered to students under the DBT and NSP Schemes of the government. The application of Ajay Mane, a student of S.Y.B.Com which is in process was checked and verified.	-



9.	8.3.2	Subject change form no. TRCAC/IP/01/FRM/12 of Palak Maru SYJC C2, Roll No 21C2031 from Maths to SP was checked and verified with signature of existing subject teacher(Maths) Mr Vinitkumar Dubey to signature of current subject teacher (SP) Ms Valdehi Kapadiya	-
10	8.3.4	Transcripts are provided to students that seek them for higher education purposes. The transcript of Kashyap Joshi student of TYBAF by number of TRCAC/489/2022-23 was checked and verified.	-
11.	8.4.1	Eligibility criteria for JC admission Arts with IT -60% and above, commerce with IT/Maths- 75% & above, Hindi/Maths & Hindi/SP-60% and above was verified and maintained in Admin/JC/009/2022-23 dated 17/7/2022 Eligibility criteria for DC admission BMS-65% and above (Arts,Commerce,Science), BSc.IT (Maths Marks 35) B.A (ALL), B.Com(ALL), BAF(50% and above), BAMMC (ALL) and B.Sc..CS (With Maths Marks 35) was verified and maintained in Admin/DC/14/2022-23 dated 06/7/2022	-
12	8.5.1	Cancellation of admission Form No.TRCAC/IP/01/FRM/04 of Anuj Dahiya, FY.B.Sc.CS 2022-23 with application was found and verified. 30% of fees has been deducted from total amount paid.	-
13	8.5.2	General register TRCAC/IP/01/REG/01 of Junior college was and Ashish Pal of FYJC C2 commerce was found General Register TRCAC/IP/01/REG/01 of degree was maintained and maintained Kimaya Khond of FY.B.Sc.CS was found	-
14	8.5.4	Preserving and Protection of documents was done by creating a separate official Admin cupboard No-01.02 for DC and Admin cupboard-03,04,05 for JC	-
15	9.2.2	internal audit findings TRCAC/MP/10/FRM/02 was checked for previous internal audit 01/03 dated 25/11/2021 and no non conformities were found	-

Name: Mr. Rupesh Daur(JC), Mr Tushar (DC)

Designation of Auditee: Administrative staff

Date: 10/09/2022


Signature

Name: Ms. Sarwari Rangila

Designation of Auditor: Assistant Teacher

Date: 10/09/2022


Signature

Legend: Mnc-Major Nonconformity, mnc – Minor Nonconformity, ofi-Opportunity for Improvement



TRCAC/MP/06/FRM/02		Revision: A	
Internal Audit Findings			
Department/Section/Process: Teaching Learning Process			
Internal Audit: 03/05		Date: 10/09/2022	
Sr. No.	ISO Clause No.	Details of Nonconformities/Observations	Mnc / mnc/ off
1	6.2	Academic Calendar TRCAC/IP/02/FRM/01 for the Academic year 2022-23 was checked and found updated.	
2	7.2.2	Special needs learners identified for the Academic Year 2022-23 bearing notice no. Admin/DC/032/2022-23 dated 10/09/2022 was checked.	
3	7.3	Auditee Ms. Sonali Devadiga was aware about Educational Organizational Objectives and risks related to Teaching Learning Process.	
4	7.5.1	Cumulative Monthly Syllabus Coverage Report TRCAC/IP/02/FRM/08 for the subject of Commerce-I in FY B.Com taught by Ms. Khushboo Bidawatka for the month of August, 2022 was checked and found to be 88.47% as 17 lectures were conducted out of 19 planned lectures. Deviations were found due to non-instructional day and one casual leave.	
5	8.1.1	Identification of resources for the academic year 2022-23 bearing form no. TRCAC/MP/02/FRM/08 which included faculty members, projectors, classrooms was maintained to meet the requirements of the teaching learning process.	
6	8.1.2	One of the risks identified in the teaching learning process is the resignation of faculty during term/semester which was mitigated by appointment of Mr. Rahul Khuswaha for BMS department in replacement of Mr. Rahil Dosani as biodatas were kept ready by the admin department.	
7	8.3	Student Mentoring Handbook TRCAC/IP/02/INT/02 was prepared and maintained by Mr. Vaqar Bubere for 30 students of TYBMS for Semester V. Record of student details, academic record, co-curricular activities, extra-curricular activities was checked.	

8	8.3	Programme Outcomes, Course Outcomes, Learning Outcomes and Teaching Plan were prepared by the faculty members and the related documents of Ms. Sonali Devadiga and Ms. Apoorva Ghadsi were checked and maintained as TRCAC/IP/02/INT/01.
9	8.5.5.1	E-Contents like PPT by Ms. Riddhi Pandya for the subject of FY B.Sc(CS) and Notes prepared by Ms. Ranjani Shukla for the subject of Economics was checked.
10	9.1.5	Student's Feedback about Faculty TRCAC/MP/05/FRM/02 dated 10/09/2022 was checked. Faculty member Ms. Claret Chande attained 80.75 % of student satisfaction in the class of FY B.Com for the first term for the subject Business Communication – I.
11	9.1.5	Overall passing percentage should be atleast 70% which is a measuring indicator for academic results mentioned as per EOMS Objectives. Result Analysis TRCAC/IP/02/FRM/12 for Semester IV (Regular) of April 2022 for B.Com (Accounting & Finance) was checked. An overall passing percentage of 98.72% was achieved.
12	9.2.2	Internal Audit 04 was conducted in the month of May 2022. The internal audit findings report bearing reference no. TRCAC/MP/06/FRM/02 dated 14/05/2022 was provided as the documented evidence. No mnc/Mnc/ofl were found.

Name: All faculty members

Designation of Auditee: Assistant professor

Date: 13/09/2022


Signature

Name: Ms. Sayali Pereira

Designation of Auditor: Asst. Teacher

Date: 13/09/2022


Signature

Legend: Mnc-Major Nonconformity, mnc – Minor Nonconformity, ofl-Opportunity for Improvement



TRCAC/MP/06/FRM/02		Revision: A	
Internal Audit Findings			
Department/Section/Process: Examination Process			
Internal Audit 04/05		Date: 10/09/2022	
Sr. No.	ISO Clause No.	Details of Nonconformities/Observations	Mnc / mnc/ ofi
1	6.1.2	Awareness is an important attribute for efficient implementation of EOMS Manual. Auditees were aware about the risk identified in their process. TRCAC/ IP/ 03/ FRM / 13 for Grade card distribution was checked for May 2022 Sem II examination (BAF). In which the record of one Student named Dodhiya Palak Nilesh Beenu was checked for collection of grade card dated 08/07/2022	-
2	8.5.1	Details about the conduct of examination are communicated by the university to the institute. A Notice issued by University of Mumbai No. UG/112 of 2015 (clause 0.229) which speaks about giving 10 garde marks to the students of NSS or DLLE was checked.	-
3	9.1	The transparency and accountability of learners data is assured by granting access of the Examination Process google drive on to the Examination Committee, the hard copy of learners data is stored in the examination cupboard and kept in lock and key .	-
4	6.2.2	To achieve EOMS objective of Zero error or lapse in the examination process vigilance squad for Sem II F.Y.BA from 02/05/2022 to 10/05/2022 was made. Documented information with reference no. TRCAC/Exam/018 of 2021 - 22 dated 29/04/2022 was verified.	-
5	7.1.1.2	Mark Sheets of the learners are made through external provider Mr. Suni Patil and correspondence on mail for the same was verified dated 17/05/2022 with reference no. TRCAC/IP/02/FRM/10 for F.Y.BMS Sem II.	-
6	7.5	Auditees were aware about the processes linked and were able to explain the link between TLP and examination process.	-
7	8.1	To ensure smooth and fair conduct of examination awareness about the conduct of examination is essential. Document showing roles and responsibilities of junior supervisors was checked.	-

8	9.1	Grade card is the indicator that helps to understand whether the learning outcomes are achieved or not. For record grade card of one of the student Siddiqui Amaan Moizurrehman Karimunnisa of B.Com(A &F) who achieved grade "o" dated March 2022 was checked.	-
9	7.5	Auditee Ms. Advitya was aware about the controlled document used i.e. EOMS Manual which specifies measuring indicator for smooth conduct of examination.	-
10	9.1.1	Proceedings of the examination are conveyed to the Principal through Exam Process Review Report. The process review report for A.Y. 2021 - 2022 for even semester examination TRCAC/MP/07/FRM/04 was checked.	-
11	8.3.3.4	Assessment criteria has been identified as one of the major indicators showing the learning outcome. The syllabus for S.Y.BSC(CS) for the A.Y. 2022 - 2023 provided by Mumbai university specifying the criteria for evaluation was checked.	-
12	10	Internal Audit findings for Internal Audit 03/04 bearing reference number TRCAC/MP/06/FRM/02 dated 14/05/2022 was provided as the documented evidence. No Mnc/ mnc / ofi was found and signed by both Auditor as well as Auditee.	-

Name: Examination Committee (DC)

Designation of Auditee: Assistant professor
Ms. Advitya
Date: 10/09/2022


Signature

Name: Ms. Sayali Pereira

Designation of Auditor: Asst. Teacher
Date: 10/09/2022


Signature

Legend: Mnc-Major Nonconformity, mnc – Minor Nonconformity, ofi-Opportunity for Improvement


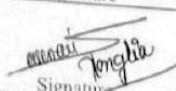


Thakur Educational Trust's (Regd.)

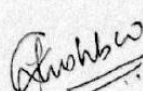
THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE
ISO 21001:2018 Certified

Thakur Ramnarayan Educational Campus, S.V Road
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E-mail: admin@trcac.org.in • Website: www.trcac.org.in



TRCAC/MP/06/FRM/02		Revision: A	
Internal Audit Findings			
Department/Function/Process		Library Process	
Internal Audit No.: 05 / 05		Date: 12/09/2022	
Sr. No.	ISO Clause No.	Details of Nonconformities/Observations	Mnc / mnc/ ofi
1.	7.3	The Auditee was aware of Educational Organisation Objective related to Library Process.	-
2.	9.2	The NCR of Internal Audit 03/05 dated 26/11/2021 was checked & No NC's/OFI were found.	-
3.	7.5.1	List of files was checked which included- 1. Bills (TRCAC/LIB/201), Invoice no: 13653/2022-23, Dated:05/07/2022 2. Internal Communication (TRCAC/LIST/01),Dated: 25/11/2021.	-
4	7.2.2	Special arrangements are checked which included- 1. 3 days grace given for returning of books. 2. 10 seats reserved 3. classmates can sign on behalf of them. A facility of special needs students dated 05/01/2022 was checked on the register.(TRCAC/DC/LIB/03) of 2021-22	-
5	8.4.1	Access register of teachers was checked in TRCAC/IP/04/REG/06 to maintain records of teachers And Library usage register was checked in TRCAC/IP/04/REG/05 for students.	-
6	8.4.1	Periodical Suggestion Book checked for suggestion and requirement of faculty books. (TRCAC/IP/04/FRM01)	-
7	7.1.6.2	Annual stock verification report dated 31/08/22 checked for maintaining annual stock (TRCAC/IP/04/FRM/04)	-
8	7.1.6.2	The budget allotted for the library was 598400/- dated 25/07/2022.	-
9	7.1.3	Computer for access to E- resources was available to students in the computer laboratories which is mentioned in the Procedure manual. Remote access of E-resources available to students from personal mobile phones / personal computers in case of non availability of computers.	-
10	6.1.1	Penalty of Rs. 5 per day from the students. Receipt No. 1956 dated 06/09/2022 for Rupees 185/- from Mailisha, Student of S.Y.B.A. was checked in the Penalty Receipt Book.	-
11	8.4.1	Library usage register for students and faculty was checked in TRCAC/IP/04/REG/06	-
12	7.5.3.2	Books are preserved in register and periodicals are preserved in register TRCAC/IP/04/REG/02 as well as in Integrated Library Management System : KOHA	-
13	6.1.2	Recently , no risk was identified	-
14	7.3	No, there are no latest notification from university or boards	-
15	7.5.3	Weed out register was checked, and nothing has been weeded out till 10 th September 2022.	-
Name- Binita Jha Designation of Auditee- Librarian Date - 10/09/2022			
 Signature			
Name- Ms. Sarwari Rangila Designation of Auditor: Asst. Teacher Date- 10/09/2022			
 Signature			
Legend: Mnc-Major Nonconformity, mnc – Minor Nonconformity, ofi-Opportunity for Improvement			



TRCAC/MP/06/FRM/02		Revision: A	
Department/Section/Process:		Internal Audit Findings CEEP Process	
Internal Audit No.: 07/05		Date: 10/09/2022	
Sr. No.	ISO Clause No.	Details of Nonconformities/Observations	Mnc / mnc/ off
1.	6.2	Auditees Ms. Khushboo Bhidwakta, Ms. Advitya Srivastav were aware of the Educational Organisation Objective and the measuring indicators derived from EOMS Objective related to Co-curricular, Extra-curricular & Extension Activities was achieved for which the document for the event "Yoga for Humanity" Notice (DC) - TRCAC/DC/CEEP/023/2022-2023 dated 21/05/2022 was shown.	-
2.	7.4.1	Fresher's Party Notice TRCAC/DC/CEEP/045/2022-2023 dated 21/08/2022 was communicated to the students.	-
3.	7.4.2	External Providers "Light Craft and Sound Pvt. Ltd for Freshers Party event was found Bill no. P-939 Dated 29/08/2022 Bearing Amount 28300/- was checked and maintained.	-
4.	7.5.1	Activity report bearing TRCAC/IP/06/FRM/07 for "Entrepreneurial Ecosystem -Opportunities by young Entrepreneurs" dated by BMS Dept was found maintained.	-
5.	8.1.2	Duty chart TRCAC/IP/06/FRM/01 of event Mental health in the post Pandemic Era held on 26/07/2022 was checked and total 10 participants were allotted duty for the event.	-
6.	8.3.1	Provision for students Siddhant baseen - from B.Sc.(IT) division "A" - roll number 2206002 - was identify the special need and document bearing notice was check	-
7.	8.5.5	Protection & Preservation of CEEP documents is done by creating official CEEP Gmail account.	-
8.	9.1.3	Students Satisfaction level for the event Friendship Day was assessed by taking the students feedback TRCAC/MP/05/FRM/03 dated 08/08/2022 were 315 students response was recorded with the percentage of 78.08%	-
9.	9.1.3	Provision made for students attendance benefit TRCAC/IP/06/FRM/06 dated 30/08/2022 was found. No data was recorded as there was zero academic laws for learners	-
10.	9.2.2	Internal Audit Findings TRCAC/MP/06/FRM/02 was checked for the previous Internal Audit 04 and no Non-Conformities were found.	-
Name: Ms. Khushboo Bhadiwakta, Ms. Advitya Srivastav, Ms. Prachi Singh			
Designation of Auditee: Assistant Professor.			
Date: 28/09/2022			 Signature



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Name: Ms.Sayali Pereira
 Designation of Auditor: Assistant Teacher
 Date: 10/09/2022
 Legend: Mnc-Major Nonconformity, mnc – Minor Nonconformity, ofi-Opportunity for Improvement

Signature
 Signature

Signature

Signature



TRCAC/MP/06/FRM/02 Revision: A

Internal Audit Findings

Department/Function/Process: Placement and Higher Education

Internal Audit No.: 08/05

Date: 10/09/2022

Sr. No.	ISO Clause No.	Details of Nonconformities/Observations	Mnc / mnc/ ofi
1	6.1.1	Risk was identified regarding Students' academic loss due to placement activities mitigation steps were taken by planning training placement activities in winter vacation which was verified by checking registration form of Aptitude training planned during 4 th December 2021 to 29 th April 2022. The training was conducted under notice DC/PHE/085A/2021-22.	-
2	7.1	Notice for Committee Formation numbered TRCAC/Admin/DC/19/2022-23 dated 30/06/2022 was checked.	-
3	7.3	Auditees were aware of Educational Organization Objective related to Placement Process and about PHE Process, PHE Rules and Regulations were prepared and maintained by committee members of PHE.	-
4	7.4	Placement Registration form TRCAC/IP/07/FRM/04 was circulated in all the programs where 64 students gave their consent for placement. Data provided by Mr.Prashant Kamble, records of student of TYBA (Psychology) was checked.	-
5	7.5	Student attendance TRCAC/IP/02/FRM/10 and report TRCAC/IP/06/FRM/07 for Pre-Placement Training of SYBSc (IT) was checked, Training was undertaken by Ms. Prachi Singh.	-
6	7.5.1	Mail from the company Acty System India Pvt. Ltd. dated 6th September, 2022 was checked, 01 Student was selected from 2022-23. And Saffire Tech. dated 5th September, 2022 was checked, 01 Student was selected from 2022-23.	-
7	8.1.1	Resources were identified before the commencement of Academic year 2022-23 under notice TRCAC/MP/02/FRM/08 dated on 13th July 2022.	-
8	8.3/8.5	5 day Student Development Program (SDP) was conducted in association with BSE Brokers Forum, on "Overview of Capital Market" was organised by PHE , Notice No. DC/PHE/021/2022-23 dated 14th July 2022 was checked and verified..	-
9	9.1	The Feedback Analysis TRCAC/MP/05/FRM/03 related to Pre-Placement Training program dated 8/11/2021 - 11/11/2021 was checked where 111 students given their feedback.	-
10	9.2.2	Internal Audit Finding Report TRCAC/MP/06/FRM/02 dated 14/5/2022 was checked & No NC's/OFI were found.	-



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Name- Ms. Sumeet Rathod, Asst. Professor
Mr. Prashant Kamble, Asst. Professor
Ms. Daksha Chaudhary Asst. Professor

Date -10/09/2022


Signature

Name- Dr. Mukul Bhatt
Designation of Auditor: Asst. Professor

Date- 10/09/2022

Signature

Legend: Mnc-Major Nonconformity, mnc – Minor Nonconformity, ofi-Opportunity for Improvement

 © INDIAN REGISTER OF SHIPPING 1993	Indian Register Quality Systems (A Division of IRCLASS Systems and Solutions Pvt. Ltd.)	IV IRQS:FORM:102:16	
	Audit Report For QMS / EMS / OHS / IMS Scheme(s)	Eff. Date	: 16-03-2022
		Developed by	: NR
		Approved by	: HEAD-IRQS

01)	Name of the Client	Thakur Ramnarayan College of Art & Commerce			
02)	Address of HO & Site(s)	Thakur Ramnarayan Educational Campus, Swami Vivekananda Marg, Dahisar East, Mumbai, 400068			
03)	File Number	T/6415/ISO 21001:201			
04)	Name of "Head of Organization" / Unit	Dr. Ravish R. Singh, Principal			
05)	Name of Organization Representative coordinating with CB	Dr. Ravish R. Singh, Principal			
	Names of the management legally responsible for occupational health and safety, personnel responsible for monitoring employees health and employees representative(s) with responsibility for occupational health and safety. (Applicable for OHSMS)	NA			
06)	Audit Criteria (strike out the standard not under audit)	QMS (ISO 9001)	QMS-EOMS (ISO 21001)	EMS (ISO 14001)	OHS (ISO 45001)
		<ul style="list-style-type: none"> ▪ Applicable legal & other requirement. ▪ Organization's procedures & documented information in line with the respective standards. 			
07)	Date of Audit	14 th Dec 2022			
08)	Type of Audit (strike out the standard not under audit)	Stage II/Renewal/ Surveillance / Scope extension / Scope reduction / Follow up / Transfer / Special Audit for a/b/c as referred under Audit Objectives "9d"			
		Joint / Combined / Integrated / Remote			
09)	Audit Objective				
	a)	Stage 2 Audit : Is to evaluate the implementation including the effectiveness of the organization's implemented management system for the above criteria covering the following : <ul style="list-style-type: none"> ▪ Information and evidence about conformity to all requirements of the applicable management system standard or other normative documents ▪ Performance monitoring, measuring, reporting and reviewing against key performance objectives and targets (consistent with the expectations in the applicable management system standard or other normative document) ▪ Organization's management system ability and its performance regarding meeting of applicable statutory, regulatory and contractual requirements ▪ operational control of the organization's processes ▪ Internal auditing and management review ▪ Management responsibility for the client's policies. 			
	b)	Renewal Audit : Is to evaluate the effectiveness of the organization's implemented management system for the above criteria covering the following : <ul style="list-style-type: none"> ▪ The effectiveness of the management system in its entirety in the light of internal and external changes and its continued relevance and applicability to the scope of certification ▪ Demonstrated commitment to maintain the effectiveness and improvement of the management system in order to enhance overall performance; ▪ The effectiveness of the management system with regard to achieving the certified client's objectives and the intended results of the respective management system (s) 			
c)	Surveillance Audit : Is to evaluate the effectiveness for maintenance of the organization's implemented management system for the above criteria covering the following : <ul style="list-style-type: none"> ▪ Internal audits and management review; ▪ A review of actions taken on nonconformities identified during the previous audit; ▪ complaints handling; ▪ Effectiveness of the management system with regard to achieving the certified client's objectives and the intended 				

	<p>results of the respective management system (s);</p> <ul style="list-style-type: none"> ▪ Progress of planned activities aimed at continual improvement; ▪ Continuing operational control; ▪ Review of any changes ▪ Use of marks and/or any other reference to certification 																		
d)	<p>Special Audit :</p> <p>a) For expanding the scope of a certification already granted, undertake a review of the application and determine any audit activities necessary to decide whether or not the extension may be granted.</p> <p>b) To investigate complaints, or in response to changes, or as follow up on suspended clients</p> <p>c) For upgradation to revised standards.</p>																		
	<p>NOTE:</p> <p>To verify the above audit objectives, in case of Remote audit carried out using ICT facility for gathering the audit evidences by utilizing the computer-assisted techniques such as MS Team, Skype, Video conferencing, webinar, information available in soft etc. as applicable.</p>																		
10)	<p>Changes to the audit objectives, audit scope or audit criteria (e.g. physical location, organizational units, activities and processes), if any: Please attach "Notice of Change"</p>																		
➡	<p>NA</p>																		
11)	<p>Comment on the confirmation of the information provided (by the organization, including "Pre-audit Information"/Auditor Allocation Form)</p>																		
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Permanent site(s)	NA	NA	NA																

- Attendance in Classes is required to be above 75%. Example: The Attendance for period from 11/07/22 to 31/08/22 for Class – FY B Sc (CS) is: 112/144 = 77.3% Attendance
- Number of Examinations conducted from January 2022 to October 2022.

SNo	Examination Type	Batch	No. of Students
1.	Semester 4 – Regular & ATKT [ONLINE]	2 nd Yr 21-22	615
2.	Semester II Regular & ATKT	First Year 21-22	726
3.	Additional Exam for Semester II	First Year 21-22	09
4.	Semester II & IV ATKT	All batches	72
5.	Semester III Regular & ATKT	Second Year 22-23	673

- Result Analysis for Semester II Regular Examination May 2022

Sr. no.	Program	Appeared	Passed	Failed	Passing Percentage
1	B.A.	115	99	16	86.09
2	B.A.M.M.C.	44	39	5	88.64
3	B.COM	168	145	23	86.31
4	B.COM (A&F)	100	92	8	92.00
5	B.M.S.	144	138	6	95.83
6	B.Sc. I.T.	88	56	32	63.64
7	B.Sc. C.S.	56	39	17	69.64

Junior College Section - examples:

- Student Strength - as on 14/12//2022

Jr. College	1 ST Yr	2 ND Yr
ARTS	198	203
COMMERCE	588	492

- EOMS Objectives - Target vs Achievements:

EOMS Objectives	Target	Achieved	Remarks
Learner Satisfaction (Jr College)- Jun 22 to Oct 22	>75% Feedback Rating to be achieved by all teachers.	100%	All 6 subjects, All 6 Teachers – Avg Rating is above 75%.
Syllabus Coverage (Jr College)	100% to be covered in time as per Teaching Plan	100%	Achieved for all 6 Programs
Parents Feedback regarding College – (Jr Batch)	>70%	70.05%	Achieved for all 6 programs Achieved
Faculty Feedback reg College	>75%	>75% achieved	Feedback by 18 Faculty

- Faculty-wise time-table - verified for Ms. Reetu Pahuja as per Doc. TRCAC/IP/02/FRM/05 dt 13/6/22

Day/Time	12:30 pm to 1:20 pm	1:20 pm to 2:10 pm	2:10 pm to 3:00 pm	3:00 pm to 3:30 pm	3:30 pm to 4:20 pm	4:20 pm to 5:10 pm	5:10 pm to 6:00 pm
Monday	SYJC - C1		SYJC - C4	BREAK	SYJC - C1		SYJC - C2
Tuesday	FYJC - C1	SYJC - C3	SYJC - C4	BREAK	SYJC - C1		
Wednesday	SYJC - C4		SYJC - C1	BREAK	SYJC - C2	SYJC - C3	SYJC - C1
Thursday	FYJC - C1	SYJC - C2	SYJC - C3	BREAK			
Friday	SYJC - C4		SYJC - C3	BREAK	SYJC - C2		
Saturday	FYJC - C1	SYJC - C2	SYJC - C1	BREAK	SYJC - C3	SYJC - C4	

	<p>Summary of Site Visit: A facility walk-thru' was given by Mr. Hardik Goradiya - Asst. Prof - Degree College of the entire campus. The college building has 9 floors with Class rooms at each floor which are assigned to various programs of Degree & Junior College. Class rooms are well equipped with sufficient lighting fixtures & teaching aids like White Boards, PA System & LCD projectors. Facilities like Sick Bay, Recreation Room, Entrepreneur Work-Shop, Gymnasium etc. are available for Students.</p>
b)	<p>Process of understanding & review of the needs and expectation of interested parties</p> <p>➔ TRCAC has determined external and internal issues that may affect its ability to achieve the intended outcomes of its EOMS.</p> <p>External context:</p> <ul style="list-style-type: none"> • Issues relating to norms and standards of Statutory and Regulatory Body • Technological innovations and developments • Key economic and market development which can impact the TRCAC • Retaining intake of students despite potential academic institutes in the vicinity <p>Internal context:</p> <ul style="list-style-type: none"> • TRCAC's culture and attitudes • Holistic development through Co-curricular, Extra-curricular and Extension activities • Facilitating teaching-learning for vernacular medium students • Academic pressure from peers and parents • Effective teaching learning to retain students' interest in academics <p>TRCAC monitors and reviews information about these external and internal issues vis-à-vis needs & expectations of interested parties as per the table defined in Apex Manual Doc. TRCAC/EOMS/AM/01 Sec 4 page 2 of 5 - verified e.g. all statutory compliances & record of feedbacks from Students / Parents.</p>
c)	<p>Methodology of identification, access of compliance obligations [i.e. applicable Legal (Statutory / Regulatory & Other) requirements]</p> <p>➔ All legal/statutory/regulatory compliances are adhered to. Verified as per list attached in Annexure - I of this audit report</p>
d)	<p>Methodology of determination of risk & opportunities related to</p> <ul style="list-style-type: none"> ▪ the context of organization, ▪ Interested Parties ▪ management system and its processes/activities <p>Give examples of determined risk & opportunities</p> <p>➔</p> <ul style="list-style-type: none"> • Risk & Opportunities are identified for every process - verified for Admission Process as per Doc. TRCAC/IP/01. • Verified Risk & Opportunities Risk Mitigation Chart as per Doc. TRCAC/MP/08/FRM/01 comprising 41 areas clearly identified & analyzed for mitigation plan. • E.g. In case of Examination vis-à-vis use of unfair means by the students, in order to curb / stop / avoid such malpractices from happening mitigation measures like Vigilance Squad & Unfair Means Committee have been formed - verified Records of: <ol style="list-style-type: none"> 1. Vigilance Squad as per Doc. TRCAC/Exam/23 of 2022-23 dt 7/11/22 2. Unfair Means Committee Exam/08 of 2022-23 dt 12/10/22
e)	<p>A) Brief description of organization processes determined taking into account planning, Monitoring and control of the management processes, change control (management of change) needs to achieve the expected outcome.</p> <p>➔ The processes are well defined e.g. separate processes for functions like Admission, Teaching & Learning, Examination, etc. The process flow for each function is well established e.g. for Teaching & Learning of the Degree Section: Academic Calendar → Resource Planning → Time-Table → Faculty Diary → Daily Work Report → Attendance Sheet → Monthly Attendance → Feedbacks → Examinations → Results. This process comprises planning of the academic year & the resources, Designing of Learning plan & teaching delivery, Monitoring & Measurement of Teaching & Learning Process, Feedbacks from Learners & analysis of the same, Summative Assessment, and declaration & communication of the expected Outcome (Results).</p> <p>B) Control over identified externally provided processes, products and services (Outsourced activities).</p> <p>➔</p> <ul style="list-style-type: none"> • There are 62 Vendors. Verified Doc. No. TRCAC/IP/05/ 01, DT 1/12/22 – these were re-evaluated and completed as on 1/12/22. • Purchases of products is done only through APPROVED SUPPLIERS. Verified PO No –TRCAC/DR/046/2022-23, dt 27/07/22 for Consumable items like White Board Marker Pens etc. on ALTON Marketing as per Order Form (Requisition) Doc. TRCAC/IP/05/FRM/02 dt 26/7/22 raised by Sayali Pereira - Asst Teach Jr. College & approved by the Principal. The firm is an Approved vendor, on the list.- Items recd and payment cleared after verification & acceptance by Admin. • Verified record of AMC - Annual Maintenance chart Doc. TRCAC/ACC/JC/139 for the year 2022-23. Verified the following examples: <ol style="list-style-type: none"> 1. VIVA ENTERPRISES. – Approved for Firefighting system AMC for a period from 1/1/22 to 31/12/22; 2. RIATEL Solution for Biometric Time & Attendance System form 1/8/22 to 31/7/23. <p>C) EMS Life Cycle Perspective (Input→ Processing →Output)</p>

	<ul style="list-style-type: none"> ▪ An example of Environmental aspect / impact arising out of “Life Cycle Perspective” and any Operational Control measures Directly or Influencing ▪ Any objective set to minimize the impact of environment arising out of Aspect – Impact 																								
➡	NA																								
f)	Process of establishment and monitoring objectives of management system (with few examples for respective management systems audited such as setting of Environmental objectives, target, programs)																								
➡	<ul style="list-style-type: none"> • TRCAC has established Educational Organization Objectives and its measurable indicators at relevant functions, levels and processes needed for the EOMS. Measurable Educational Organization Objectives are derived from the Educational Organization Objectives and the same are reviewed in every Management Review Meeting. - <ol style="list-style-type: none"> 1. Verified EOMS Objectives as listed in Doc. TRCAC/EOMS/AM/01 2. Verified MoM of MRM dt. 7/9/22 as per Doc. TRCAC/MP/07/FRM/03 • A detailed strategic plan is outlined to achieve Educational Organization Objectives as per chart given in Sec. 6 of Apex Manual - verified. 																								
g)	The availability of resources, environment necessary to support the operations & monitoring of management process.																								
➡	<p>TRCAC has well defined process for planning & monitoring of Resources as per Doc. TRCAC/MP/02. Verified the following documents:</p> <ul style="list-style-type: none"> • Identification of resources required for the admission process - Office Note Admin/JC/DC/004/2022-23. Record of Stock for Admission process, Classroom requirement, Benches & Seating capacity Classroom-wise • Floor-wise Drawing of the new building of the College & Infrastructure Resources as planned for 2022-23 as per Doc. TRCAC/MP/02/FRM08. • List of Staff for 2022-23 verified - Non-teaching - 23; Degree College - 37 & Junior College - 25 • Resource planning - Verified as per Doc. TRCAC/IP/02/FRM/03 for academic year 2022-23 and Committees formed for Admission, Time-Table, Attendance / Syllabus Coverage, Discipline / Website, Examination, Library, CEEP & PHE activities. • Verified Workload for Degree College as per Doc. TRCAC/IP/02/FRM/02 dt 13/6/22 for Sem I / III / V - Full time Faculty - 34 & Visiting Faculty - 5 • Record of Committees Formed for AY 2022-23 <p>Personnel Interviewed, including workers / contract workers <i>[The Personnel who will be Interviewed during Audit. (Based on the Scope of certification and scheme).</i></p> <ul style="list-style-type: none"> ▪ Shop floor personnel / Operational Personnel involved in critical process / functions / Company workers / Contract workers / Personnel involved in or with Outsourced activity Interested party representatives / ▪ Personnel responsible for monitoring employees' health, for example, doctors, nurses and or any nominated / authorized representative of the organization ▪ <i>As felt appropriate, include any other personnel based on the organization being audited}</i> <table border="1"> <thead> <tr> <th>Name</th> <th>Designation</th> <th>Interviewed For</th> <th>Conclusion Based on Interview</th> </tr> </thead> <tbody> <tr> <td>Mr. Ravish R.Singh</td> <td>Principal</td> <td>Top Mngt & MR processes</td> <td>Adequate knowledge & control of processes</td> </tr> <tr> <td>Ms. Sumathi Rajkumar</td> <td>Asst. Professor - DC</td> <td>Core Processes</td> <td>Adequate knowledge of processes</td> </tr> <tr> <td>Mr. Hardik Garodiya</td> <td>Asst. Professor - DC</td> <td>Core Processes</td> <td>Adequate knowledge of processes</td> </tr> <tr> <td>Ms. Sayali Pereira</td> <td>Asst. Teacher - JC</td> <td>Core Processes</td> <td>Adequate knowledge of processes</td> </tr> <tr> <td>Ms Sarwari Rangila</td> <td>In-Charge - JC</td> <td>Core Processes</td> <td>Adequate knowledge of processes</td> </tr> </tbody> </table> <p>Summary of Health Performance including health objectives: (For all ISO 45001 – OHSMS AUDITS). - NA</p>	Name	Designation	Interviewed For	Conclusion Based on Interview	Mr. Ravish R.Singh	Principal	Top Mngt & MR processes	Adequate knowledge & control of processes	Ms. Sumathi Rajkumar	Asst. Professor - DC	Core Processes	Adequate knowledge of processes	Mr. Hardik Garodiya	Asst. Professor - DC	Core Processes	Adequate knowledge of processes	Ms. Sayali Pereira	Asst. Teacher - JC	Core Processes	Adequate knowledge of processes	Ms Sarwari Rangila	In-Charge - JC	Core Processes	Adequate knowledge of processes
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h)	Methodology of determination & maintenance of organization knowledge necessary for the operations of its processes to achieve conformity of product /service, environmental impact / prevention of injury for the respective management system.																								
➡	<p>TRCAC follows a well-defined process for managing Organization Knowledge - Training & Development Doc. TRCAC/MP/04 - Training of Faculties are managed by Faculty Development Program initiative. Verified the following records as samples:</p> <ul style="list-style-type: none"> • Degree College Induction Program Record TRCAC/MP/04/FRM/01 for Mahima Yogeshwarar - Asst. Prof - IT / CS - Joining dt. 2/7/22 & Anusha Joshi - Asst. Prof - BA - Joining dt 13/6/22 • Junior College Induction Program Record TRCAC/MP/04/FRM/01 for Vaidehi Kapadia - Asst. Teacher - Commerce - Joining dt. 9/6/22 & Manish Kumar - Lab Asst. - IT - Joining dt. 16/7/22 • Record of Faculty Development program - Topic - Teaching Methodology - Shift from Teaching to Facilitation - conducted from 28th to 30th April'22 • Record of Faculty Orientation Program - Topic - Outcome Based Training - conducted by Hardik Goradiya - IQAC Member on 25/8/22 																								
i)	Demonstration of Leadership and commitment towards management system																								

➔	<ul style="list-style-type: none"> Defined Organization Structure – verified as per Part III Sec. 1 & 2 of Apex Manual Doc. TRCAC/EOMS/AM/01 depicting hierarchy, reportability, & responsibilities. Specific Responsibility & Authorities are also defined as per Sec. 5 of Apex Manual for each Key positions – Verified for Ms. Sumathi Rajkumar - Asst Prof. DC, Mr. Hardik Goradiya - Asst. Prof. DC & Ms. Sayali Pereira - Asst Teacher JC Focus on Learners & other Beneficiaries: Verified - Annexure A4 has been defined in the Apex Manual which explains in detail the needs & expectation as well as the actions required for the same. TRCAC has established Feedback and Survey Process to monitor the satisfaction of learners, other beneficiaries, and staff, as well as their perceptions of the degree to which their needs and expectations have been fulfilled. - Verified Procedure for Feedback and Survey Doc. TRCAC/MP/06. 										
j)	Method / procedure for Corrections and Corrective actions, as applicable for respective scheme, with example										
➔	<ul style="list-style-type: none"> TRCAC has process for Control of Non-Conforming Outputs Doc. TRCAC/MP/05 & Internal Audit Doc. TRCAC/MP/07. No non-conformity observed for the last Internal Audit. TRCAC has a practice of guiding the students who are underperforming / slow learners / need guidance to eliminate any shortcoming impacting their academic progress thru' mentorship program - e.g. verified list of mentors for SYJC for 2022-23. Different teachers are assigned as mentors vis-à-vis Class / Div & Student Roll numbers. Students, who miss their classes due to their involvement in CEEP activities, are given special assignments to cover up academic loss. E.g. verified Assignment given to Purshottam Singh Karla, Roll 42, FYJC. 										
k)	Effectiveness of Internal Audit & Management Review										
➔	<p>INTERNAL AUDIT: Briefly describe the process of conduct of IA, Comment on the competency of IA auditors, Number of internal auditors, Trained for Internal auditors, Verification of audit Programme, Audit Plan.</p> <ul style="list-style-type: none"> One Internal Audit is conducted in each Academic term of the College. Last two Internal Audit were conducted in May'22 & Sep'22 - verified record of IA Plan as per TRCAC/MP/06/FRM/01; All relevant functions were found audited. <p>Findings of IA: Briefly Corrective actions and effectiveness of corrective taken for the NC's Observations etc. on the outcome of IA. Briefly on the Conduct of IA in an Impartial manner, Conclusion on the effectiveness of IA conducted:</p> <ul style="list-style-type: none"> Verified records of Internal Audit Findings Doc. TRCAC/MP/06/FRM/02 & Internal Audit Summary Doc. TRCAC/MP/06/FRM/04; No NC was raised. <p>MANAGEMENT REVIEW: Briefly describe the process of conduct of Management Review, Summary of the conducted and conclusion on the effectiveness of conducted Management review, Improvement, Output</p> <ul style="list-style-type: none"> MRM is conducted once in every Academic Term. Last two MRM were conducted in May'22 & Sep'22 - verified record of MoM as per TRCAC/MP/07/FRM/03; Agenda followed as per the Standard. Agenda points seem to have been discussed in detail with focus on achievement of EOMS Objectives, Satisfaction of Students / Parents, Result Analysis etc. 										
l)	Examples of improvement/s as a result of correction, corrective actions, break through changes, innovation and reorganization including continual improvement.										
➔	<ol style="list-style-type: none"> Introduced R&D process in college - verified Procedures Manual Doc. TRCAC/EOMS/PM/02 - a new process for Research & Development - added as Institutional Process dt 25/6/2022 - verified amendment record. Conducted Seminar on Entrepreneurship - verified record TRCAC/IP/06/FRM/07 dt 10/12/22 'Go Shoonya' - Neutrally Redefined - first Start-up at the Campus - an initiative under Entrepreneurship Program. Teachers were oriented about writing a Research Paper - verified MoM of MRM - Point 17 - teachers advised to write & publish Research Papers in line with requirements of NAAC which is expected to be attained after 2024. Conducted orientation courses on 'outcome' based education - Record of Faculty Orientation Program - Topic - Outcome Based Training - conducted by Hardik Goradiya - IQAC Member on 25/8/22 										
m)	Comments on the process of Organization's Management of Change										
➔	<ul style="list-style-type: none"> TRCAC is aligned with the concept of Management of Change. Going forward TRCAC aspires to attain NAAC (National Assessment & Accreditation Council) accreditation. TRCAC has taken a proactive approach by adopting Research & Development process for creating an environment of R&D amongst the Teaching Staff as well as Students. Entrepreneurship Program is yet another initiative by TRCAC for making the learning / training a result oriented / outcome based process - the first start-up 'Go Shoonya' is an specific example of the same. 										
n)	Attached Annexure A for Summary of OHSMS : ISO 45001:2018 – Additional (New) Requirements & IAF MD 22 Requirements (IV IRQS:FORM:102-A:OHS)										
SEC C : Current Audit Non-conformity											
a)	<table border="1"> <thead> <tr> <th>Scheme</th> <th>NC No.</th> <th>Clause No.</th> <th>Statement(s)</th> <th>Grading of NC (Major/Minor)</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Scheme	NC No.	Clause No.	Statement(s)	Grading of NC (Major/Minor)					
Scheme	NC No.	Clause No.	Statement(s)	Grading of NC (Major/Minor)							

ISO 21001:2018	NIL	NA	NA	NA
b)	No. of Major NCs:	NIL		
c)	No. of Minor NCs:	NIL		
SEC D (a) : Maturity Of The Management System				
(i) Level of Integration in case of Integrated Management System:				
a)	Integrated Documentation (Manual, policy and objectives, procedures, work instruction etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
b)	An Integrated approach to Roles & Responsibilities	<input type="checkbox"/> Yes <input type="checkbox"/> No		
c)	Conduct of Integrated / approach to Internal Audit	<input type="checkbox"/> Yes <input type="checkbox"/> No		
d)	Conduct of Integrated Management Reviews considering the overall business strategy and plan	<input type="checkbox"/> Yes <input type="checkbox"/> No		
e)	An Integrated approach to systems processes	<input type="checkbox"/> Yes <input type="checkbox"/> No		
f)	An Integrated approach to continual Improvement mechanisms	<input type="checkbox"/> Yes <input type="checkbox"/> No		
g)	Organization's personnel to respond to questions more than one management system standards.	<input type="checkbox"/> Yes <input type="checkbox"/> No		
ii)	Comment on the maturity of the management system i.e. about the management system is fully established in the organization and the level of support that it has from senior and top management.	EOMS has been well implemented.		
SEC D (b) : Brief comments on Annexure to Questionnaire for Result of the review of the system (over period of certification), (applicable during renewal audits)				NA
SEC E: Comments on Usage of Marks / Logos (Accreditation / IRQS)				
NABCB :				
<ul style="list-style-type: none"> ▪ The logo shall not be displayed on buildings and flags. ▪ The logo shall not be displayed on vehicles except in publicity material like part of a large advertisement ▪ The logo shall not be used on the visiting cards ▪ Use of logo not permitted on laboratory test, calibration or inspection reports, as such reports are deemed to be products in this context. <p>Neither the IRQS's Logo nor the NABCB's Logo shall be used on the packaging of a product, labels, publicity material, written announcements etc. that in any way suggests that the IRQS or NABCB have certified or approved any product, process or services of the registered client</p>				
Logo not in use				
RvA				
<ul style="list-style-type: none"> ▪ On reports and certificates of certified calibration-, testing and medical laboratories and inspection bodies; ▪ On business cards of the certified client's personnel. 				
Logo not in use				
Use of Marks / Logos (Common for both) : Comments on verification of website for Use of Marks / Logos, <u>display of certificate for its appropriateness and validity on the Client's website, any social media, wherever is applicable</u> look at the maximum.				
Logo not in use				
SEC F (a) : Any Unresolved Issues			NIL	
SEC F (b) : Any Other comments / observations			NIL	

SEC G : Audit Program [To be filled for one cycle, up to Renewal]										
Any Significant issues impacting audit program to be recorded										
Type of Audit	Stage 1		Stage 2 / Renewal		Surveillance # 1		Surveillance # 2		Renewal	
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
Date Of Audit	Dec' 20	26/12 /20	Jan' 202 1	22 nd & 23 rd Jan' 21	Jan' 2022	7/1/ 22	Dec'22	14/12 /22	Dec' 23	
No. of Mandays	1	1	2.5	2.5	2	2	2	2	2.5	
*Site(s) [covering Temporary /Permanent] / Department/ Functions / Processes (Please mark [✓]Tick Mark)	Stage 1		Stage 2 / Renewal		Surveillance # 1		Surveillance # 2		Renewal	
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
Top Management	✓	✓	✓	✓	✓	✓	✓	✓	✓	
MR Processes	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Degree College - Core Process (Admission, Teaching & Learning Process & Examination)	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Jr. College - Core Process (Admission, Teaching & Learning Process & Examination)	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Resources (Human Resource, Facilities, Competence & Training)	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Communication (Information & Public Relations)	✓	✓	✓	✓	✓	✓	X	X	✓	
Library Process	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Co-curricular, Extra-curricular and Extension Activities	✓	✓	✓	✓	X	X	✓	✓	✓	
Placement and Higher Education	✓	✓	✓	✓	✓	✓	X	X	✓	
Purchase & Externally Provided Services	✓	✓	✓	✓	X	X	✓	✓	✓	
Shifts audit (at least once in a cycle, if applicable, Processes to be audited in each shift)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

[*Sub-Division in the Department, Processes, Sub-Processes, Activities involved & audited under One Heading to be specified in the "Site(s) [covering Temporary /Permanent]/ Department/ Functions"]

Note:

- Stage 1 Audit Programme to be addressed the Number of Shifts & audit is planned for at least one of the shifts inside and one outside of regular office hours
- Stage 2 / Renewal / Surveillance Audit : as per the Stage 1 Audit Programme, audit is conducted for at least one of the shifts inside and one outside of regular office hours
- In case of Migration to ISO 45001:2018 : Audit outside of regular office hours, all shifts audits to be conducted during all audits during the cycle. In case of migration during surveillance, then during all subsequent for cycle to be covered. If migration done during:-
 - Surveillance #1 – Then Surveillance #2, Renewal and Surveillance #1 after renewal.
 - Surveillance # 2 – Then during Renewal , Surveillance #1 and Surveillance #2.

NOTE:

- Processes required for verification of applicability of the Scope of Certification shall be audited in each visit.
- Dominant applicable clauses for respective Department/ Functions / Processes to be verified [Refer SEC B: Summary of Conformity.
- Information required in this Audit Programme is to be updated during First Assessment of the auditee organization in a given cycle i.e. Stage-1 / Transfer / Renewal Audits / Subsequent Audit if there is any modification of Scope (reduction / extension) / Site(S) / Department/ Functions if not audited as planned. (to be discussed)
- Information provided shall remain for guidance purpose only for the Audit Team of subsequent audits in the cycle & hence, shall not be binding w.r.t. additional functions to be audited and / or clauses to be audited in each function to confirm compliance to the respective audit criteria

SECH : Effectiveness of audit objectives achievement: :
[Please mark 'Tick - ✓' as applicable for Onsite audit and Remote Audit]

On-site and Remote Audit	Effectiveness		
	Achieved	Not achieved	Remarks on what is not achieved or raised it as NC
Demonstration of Leadership commitment	✓	NIL	NIL
Determination of External & Internal issues	✓	NIL	NIL
Needs and expectation of Interested parties	✓	NIL	NIL
Access to Legal & other requirements and their compliance	✓	NIL	NIL
Process of Setting of objectives and achievements.	✓	NIL	NIL
For Operational control			
Process of Performance monitoring and continual improvement.	✓	NIL	NIL
Effective conduct of Internal audit and Management review.	✓	NIL	NIL
Process of addressing any changes, Management of change.	✓	NIL	NIL

REMOTE AUDIT (USING ICT)

The Below Ticked ICT has been used in carrying out audit/assessment and the effectiveness of ICT in achieving the audit/assessment objectives are as noted below:

Based on the Input received in IV IRQS:REC:52 A the following ICT were used: (Tick ✓ which were used), any other means if used please include the same for comments on its effectiveness for achieving the objectives).	Used to gather objective evidences.	Effectiveness	
		Achieved for	Not achieved or Not fully achieved: for
<ul style="list-style-type: none"> ▪ Micro Soft Team Meeting ▪ ZOOM ▪ Go-To Meetings ▪ Video conferencing ▪ WhatsApp Video call ▪ Skype. ▪ Use of Drone 	Virtual site visit – Based on respective scheme requirements.	✓	
	Operational activities (EG; Process parameters, Operational control etc.).	✓	
	Sharing of Documents, Documented information, Records on Screen	✓	
	Interview with personnel	✓	
	Uninterrupted connectivity throughout audit duration.	✓	
	Overall Audio / Video clarity.	✓	
	Sharing of photos	✓	
	Documents through mails in time.	✓	
	Maintain Integrity of the audit / assessment process.	✓	
	Usage of Drone	NA	
	Objectives of Current Type of audit as noted above under Section 9 of this report.	✓	
	Any other additional information from FORM 52 A / observations.	✓	

Based on the above:

Additional Manday required to cover the processes for which objectives not fully achieved	YES <i>(Please mention the audit duration that would be required)</i>	✓ NO
Audit Programme amended.	YES <i>(Please amend the audit program accordingly with appropriate justification)</i>	✓ NO

SEC I: Recommendation: [Please mark 'Tick - ✓' as applicable]		
01)	<p>Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it is concluded that:</p> <ul style="list-style-type: none"> - the audit objectives as identified under <input type="checkbox"/>9(a); <input type="checkbox"/>9(b); <input checked="" type="checkbox"/>9(c); <input type="checkbox"/>9(d); have been fulfilled - the effectiveness of the management system has the capability to meet applicable requirements and expected outcomes. - Certification Scope is appropriate - Satisfactory conduct of internal audit and management review process <p><i>NOTE: *In case, if absence of objective evidence for all activities of Scope of certification", on a case to case basis conditional grant of certification or reduction of scope will be undertaken in consensus with Operations-Head/Head-IRQS (Top management), to be communicated accordingly under recommendation.</i></p> <p>And recommend for : (If a situation arise as noted under the note then the conditional recommendation to be made as given above & not recommend for Issuance / continuation of the certificate)</p>	NA
	a) the issuance "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	NA
	b) the issuance "Certificate of Approval" with continuation for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	NA
	c) continuation for "Certificate of Approval for ISO 21001:2018 / ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	YES
	d) revocation of suspension and continuation of "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	NA
02)	<p>Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it is concluded that:</p> <ul style="list-style-type: none"> - the audit objectives as identified under <input type="checkbox"/>9(a); <input type="checkbox"/>9(b); <input type="checkbox"/>9(c); <input type="checkbox"/>9(d); the effectiveness of the management system could not be evidenced for the noted non conformities, hence, recommend for :- 	NA
	a) the issuance "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018 , subject to satisfactory closure of non-conformities on or before _____.	NA
	b) the continuation for "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018, subject to satisfactory closure of non-conformities on or before _____.	NA
03)	<p>Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it is concluded that:</p> <p>the audit objectives as identified under <input type="checkbox"/>9(a); <input type="checkbox"/>9(b); <input type="checkbox"/>9(c); <input type="checkbox"/>9(d); effectiveness of the management system could not be evidenced for the noted Major / Minor non conformity(ies), hence recommends for the</p>	NA
	a) follow-up visit for closure of major NC(s)/ minor NC(s) requiring closure based on the site visit, before _____.	NA
	b) follow-up of audit before _____.	NA
04)	<p>Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it is concluded that:</p> <ul style="list-style-type: none"> - the audit objectives as identified under <input type="checkbox"/>9(a); <input type="checkbox"/>9(b); <input type="checkbox"/>9(c); <input type="checkbox"/>9(d); effectiveness of the management system could not be evidenced for the noted Major non conformity(ies) (indicating breakdown of management system or major impact on environment or high potential of an incident which may result in injury/illness). - In case, if absence of objective evidence for all activities of Scope of certification", on a case to case basis conditional grant of certification or reduction of scope will be undertaken in consensus with Operations-Head/Head-IRQS (Top management), to be communicated accordingly under recommendation. <p>Hence recommends fast track review (may lead to suspension or withdrawal of certification).</p>	NA

Instructions for Corrective Action Plans Submission:

Responsibility: It is IRQS's client's responsibility to provide complete and timely responses to finding reports.

Non Conformance submission:

- For the date of NC the following to be completed by the client:
 - Correction, Root Cause & Extent Analysis, Evidences of Implemented Correction & Corrective Action, for Verification of effectiveness of implemented Correction / Corrective Action.
- Time Frame of the same:
 - For Major NC – within 30 Days, for Minor NC – within 60 Days

NOTE 1 : If not submitted within the above time frame then the certificate will be intended for Suspension Process.

NOTE 2 : The Close-out of the following :

- Major NC to be completed within 60 Days from the date of audit
- Minor NC to be completed within 90 Days from the date of audit

NOTE 3 :

- Major nonconformities typically require on-site verification of corrective action unless specified by the Auditor. Follow up audit shall take place within 60 days from the last day of the audit activity to IRQS.
- All findings shall be closed before a recommendation for certification can be made.

NOTE 4: In case of issuance of any Major NC or any other situation during surveillance audit(s) and or re certification audit(s), team leader requires to recommend a fast-track review by IRQS which may lead to suspension or withdrawal of certification.

Disagreement with an audit finding/s:

IRQS Appeals and Control procedure is to be used by the clients for resolving the issue.

Disclaimer:

Audit methodology was sample based. Random Samples were chosen from the areas covered in the scope. This is to assess suitability and effectiveness of Management System. Any sampling carries certain amount of uncertainty in auditing. Whenever the ICT facility used for gathering audit evidences the risk associated with poor connectivity of audio / video are taken into the account for uncertainty in auditing. Audit recommendations are subject to an independent review prior to a decision concerning the awarding, renewal of certification or follow-up / re-audit.

Confidentiality:

We assure that the information obtained during the audit will be maintained with utmost confidentiality.

Appeal: Our system has a provision of appeal with regards to audit process, difference of opinion and audit report. The client has every opportunity to appeal, dispute or complain against the decision of the auditors.

Should you wish to Contact IRQS in relation to any queries



Indian Register Quality Systems

Head Office: 2nd Floor, New Building, 52 A, Adi Shankaracharya Marg,

Opp. Powai Lake, Powai, Mumbai - 400 072.

Website : www.irqs.org

Tel. No.:+91 22 30519800/ 71199800 Fax No. : + 91 22 2570 3611

<p>Team Leader Name</p>	<p>Sunil Verma</p>	 <p>Signature & Date: 14/12/2022</p>
<p>Auditee Representative Name</p>	<p>Dr. Ravish R. Singh</p>	 <p>Signature & Date: 14/12/2022</p> 

TRCAC - Annexure - I				
Record of Legal/Statutory/Regulatory Compliances				
Sr. No.	Name of the Authority	Subject	Issue Date	Validity
1	Government of Maharashtra - The Office Of Charity Commissioner	Trust Registration Certificate	18/04/90	Lifetime
	Thakur Educational Trust	Bye Laws	26/12/94	Lifetime
2	Government of Maharashtra - Minorities Development Department	Minority status valid certificate	31/07/09	Lifetime
3	Government of Maharashtra	Deed of Conveyance (Sale Deed)	12/11/12	Lifetime
4	Sunlight Consultancy Pvt. Ltd.	Completion of the Rainwater harvesting project	01/06/15	Lifetime
5	Government of Maharashtra- Department of Land Records	Property Card	05/11/15	Lifetime
6	Government of Maharashtra - School Education & Sport Department	Government Resolution - New Junior College Permission	17/06/16	Lifetime
7	Municipal Corporation of Greater Mumbai	Commencement Certificate	01/02/17	Lifetime
8	Government of Maharashtra/ Industries, Energy and Labour Department	Licence for Working of the lift	24/08/17	Lifetime
9	Municipal Corporation of Greater Mumbai/Mumbai fire Brigade	N.O.C. from fire fighting & fire protection system installation point of view for occupation & use of entire high rise Educational School building on plot bearing C.T.C. No. 1192/A of Village Dahisar, Dahisar (E) for Thakur Educational Trust.	06/11/17	Lifetime
10	Municipal Corporation of Greater Mumbai/Appendix XXII	Full Occupation Certificate	06/01/18	Lifetime
11	Government of Maharashtra - School Education & Sport Department	Government Resolution - New Junior College Permission	17/06/16	Lifetime
12	Maharashtra Government	Government Resolution	15/06/18	Lifetime
13	University of Mumbai	Affiliation Letter	05/07/18	Lifetime
14	Maharashtra Government	Certificate	05/07/18	Lifetime
15	University of Mumbai	TAAS Letter	24/07/18	Lifetime
16	University of Mumbai	No Objection Certificate	09-Nov-20	1 Year

Minutes of Meeting of IQAC



INTERNAL QUALITY ASSURANCE CELL (2022-2023)
MEETING MINUTES

VENUE: Conference Hall
TIME: 11:00 am

DATE: 24/04/2023

Minutes of the meeting as per the agenda given in the Circular reg.
no.TRCAC/DC/IQAC/0004/2022-23

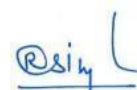
The IQAC meeting was conducted which marked the ending of the semester. The meeting was attended by the members of IQAC to discuss the agenda given in the notice.

ATTENDEES	
Dr. Ravish R. Singh	Chairperson
Mr. Ravi Singh	Management representative
Ms. Anitha Nair	Administrative Officer
Mr. Manish Pithadia	IQAC Coordinator
Mr. Hardik Goradiya	Member
Ms. Ranjani Shukla	Member
Dr. Deepika Saravagi	Member
Ms. Daksha Choudhary	Member
Mr. Raashid Shaikh	Member
Mr. Vaqar Bubere	Member
Mr. Aaftab Shaikh	Student's Representative

Discussions and Decisions:

1. Minutes of the previous meeting were read out and discussed in the meeting.
2. All the activities - academic, co-curricular and extracurricular of the previous year have been discussed.
3. Discussion and decision has been made to submit SSR in the next academic year.
4. Several conferences, workshops, seminars, guest lectures etc to be conducted in the academic year 2023-24 have been decided.
5. All HoDs are informed to conduct a result analysis of their departments and submit the same to IQAC for compilation and evaluation to review the teaching-learning process.
6. Several activities for next academic year have been suggested and planned accordingly.
7. The IQAC coordinator proposed the vote of thanks.




Principal



Thakur Educational Trust's (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

ISO 21001:2018 Certified



**INTERNAL QUALITY ASSURANCE CELL (2022-2023)
MEETING MINUTES**

VENUE: Conference Hall

DATE: 07/11/2022

TIME: 11:00 am

Minutes of the meeting as per the agenda given in the Circular reg.
no.TRCAC/DC/IQAC/01/2022-23


The IQAC meeting was conducted which marked the ending of the semester. The meeting was attended by the members of IQAC to discuss the agenda given in the notice.

ATTENDEES	
Dr. Ravish R. Singh	Chairperson
Mr. Ravi Singh	Management representative
Ms. Anita Nair	Administrative Officer
Ms. Sumathi Rajkumar	IQAC Coordinator
Ms. Gaytri Bhaktani	Member
Mr. Hardik Goradiya	Member
Mr. Vineet Kumar Dubey	Member
Mr. Aaftab Shaikh	Student's Representative

Discussions and Decisions:

1. Minutes of the previous meeting were read out and discussed in the meeting.
2. During the meeting it was discussed that the academic calendar for the upcoming semester will be finalized and communicated to the students and faculty.
3. Committee formation was carried out considering the interest of the faculty and the requirement of the college for the next semester.
4. Further discussion was on the process of obtaining ISO audit and a timeline was established for completing the necessary tasks.
5. The feedback provided by students was reviewed and analyzed. It was noted that the majority of the feedback was positive.
6. Teachers should identify the learning levels of students and take appropriate measures to improve their performance to strengthen the teaching-learning process.
7. The IQAC coordinator proposed the vote of thanks.




Principal

**Action Taken Report
(Quality Initiative
Report)**



Thakur Educational Trust's (Regd.)

**THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE**

ISO 21001:2018 Certified



Report regarding quality initiatives for A.Y. 2022-2023

The following report outlines the major decisions taken during the meeting on quality initiatives, based on the minutes of the meeting for the A.Y. 2022-2023:

Finalization of Academic Calendar:

The committee discussed and finalized the academic calendar for the upcoming semester. The calendar includes important dates such as the start and end of classes, examination schedules, holidays, and other academic events. Timely communication of the academic calendar to both students and faculty will ensure effective planning and execution for the semester.

Committee Formation:

Committee formation for the next semester was carried out, taking into consideration the interests and expertise of the faculty members. The objective was to ensure that committees are well-equipped to address specific academic and administrative needs effectively. The requirements of the college were also considered to ensure a balanced distribution of responsibilities among faculty members.

ISO Audit Process:

A timeline was established to complete the necessary tasks for the ISO audit. The aim is to enhance the quality management system of the college as per the requirements of ISO certification.

Student Feedback Analysis:

The feedback provided by students was reviewed and analyzed thoroughly. The committee noted that the majority of the feedback received from students was positive. The constructive feedback and suggestions from students will be used to drive continuous improvement initiatives and enhance the overall student experience.

Improving Teaching-Learning Process:

The meeting emphasized the importance of teachers identifying the learning levels of students and implementing appropriate measures to improve their performance. Strengthening the teaching-learning process is a key aspect of maintaining educational quality and ensuring better academic outcomes for students.

Review of Previous Year's Activities:

All activities from the previous academic year, including academic, co-curricular, and extracurricular events, were discussed. The purpose of this review was to evaluate the success of these activities and identify areas for improvement. Lessons learned from the past year's activities will be used to enhance planning and execution for the upcoming academic year.

Submission of SSR:

A decision was made to submit the Self Study Report (SSR) in the next academic year. The SSR is a crucial document for accreditation and quality assessment. Preparations for compiling and submitting the SSR will be initiated to ensure timely completion.

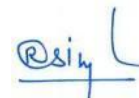
Conducting Conferences, Workshops, Seminars, Guest Lectures:

Several events such as conferences, workshops, seminars, and guest lectures were planned for the academic year 2023-24. These events aim to promote knowledge sharing, academic enrichment, and professional development for both faculty members and students.

Result Analysis and Review:

Heads of Departments (HoDs) were informed to conduct a result analysis of their respective departments. The analysis will be submitted to the Internal Quality Assurance Cell (IQAC) for compilation and evaluation. The purpose is to review the teaching-learning process and identify areas that require improvement.




Principal